

## Measure T Citizens' Oversight Committee Executive Minutes

**Date:** Thursday, September 16, 2010  
**Time:** 5:30 p.m.  
**Place:** Madera County Transportation Commission Conference Room  
2001 Howard Road, Suite 201, Madera, CA 93637

**Members Present:** Chairman Jon Basila, District 1  
Vice Chairman Tom Swire, Member At Large  
Dennis Holschlag, District 2  
Cynthia Ortegón, District 3  
Chris Baker, District 5

**Members Absent:** Cathie Bustos, District 4  
William Bunnell, Member At Large

**Local Agency Staff:** Ellen Bitter, City of Madera

**MCTA Staff:** Derek Winning, Deputy Director  
Richard Poythress, Transportation Planner II

### Agenda

#### Welcome and Introductions

Chairman Basila called the meeting to order at 5:31 p.m.

#### I. Public Comment

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on the agenda. Note: Prior to action by the Committee on any item on this agenda, the public may comment on that item.

There were no public comments.

#### II. Election of Chair and Vice Chair

Chairman Basila opened the floor for nominations for Chairman. Chairman Basila was renominated. Seeing there were no other nominations, a motion was called and seconded to close the floor and reelect Chairman Basila. A vote was called and the motion carried.

Chairman Basila opened the floor for nominations for Vice Chairman. Vice Chairman Swire was renominated. Seeing there were no other nominations, a motion

was called and seconded to close the floor and reelect Vice Chairman Swire. A vote was called and the motion carried.

### **III. Minutes of August 24, 2009 Citizens' Oversight Committee Meeting**

Upon motion by Vice Chairman Swire, seconded by Mr. Holschlag, to approve August 24, 2009 Executive Minutes as written. A vote was called and the motion carried.

### **IV. FY 2008/09 Measure T Compliance Audits**

Staff presented two of four completed FY 08/09 Measure T compliance audits. Audits for the City of Chowchilla and County of Madera were not available.

Chairman Basila requested the presence of the MCTA auditor to explain the audits and answer any questions. Since half of the FY 08/09 audits were not completed, the Committee agreed to defer further discussion until the next meeting of the Committee.

The Committee also expressed displeasure at the tardiness of the audits, still incomplete 14 months after the end of the FY 08/09 fiscal year. Without timely audits, the Committee cannot carry out its primary responsibility to review and report on Measure T financial statements. Agencies who are unable to complete their audits within a reasonable amount of time should be reprimanded.

Staff agreed to place this item on the MCTA October board meeting agenda as a report of the Citizens' Oversight Committee.

### **V. Formal Annual Report to the Authority**

Staff presented a copy of Fresno's Measure R annual report as the proposed format for the FY 08/09 Measure T annual report. Staff recommended that the Measure T Citizens' Oversight Committee adopt a similar one-page format for their annual report to the Authority and public.

Committee members stressed the need for extensive public outreach efforts in conjunction with the release of the annual report, including newspaper, direct mail, and email. The Committee stressed the importance of an annual MCTA newsletter in addition to the official Committee report to the Authority and public.

Committee members agreed in concept to a report based on the Fresno model and deferred further discussion pending the final release of the FY 08/09 compliance audits.

### **VI. FY 2010/11 Draft Annual Work Program**

#### *Regional Program*

Staff presented the FY 2010/11 Measure T Annual Work Program and provided a progress report on Tier 1 projects. The Ellis Ave project is ready to go out to bid. The high speed rail project is not anticipated to impact construction.

The 4<sup>th</sup> Street widening project is programmed for construction in 2010/11, however, actual expenditure of funds will probably take place in 2011/12. Three Tier 1 projects are fully funded (Ellis, 4<sup>th</sup> Street, Ave 12/SR 99). The SR 41 passing lanes project still needs a STIP allocation for full funding.

*City of Madera*

City staff presented additional details on the Ellis project. It will be completed in two phases with construction starting Sept. 20.

Using Measure T funds, the City has constructed 157 wheelchair ramps and has released an RFP for the construction of 20 bus shelters and fencing for the City's intermodal facility. The Redevelopment Agency was recognized for its partnership on several local Measure T projects.

City staff also announced the grand opening of the SR 99/145 interchange project.

*Reports from the City of Chowchilla and County of Madera were not available*

**VII. Other Items**

Committee member Ortegón passed on some concerns from citizens about a sidewalk project on Road 36 using Measure T and SLPP funds.

Committee member Holschlag asked about a road paving project in the Madera Acres.

MCTA staff reported that an interprogram loan made to the City of Chowchilla for their street maintenance program may need to be returned to MCTA. The City has been unable to expend the funds due to ongoing budgetary and staffing issues.

The next Oversight Committee meeting will be called once all of the Measure T compliance audits are completed.

**VIII. Adjournment**

Chairman Basila adjourned the meeting at 7:18 p.m.