

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: September 20, 2017
Time: 3:00 p.m.
Place: MCTC Board Chambers

Members Present: Chairman - Andrew Medellin – Mayor, City of Madera
William Oliver – Councilmember, City of Madera
Waseem Ahmed – Councilmember, City of Chowchilla
Max Rodriguez - Supervisor, Madera County
Alt. Robert Poythress – Supervisor, Madera County
Alt. David Rogers – Supervisor, Madera County

Members Absent: Vice Chairman -Brett Frazier - Supervisor, Madera County
Tom Wheeler - Supervisor, Madera County

Policy Advisory Committee: Above Members present and Caltrans Representatives:
Gail Miller, Caltrans Dist. 06 Planning Director

MCTC Staff Present: Patricia Taylor, Executive Director
Troy McNeil, Fiscal Supervisor
Dylan Stone, Regional Planning Supervisor
Jeff Findley, Senior Regional Planner
Amelia Davies, Regional Planner
Evelyn Espinoza, Regional Planner
Sandy Ebersole, Grants Analyst
Sheila Kingsley, Office Asst.

MCTC sitting as the Transportation Policy Committee

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT

None.

III. TRANSPORTATION CONSENT ITEMS

A. *Public Participation Plan*

This update of the Public Participation Plan is to add additional clarifying language to the open to public process for public drafts and to update language regarding public outreach regulatory settings.

The Public Participation Plan is a document that demonstrates and guides MCTC's commitment to public involvement in the transportation planning process. The plan outlines how the public is engaged with timely public notices; accurate and complete information; access to key decisions; and opportunities for early and continuous involvement in the transportation planning process.

A 45-day public review period began Friday, July 14th and concluded Monday, August 28th. A public Meeting took place at the MCTC Policy Board Meeting on Wednesday, July 19, 2017 at 3:00pm. No comments were received on the plan.

A copy of the Final Public Participation Plan was posted to the MCTC website (maderactc.org) upon MCTC Board approval of the final plan. Hard copies were available upon request.

Action: Approve Public Participation Plan.

B. 2017 Traffic Monitoring Program Report

The *Madera County Traffic Monitoring Program – 2017 Traffic Volume Report* has been developed as part of MCTC's FY 2017/18 Overall Work Program (OWP). This report is published annually and provides current traffic count information for planning and engineering projects.

Included in the Commissioner's packet was a summary of the *2017 Traffic Volume Report*. The full report, including all supporting data, is available on the Madera County Transportation Commission website at <http://www.maderactc.org/planning/document-library/>

Action: Accept the 2017 Traffic Volume Report.

C. California Mobility Investment Opportunities Report

The CTC released the California Mobility Investment Opportunities (CalMIO) Report. This report is a repurposed version of the previous report approved by the Commission which we had titled the Report on Unfunded Transportation Investment Priorities (and which became outdated with the passage of SB 1). This report, instead of identifying the types of projects around the state that could be built if the state had new funding, now identifies the types of projects that might be selected and constructed with the new SB 1 funding.

Action: Information and Discussion.

D. Caltrans Quarterly Newsletter – July to September 2017

Enclosed in the Commissioner's packet was a copy of the 2nd quarter Caltrans Quarterly Newsletter.

Action: Information and Discussion.

E. CTC Authorizes nearly \$690 Million in Projects

Caltrans announced that 32 major "fix-it-first" transportation projects can be accelerated a year earlier than planned thanks to anticipated funding from Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017. The advancement is possible due to nearly \$690 million in funding authorized by the California Transportation Commission (CTC).

The 32 projects are part of a list Caltrans submitted to the CTC that was approved at the Commission's August meeting. These projects will fix pavement on highways across the state, fix and replace deficient bridges and install traffic management systems that help manage traffic and reduce congestion. Attached is the list of 32 approved projects (PDF) for project details.

The projects authorized come on the heels of more than \$285 million in accelerated existing highway repair projects announced earlier in July.

SB 1 provides an ongoing funding increase of approximately \$1.8 billion annually for the maintenance and rehabilitation of the state highway system, including \$400 million specifically for bridges and culverts. SB 1 funds will enable Caltrans to fix more than 17,000 lane miles of pavement, 500 bridges and 55,000 culverts by 2027. Caltrans will also fix 7,700 traffic operating systems, like ramp meters, traffic cameras and electric highway message boards that help reduce highway congestion. When this work is finished, 98 percent of pavement on state facilities will be in good or fair condition, up from 85 percent today.

