

MADERA COUNTY TRANSPORTATION AUTHORITY

EXECUTIVE MINUTES

Date: Wednesday July 17, 2002
Time: 2:30 p.m.
Place: Madera County Government Center,
Board of Supervisor Chambers

Members Present: Chairman Vern Moss, Supervisor - Madera County
Vice Chair Frank Bigelow, Supervisor - Madera County
Gordon Skeels, Councilman - City of Madera
Al Ginsburg, Councilman - City of Chowchilla
Darwin Shebelut, Incorporated Area
Alt. Ronn Dominici – Supervisor, Madera County
M.J. Nabors, Councilman - City of Madera

Members Absent: Gary Gilbert, Supervisor - Madera County
Jon Norby, Eastern Madera County

MCTA Staff: Patricia S. Taylor-Maley, Executive Director
Elizabeth Levine, Project Coordinator
Sheila Kingsley, Administrative Assistant
Derek Winning, Planner I
Tricia Stone, Receptionist

I. Public Comment

This portion of the meeting is reserved for person(s) wishing to address the MCTA on items within the jurisdiction but not on this agenda.

There was no Public Comment.

II. Meeting Minutes of May 22, 2002

Upon motion by Director Nabors, and seconded by Director Bigelow, to approve the May 22, 2002 Executive Minutes as written. A vote was called and the motion carried.

III. Administration

A. Appoint Director

This item was continued to July, 2002 to provide additional time for Director's Moss and Bigelow to interview the applicants. The three applicants (Mr. Stephen Rico, Mr. Harlen A. Rippetoe, and Mr. Robert Hallett) were interviewed on June 6, 2002 by Director's Moss and Bigelow.

Director's Moss and Bigelow recommend that the MCTA Board of Directors vote to appoint Mr. Harlen A. Rippetoe as Director.

Background:

The vacant MCTA position is as follows:

1. Director (Member of the General Public): Must reside in the unincorporated area of the County lying westerly of the Madera canal.

Director Dale Evans previously held the position. Director Evans contacted staff to inform the Board that he will be resigning due to his business obligations and workload. The Madera County Transportation Authority makes these appointments.

Three applications were received expressing interest in the vacant MCTA position. The letters of interest and attachments from Mr. Stephen Rico, Mr. Harlen A. Rippetoe, and Mr. Robert Hallett are enclosed in your package.

The process for filling the position of Director representing the general public, as approved by the Board on April 17, 2002 is as follows:

- Staff notifies the MCTA Board of Directors prior to the vacancy;
- Staff advertises vacancy in the Madera area newspapers;
- Letters of intent are requested;
- Staff compiles the letters and notifies the Directors of letters received;
- Directors representing the jurisdiction of vacancy shall interview the top three candidates and recommend an appointment to the MCTA Board of Directors; and
- MCTA Board of Directors will vote to appoint the Director at its regularly scheduled meeting.

Action: Upon motion by Director Nabors, seconded by Director Skeels to appoint Harlen Rippetoe to fill the vacant MCTA Director position. A vote was called and the motion passed.

B. 2002-03 Annual Work Program – Amendment #02/03-1

Amendment #02/03-1 is included in your package. The amendment recognizes an increase of \$646,553 in available funds and apportions these to member agencies. Also “carryover” balances by agency have been adjusted to reflect project status as of June 30, 2002. Total funds available for projects is \$22,787,115 (Chowchilla = \$1,022,544; Madera = \$6,080,905; County = \$15,683,667).

Action: Upon motion by Director Nabors, seconded by Director Skeels to approve 2002-03 Annual Work Program – Amendment #02/03-1. A vote was called and the motion passed.

C. Self-Help Counties – “Focus on the Future 2002” Conference

The Self-Help Counties – “Focus on the Future 2002” Conference will be held this year in Santa Barbara at the Fess Parker’s Doubletree Resort from November 17, 2002 (evening) through the afternoon of November 19, 2002. There will be a reception on Sunday, November 17, 2002 to kick-off the conference. Additional information will be provided as it becomes available.

Action: Information and Discussion Only.

IV. Miscellaneous

A. Items from Staff

Patricia Taylor-Maley recognized and thanked the staff for handling the Authority and Commission in an effective manner while she was on maternity leave.

B. Directors Reports

No items from Directors.

V. Adjournment

There being no further business, the meeting was adjourned at 2:43 p.m.

Next meeting set for September 18, 2002.
Respectfully Submitted,

Patricia S. Taylor-Maley, Executive Director
Madera County Transportation Authority