



2001 Howard Road, Suite 201  
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328  
Website: www.maderactc.org

# MEETING NOTICE

**Date:** Wednesday, November 22, 2017  
**Time:** 3:00 P.M.  
**Place:** Madera County Transportation Commission  
 Conference Room  
 2001 Howard Road, Suite 201  
 Second Floor – Citizens Business Bank Bldg.

## Agenda

Item	Description	Enclosure	Action
<b>MCTC sitting as the Transportation Policy Committee</b>			
<b>I.</b>	<b>PLEDGE OF ALLEGIANCE</b>		
<b>II.</b>	<b>PUBLIC COMMENT</b> This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.		
<b>III.</b>	<b>TRANSPORTATION CONSENT ITEMS</b> All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.		
	A. 2017 Annual Listing of Projects	Yes	Info/Disc
	B. 2018 Meeting Schedule	Yes	Info/Disc
<b>IV.</b>	<b>TRANSPORTATION ACTION/DISCUSSION ITEMS</b>		
	A. DRAFT 2017 Federal Transportation Improvement Program Amendment No. 8, 2014 Regional Transportation Plan Amendment No. 2, and corresponding Conformity Analysis for 2014 RTP/2017 FTIP – Resolution 17-11	Website	Approve
	B. <b>Public Hearing:</b> 2017 Federal Transportation Improvement Program – Resolution 2016-12 Amendment No. 9	Yes	Approve
	C. 2018 Madera County Regional Transportation Improvement Program (RTIP) – Resolution 17-10	Yes	Approve

D. Transportation Funding Programs Update	No	Info/Disc
E. Sacramento Valley Voice Trip – March 7, 2018	No	Info/Disc
F. Letter of Support – San Joaquin Joint Powers Authority and the San Joaquin Rail Commission Grant Application	No	Approve

**MCTC Sitting as the Madera County Transportation Commission**

<b>V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE</b>	No	Reaffirm
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**VI. ADMINISTRATIVE CONSENT ITEMS**

All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A. Executive Minutes – October 18, 2017	Yes	Approve
B. Transportation Development Act (LTF) – Allocations, LTF Resolution 17-08 Amendment No.2	Yes	Approve
C. Transportation Development Act (STA) – Apportionment, STA Resolution 17-05 Amendment No. 1	Yes	Approve
D. State of Good Repair (SGR) Program Apportionment	Yes	Approve
E. State of Good Repair (SGR) Authorized Agent, Certifications and Assurances – Resolution 17-12	Yes	Approve

**VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

A. Award Contract – Triennial Performance Audit	No	Award
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**MCTC Sitting as the Madera County 2006 Transportation Authority**

**VIII. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS**

All items on the consent agenda are considered to be routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

None

**IX. AUTHORITY – ACTION/DISCUSSION ITEMS**

A. Citizens’ Oversight Committee – Member Appointment	Yes	Appoint
B. SB 1 Local Partnership Program	No	Approve

**X. Miscellaneous**

A. Items from Caltrans	No	Info/Disc
B. Items from Staff	No	Info/Disc
C. Items from Commissioners	No	Info/Disc

**XI. Adjournment**

**\*Items listed above as information still leave the option for guidance/direction actions by the Board.**

# Annotated Agenda

## *Madera County Transportation Commission November 22, 2017 Meeting*

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- I. PLEDGE OF ALLEGIANCE
- II. PUBLIC COMMENT
- III. TRANSPORTATION CONSENT ITEMS

- A. 2017 Annual Listing of Projects

**Summary:** Federal legislation requires that Metropolitan Planning Organizations (MPOs) either publish or make available an annual listing of projects for which federal funds have been obligated in the preceding year. This listing is required to be consistent with the categories identified within the Federal Transportation Improvement Program (FTIP). Commission staff recently published the 2017 Annual Listing of Projects on the MCTC Website at <http://www.maderaactc.org>.

Included in your package is a listing of federally funded projects that were obligated during federal FY 2016-17, and are shown by specific program. (*Findley*)

**Action:** Information and Discussion Only

- B. 2018 Meeting Schedule

**Summary:** Included in the package is a schedule for the 2018 Technical Advisory Meetings and the Madera County Transportation Policy Board meetings. (*Kingsley*)

**Action:** Information and Discussion Only

- IV. TRANSPORTATION ACTION/DISCUSSION ITEMS

- A. **DRAFT 2017 Federal Transportation Improvement Program Amendment No. 8, 2014 Regional Transportation Plan Amendment No. 2, and corresponding Conformity Analysis for 2014 RTP/2017 FTIP – Resolution 17-11**

**Summary:** The Madera County Transportation Commission is proposing a Draft 2017 Federal Transportation Improvement Program Amendment 8 (2017 FTIP Amendment 8) and 2014 Regional Transportation Plan Amendment 2 (2014 RTP Amendment 2) and corresponding Conformity Analysis for the 2014 RTP/2017 FTIP. Associated documentation is attached as indicated below.