Caltrans is committed to conducting its business in a fully transparent manner and detailing its progress to the public. For complete details on SB 1, visit <http://www.rebuildingca.ca.gov/>.

Action: Information and Discussion.

F. TIGER Program – Notice of Funding Opportunity

The U.S. Department of Transportation (USDOT) is now soliciting applications for the Transportation Investment Generating Economic Recovery (TIGER) program.

The Consolidated Appropriations Act, 2017 appropriated \$500 million, available through September 30, 2020, for National Infrastructure Investments otherwise known as TIGER grants. As with previous rounds of TIGER, funds for the fiscal year (FY) 2017 TIGER grants program are to be awarded on a competitive basis for projects that will have a significant impact on the Nation, a metropolitan area, or a region. The FY 2017 Appropriations Act specifies that TIGER Discretionary Grants may not be less than \$5 million and not greater than \$25 million, except that for projects located in rural areas the minimum TIGER Discretionary Grant size is \$1 million.

Prospective TIGER applicants are encouraged to look through the full [Notice of Funding Opportunity](#). The deadline to submit an application for the FY 2017 TIGER grant program is Monday, October 16.

To provide technical assistance to a broad array of stakeholders, USDOT will be hosting a series of webinars during the FY 2017 TIGER grant application process:

- How to Compete for TIGER Grants – All Applicants
 - Date and time: Wednesday, September 13th from 2:00 PM to 4:00 PM EDT
 - Registration: https://connectdot.connectsolutions.com/e3ixwl3468m/event/event_info.html
- Preparing a Benefit Cost Analysis (BCA) for a TIGER Application
 - Date and time: Monday, September 18th from 2:00 PM to 4:00 PM EDT
 - Registration: https://connectdot.connectsolutions.com/e6mlln4w3vn/event/event_info.html
- How to Compete for TIGER Grants – All Applicants
 - Date and time: Tuesday, September 19th from 2:00 PM to 4:00 PM EDT

Registration: https://connectdot.connectsolutions.com/e4v5e5qkn03/event/event_info.html

There is no registration fee for these sessions, however advance registration is required and space is limited to the first 500 registrants. Additional webinars may be scheduled in the coming weeks depending on demand. For more information, please visit the [TIGER Webinar Series webpage](#).

***More information about TIGER grants, including frequently asked questions and other guidance, can be found at <https://www.transportation.gov/tiger>.

Action: Information and Discussion.

G. 2018 Regional Transportation Plan and Sustainable Communities Strategy Roundtable

The Madera County Transportation Commission is again forming a “Roundtable” of affected local agencies, stakeholders, and other interested parties and affected individuals from throughout Madera County to assist with the development of the 2018 Regional Transportation Plan and Sustainable Communities Strategy.

The first meeting of the Roundtable will be held on **September 26th, at 10:30 am** at the MCTC offices. An agenda and associated documents will be posted to the website prior to the meeting. The Roundtable will meet at least every two months or as necessary through July 2018, when the RTP/SCS is scheduled for adoption.

Action: Information and Discussion.

Transportation Consent Calendar Action: Upon motion by Commissioner Oliver, seconded by Commissioner Poythress to approve the Transportation Consent Calendar (Items A-G). A vote was called and the motion carried.

IV. TRANSPORTATION ACTION/DISCUSSION ITEM

A. *Valley Voice – Washington, D.C. 2017 Trip – September 5-7, 2017*

The annual San Joaquin Valley Regional Planning Agencies Valley Voice trip to Washington, D.C. was held on September 5-7, 2017. Supervisor Robert Poythress, Mayor Andrew Medellin, Executive Director Patricia Taylor and Grants Analyst Sandy Ebersole attended the trip on behalf of the Commission. Elected officials and MPO staff from each of the eight San Joaquin Valley counties met with representatives from the U.S Senate, U.S. House of Representatives, and Federal agencies to advocate for the priority issues identified in the Valley Legislative Platform. This time was reserved for a verbal report back to the Commission on the success of the Valley Voice Trip.

Mayor Medellin, and Commissioner Poythress each provided a brief summary regarding their experiences.

Action: Information and Discussion.

