

# MADERA COUNTY TRANSPORTATION AUTHORITY

## EXECUTIVE MINUTES

**Date:** Wednesday January 21, 2004  
**Time:** 2:30 p.m.  
**Place:** Madera County Government Center,  
Board of Supervisor Chambers

**Members Present:** Chairman Frank Bigelow - Supervisor, Madera County  
Vice-Chair Gordon Skeels - Councilman, City of Madera  
Alfred Ginsburg - Councilman, City of Chowchilla  
Ronn Dominici – Supervisor, Madera County  
Darwin Shebelut - Incorporated Area  
Ronn Dominici – Supervisor – Madera County  
Gary Svanda - Councilman, City of Madera  
Jon Norby - Eastern Madera County  
Gary Gilbert - Supervisor - Madera County

**Members Absent:** Harlen Rippetoe - Unincorporated Valley

**MCTA Staff:** Patricia S. Taylor-Maley, Executive Director  
Derek Winning, Planner II  
Lester Koga, Planner I  
Sheila Kingsley, Administrative Assistant

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### I. Pledge of Allegiance

### II. Public Comment

This portion of the meeting is reserved for person(s) wishing to address the MCTA on items within the jurisdiction but not on this agenda.

There was no Public Comment.

### III. Meeting Minutes of December 3, 2003

Upon motion by Director Skeels, seconded by Director Dominici, to approve the December 3, 2003 Executive Minutes as written. A vote was called and the motion carried.

### IV. Administration

#### A. 2003-04 Annual Work Program – Amendment #03/04-4

The City of Chowchilla requested to amend the FY 2003-04 Annual Work Program (AWP) for CH-WAS-01 – Washington Road Project (Washington Road from Robertson Boulevard to west side of the Senior Center). The amounts programmed for engineering and construction engineering have been reduced to correspond to the engineering contract and the amount allocated for construction is increased. The total Measure “A” funds increased \$2,000 from \$150,000 to \$152,000.

**Action:** Upon motion by Director Gilbert, seconded by Director Norby to approve the 2003-04 Annual Work Program – Amendment #03/04-3. A vote was called and the motion carried.

#### B. Director Appointments

Consistent with Authority procedures, the Authority advertised for the two public member positions which expired on December 31, 2003.

The two positions which expired on December 31, 2003 are as follows:

- Director (Member of the General Public): Director must reside in the City of Madera or the City of Chowchilla.
- Director (Member of the General Public): Director must reside in the Eastern Madera County Area (being that portion of the unincorporated area of the County lying easterly of the Madera canal).

There are three public member positions on the Authority Board. Each public member serves a three year term. The positions have been advertised in the Madera Tribune, Chowchilla News and Sierra Star. Applicants wishing to apply were requested to send a letter of intent to MCTC by December 19, 2003.

Included in the Director's packet was a one letter in response to the advertisement. The letter received is from Mr. Chuck Leavitt expressing interest in the Eastern Madera County Area appointment. Mr. Leavitt resides in the Oakhurst area. Mr. Darwin Shebelut and Mr. Jon Norby also expressed verbal interest to remain and serve on the Authority Board.

**Action:** Upon motion by Director Dominici, seconded by Director Gilbert to reappoint Director Shebelut and Director Norby for another three year term. Staff was directed to send a letter thanking Mr. Leavitt for interest in the position in the Eastern Madera County Area. A vote was called and the motion carried. Directors Shebelut and Norby abstained from the vote.

**C. 2002-03 MCTA Fiscal Audit**

The firm of Quady, Brash & Leal completed the audit of the Madera County Transportation Authority fiscal records for 2002/03. Staff was pleased to report that there are no exceptions or adverse findings noted in the audit.

**Action:** Upon motion by Director Norby, seconded by Director Ginsburg to accept the 2002-03 MCTA Fiscal Audit. A vote was called and the motion carried.

**V. Miscellaneous**

**A. Election of Officers**

Chairman Bigelow opened the floor for nominations for Chairman and Vice Chairman.

Upon motion by Director Dominici, seconded by Director Ginsburg to re-appoint Chairman Bigelow and Vice Chairman Skeels.

Being no further nominations for Chairman and Vice Chairman. Chairman Bigelow closed the floor for nominations.

**Action:** A vote was called and the motion carried to re-appoint Chairman Bigelow and Vice Chairman Skeels.

**B. Items from Staff**

Staff gave a brief report on the status of the Public Opinion Survey regarding the Measure "A" Extension. Staff also reported on the Focus on the Future Conference which will be held in Riverside County, November 14-16, 2004.

**C. Director Reports**

Gary Svanda was introduced and welcomed as a new Authority Board member. Mr. Svanda will be representing the City of Madera.

**VI. Adjournment**

There being no further business, the meeting was adjourned at 2:50 p.m.

Next meeting set for February 18, 2004.

Respectfully Submitted,

Patricia S. Taylor-Maley, Executive Director  
Madera County Transportation Authority