- Project List: Attachment 1 includes a summary of programming changes that result from Amendment 8 to the 2017 FTIP. The attachment also includes the CTIPs printout for the project changes to the 2017 FTIP via Amendment 9. Amendment 9 is necessary due to changes in project costs and scope.
- Updated Financial Plan: Attachment 2 includes the updated Financial Plan from the 2017 FTIP Amendment 8 to include the project list as provided in Attachment 1.
- 2014 RTP Amendment 2: Attachment 3 includes a summary of changes to the 2014 RTP. Draft Amendment 2 is necessary due to changes in project schedules. The amendment does not change the time frame of the transportation plan.
- Conformity Requirements: Attachment 4 includes the conformity analysis to support a finding that the 2017 FTIP Amendment 8 and 2014 RTP Amendment 2 meet the air quality conformity requirements for carbon monoxide, ozone, and particulate matter. In addition, the projects and/or project phases contained in the amendment do not interfere with the timely implementation of any approved TCMs.
- Public Involvement: Attachment 4 also includes the Draft Public Notice and Adoption Resolution.

A 30-day public review and comment period commenced on October 11, 2017 and concluded on November 10, 2017. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at [www.maderactc.org](http://www.maderactc.org).

A Public Hearing was conducted on October 11, 2017, and no comments were received at the hearing. Additionally, no written comments were received.

Upon adoption, at a regularly scheduled meeting to be held on November 22, 2017, the documents will then be submitted to state and federal agencies for approval. *(Stone/Findley)*

**Action:** Approve the 2017 Federal Transportation Improvement Program Amendment 8, 2014 Regional Transportation Plan Amendment 2 and corresponding Conformity Analysis for the 2014 RTP/2017 FTIP Resolution 17-11.

**B. Public Hearing: 2017 Federal Transportation Improvement Program – Resolution 2016-12 Amendment No. 9**

**Summary:**

**NOTICE OF PUBLIC HEARING ON THE  
DRAFT AMENDMENT #9 TO THE 2017 FEDERAL TRANSPORTATION IMPROVEMENT  
PROGRAM**

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on September 20, 2017, at 3:00 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #9 to the 2017 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

The 2017 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible to proceed without a conformity determination.

The Draft Amendment #9 to the 2017 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period will commence on November 2, 2017 and conclude November 9, 2017 at 3:00 p.m. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at [www.maderactc.org](http://www.maderactc.org).

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 p.m. on November 9, 2017 to Jeff Findley at the address below.

This public notice of public involvement activities and time established for public review and comments on the FTIP development process will satisfy the FTA's Program of Projects requirements.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on November 22, 2017. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Jeff Findley, Senior Regional Planner  
Madera County Transportation Commission  
2001 Howard Road, Suite 201  
Madera, CA 93637  
(559) 675-0721  
[jeff@maderactc.org](mailto:jeff@maderactc.org)

*(Findley)*

**Action:** Approve the Madera County 2017 FTIP Resolution 16-12 Amendment No. 9

**C. 2018 Madera County Regional Transportation Improvement Program (RTIP) – Resolution 17-10**

**Summary:** Enclosed is the DRAFT 2018 Regional Transportation Improvement Plan (RTIP) for the Madera Region for submission to the California Transportation Commission. The RTIP must be submitted by December 15, 2017.

There was a reduction in STIP capacity in 2016, resulting in the removal of MCTC’s SR 99 Avenue 7-12 widening project from the STIP and ITIP. Due to the passage of SB 1, the project is being restored in the 2018 ITIP and 2018 STIP as an Advanced Project Development Element. MCTC is requesting that the existing SR 99 Avenue 12-17 widening project be carried over to the 2018 STIP. (*Findley*)

**Action:** Approve the 2018 Madera County Regional Transportation Improvement Program (RTIP) by Resolution 17-10

**D. Madera Region Programs and Projects Update**

**Summary:** Staff will give a verbal presentation and update of the transportation funding programs available to local agencies. (*McNeil*)