B. *California Transportation Commission Appointment*

Governor Edmund G. Brown Jr. announced the following appointment:

Paul Van Konynenburg, 50, of Modesto, has been appointed to the California Transportation Commission. Van Konynenburg has been managing partner at Britton Konynenburg Partners since 1993. He was an associate at Velthoen Associates Commercial Real Estate from 1990 to 1992. Van Konynenburg is a member of the Opportunity Stanislaus Board of Directors. This position requires Senate confirmation and the compensation is \$100 per diem. Van Konynenburg is registered without party preference.

Action: Information and Discussion.

C. *Public Hearing: 2017 Federal Transportation Improvement Program – Resolution 2016-12 Amendment No. 7*

**NOTICE OF PUBLIC HEARING ON THE
DRAFT AMENDMENT #7 TO THE 2017 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM**

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on September 20, 2017, at 3:00 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #7 to the 2017 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

The 2017 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible to proceed without a conformity determination.

The Draft Amendment #7 to the 2017 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period will commence on September 6, 2017 and conclude September 13, 2017 at 3:00 p.m. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at www.maderactc.org.

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 p.m. on September 13, 2017 to Jeff Findley at the address below.

This public notice of public involvement activities and time established for public review and comments on the FTIP development process will satisfy the FTA's Program of Projects requirements.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on September 20, 2017. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Jeff Findley, Senior Regional Planner
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637
(559) 675-0721
jeff@maderactc.org

Chairman Medellin opened the floor for public comment at 3:20 p.m. Hearing no comments, Chairman Medellin closed the floor at 3:21 pm.

Action: Upon motion by Commissioner Poythress, seconded by Commissioner Rogers to approve the Madera County 2017 FTIP Resolution 16-12 Amendment No. 7. A vote was called and the motion carried.

D. Fresno-Madera Origin/Destination Study Report – FINAL

To provide for a comprehensive understanding of transportation movements and effects between Fresno and Madera Counties, the Fresno Council of Governments (Fresno COG) and the Madera County Transportation Commission (MCTC) – in partnership with the Counties of Fresno and Madera, and the Cities of Fresno and Madera – conducted a joint study focusing on traffic movements along the entirety of the State Route (SR) 41 corridor running through both Fresno and Madera Counties, and the various impacts associated with such movements.

Part one of this study (completed in June 2016) consisted of an analysis of origin and destination traffic movements between the two counties, primarily along SR 99 and SR 41. Part two (completed in August 2017) provided a fiscal impact analysis of such movements on the local and regional economy. The results are intended to better inform local decision-making bodies regarding commuter patterns and their economic impacts as these agencies continue discussions relating to development patterns of interest to each jurisdiction, in-line with previous agreements to consider such activities and potential impacts.

The Fresno/Madera SR 99 & 41 Fiscal Analysis report (phase 2) was recently completed, which brings this project to a close. This report provides a fiscal impact analysis of the travel movements and related land uses within the study area. The analysis identifies employment industries for commuters in both directions between Madera and Fresno counties. These job destinations are then evaluated as land uses in the fiscal analysis, along with the residential units that house workers in their home communities. In addition, the analysis identifies retail market conditions in each jurisdiction and estimates the retail sales that occur from non-work trips within the study area.

The full Fresno/Madera SR 99 & 41 Fiscal Analysis report and Phase 1 Traffic Analysis Report can be found on the MCTC website. A two-page summary was provided as an attachment.

Action: Upon motion by Commissioner Poythress, seconded by Commissioner Rodriguez to approve the Fresno-Madera Origin/Destination Study Report Final. A vote was called and the motion carried.

E. Letter of Support – City of Madera Caltrans Transportation Planning Grant Application

The City of Madera has requested the Commission to support its Caltrans Transportation Planning Grant Application. The project is identified as Madera Downtown Yosemite Avenue Complete Streets Connectivity and Revitalization Plan.

The Complete Streets Connectivity and Revitalization Plan will focus on the extended downtown area of Madera including intersections of key neighborhood feeder streets to Yosemite Avenue. Public outreach and engagement will be a core principal of establishing accessibility to transit, local businesses and services for all ages and abilities. A comprehensive community engagement process will build on and further identify community needs for economic development through outlining strategies that support economic vitality, livability, and cultural activities. The completed plan will be in line with the most recent Madera County Transportation Commission's Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) including applicable amendments. City of Madera will lead a collective

effort of meaningful collaboration to develop a plan that outlines Complete Streets elements of more reliable and efficient mobility, land use, and safety for a seamless, interconnected transportation system.

Action: Upon motion by Commissioner Rogers, seconded by Commissioner Oliver to approve the chair to sign a letter of support to the City of Madera to include as part of the City's Transportation Planning Grant Application – contingent upon the Madera City Council's approval to submit the grant application. A vote was called and the motion carried.

V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Action: Upon motion by Commissioner Rogers seconded by Commissioner Oliver to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called and the motion carried.

VI. ADMINISTRATIVE CONSENT ITEMS

A. Executive Minutes – July 19, 2017

Included in the Commissioner's packet was a copy of the July 19, 2017 Executive Minutes of the Policy Board.

Action: Approve Executive Minutes of July 19, 2017.

B. Transportation Development Act (STA) – Allocations, STA Resolution 16-11 Amendment No. 3

This amendment is to recognize a clerical error made in Amendment #2.

Action: Approve STA Resolution 16-11 Amendment No. 3

C. Transportation Development Act (LTF) – Allocations, LTF Resolution 16-10 Amendment No. 5

The City of Madera requested to revise their allocations.

Action: Approve LTF Resolution 16-10 Amendment No. 5

D. Request for Proposals – Triennial Performance Audit

MCTC is statutorily required by Section 99246 of the California Public Utilities Code to designate entities other than itself, a county transportation commission, a transit development board, or an operator to make a performance audit of its activities and the activities of each operator to whom it allocates funds. MCTC staff would like to issue a RFP to procure a performance audit of the Regional Transportation Planning Agency and the operators for fiscal years 2014-15 through 2016-17. During the initial review, the audit should discuss the RTPA's characteristics and functions with the RTPA's management and governing board. RTPA functions may include:

- RTPA Administration and Management;
- Transportation Planning and Regional Coordination;
- Claimant Relationships and Oversight;
- Follow up of prior Performance Audit Recommendations;
- Marketing and Transportation Alternatives; and
- Grant Applications and Management

The audit will be completed by February 2018 and it is expected that the performance audit will be conducted consistent with the "Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities" issued by the California Department of Transportation (Caltrans). The Commission's Budget allowance for the Audit is \$30,000.

Action: Authorize release of RFP

Administrative Consent Calendar Action: Upon motion by Commissioner Rogers, seconded by Commissioner Oliver to approve the Administrative Consent Calendar (Items A-D). A vote was called and the motion carried.

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

None.

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – CONSENT ITEMS

A. *Focus on the Future Conference*

The 28th Annual Self-Help Counties Focus on the Future Conference will be held at the San Francisco Marriot Marquis, October 29-31, 2017. Included in the Commissioner's packet was a copy of the draft agenda. If you are interested in attending, please contact Sheila Kingsley, Office Assistant, at 675-0721 extension 10 or sheila@maderactc.org

Action: Information and Discussion.

IX. AUTHORITY – ACTION/DISCUSSION ITEMS

A. *Citizens' Oversight Committee Vacancies*

The Citizens' Oversight Committee currently has two vacancies. The vacant positions are Supervisorial District 2, Member At Large representative residing in Madera County. Staff is soliciting applications for these vacancies.

Action: Information and Discussion.

B. *FY 2017/18 Annual Work Program*

Per Authority policy the AWP is prepared annually and serves as the annual funding authority for the Measure "T" program. The Annual Work Program recognizes funds available for projects according to the Measure "T" Investment Plan and outlines each local jurisdiction's Annual Expenditure Plan with respect to the available funds. Also, staff is asking for approval to release and disburse any interest earned through June 30, 2017.

Representatives from each local agency provided a verbal update on their agencies Measure "T" projects.

Action: Upon motion by Commissioner Rogers, seconded by Oliver to approve the 2017/18 Measure "T" Annual Work Program and the disbursement of interest earned through June 30, 2017. A vote was called and the motion carried.

X. Miscellaneous

A. *Items from Caltrans*

Gail Miller, Caltrans District 06 Planning Director, provided a brief update on the local projects in Madera County.

B. *Items from Staff*

Patricia Taylor, MCTC Director, introduced Evelyn Espinosa to the Board. Evelyn has joined MCTC staff as Associate Regional Planner.

C. *Items from Commissioners*

None

XI. Adjournment

Meeting adjourned at 4:10 p.m.

Next meeting set for Wednesday, October 18, 2017

Respectfully Submitted,



Patricia S. Taylor
Executive Director
Madera County Transportation Commission