**Action:** Informational and Discussion Only

**E. Sacramento Valley Voice Trip – March 7, 2018**

**Summary:** The San Joaquin Valley Legislative Affairs Committee has scheduled a one day Sacramento Valley Voice Trip for March 7, 2018. The areas that have been identified as priorities will focus on issues related to funding in the San Joaquin Valley for transportation projects; Cap and Trade funding; Cal Enviro Screen definition; Affordable Housing Sustainable Communities, goods/freight movement, and Senate Bill 1. (*Taylor*)

**Action:** Information and Discussion. Direction may be provided.

**F. Letter of Support – San Joaquin Joint Powers Authority (SJJA) and the San Joaquin Rail Commission (SJRC) 2018 Grant Application – Support for Improved Passenger Rail Service to Sacramento**

**Summary:** SJJA and SJRC are seeking a letter of support for the grant application submission by the San Joaquin Joint Powers Authority and the San Joaquin Regional Rail Commission that seeks funding under the Transit and Intercity Rail Capital Program. The proposed project will use existing rail infrastructure to better connect travelers to and from the Sacramento region with the San Joaquin Valley.

**Action:** Approve the chair to sign a letter of support to include as part of the Transit and Intercity Rail Capital Program Grant Application submission by the San Joaquin Joint Powers Authority and the San Joaquin Regional Rail Commission. (*Ebersole*)

**V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

**VI. ADMINISTRATIVE CONSENT ITEMS**

**A. Executive Minutes – October 18, 2017**

**Summary:** Included in your package are the October 18, 2017 Executive Minutes of the Policy Board. (*Kingsley*)

**Action:** Approve Executive Minutes of October 18, 2017

**B. Transportation Development Act (LTF) – Allocations, LTF Resolution 17-08 Amendment No.2**

**Summary:** A clerical error from Resolution 17-08 Amendment No. 1 has been corrected. (*McNeil*)

**Action:** Approve LTF Resolution 17-08 Amendment No.2

**C. Transportation Development Act (STA) – Apportionment, STA Resolution 17-05 Amendment No. 1**

**Summary:** The State Controller’s Office has revised the amount of STA allocations for FY 2017/18. The amount allocated to Madera is \$940,194, an increase of 358,876. The increase is due to the passage of SB 1. (McNeil)

**Action:** Approve STA Resolution 17-05 Amendment No. 1

**D. State of Good Repair (SGR) Program Apportionment**

**Summary:** The State Controller’s Office has issued the amount of State of Good Repair (SGR) allocations for FY 2017/18. The amount allocated to Madera is \$210,559. This program is a new program under SB 1 and is for transit capital expenditures. (McNeil)

**Action:** Approve SGR 2017/18 Apportionment

**E. State of Good Repair (SGR) Authorized Agent, Certifications and Assurances – Resolution 17-12**

**Summary:** The Authorized Agent identifies the staff authorized to sign on behalf of MCTC. The Certifications and Assurances is a self-certification stating MCTC will meet all of the SGR guidelines including reporting. These forms must be approved by Board resolution. (Ebersole)

**Action:** Approve SGR Authorized Agent, Certifications and Assurances – Resolution 17-12

**VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

**A. Award Contract – Triennial Performance Audit**

**Summary:** At its September 20, 2017 meeting the Board approved the released of the Triennial Performance Audit Request for Proposals (RFP). MCTC is statutorily required by Section 99246 of the California Public Utilities Code to designate entities other than itself, a county transportation commission, a transit development board, or an operator to make a performance audit of its activities and the activities of each operator to whom it allocates funds. The audit will cover fiscal years 2014-15 through 2016-17 and will audit the following functions:

- RTPA Administration and Management;
- Transportation Planning and Regional Coordination;
- Claimant Relationships and Oversight;
- Follow up of prior Performance Audit Recommendations;
- Marketing and Transportation Alternatives; and
- Grant Applications and Management.

The final report is scheduled to be presented to the Board in March 2018. MCTC staff expects that the performance audit will be conducted consistent with the "Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities" issued by the California Department of Transportation (Caltrans).

Staff received two proposals, scored the proposals according to the established criteria, and the results of the scoring are:

1. Moore & Associates – 94/100 (Total cost proposal of \$29,914)
2. Michael Baker International – 92.5/100 (Total cost proposal of \$29,975)

After conducting the RFP process and scoring and evaluating the submitted proposals, MCTC staff recommends retaining the firm of Moore & Associates to conduct the triennial performance audit. (McNeil)

**Action:** Approve the Triennial Performance Audit contract award to Moore & Associates in the amount of \$29,914

## MCTC Sitting as the Madera County 2006 Transportation Authority

### VIII. AUTHORITY – CONSENT ITEMS

None

### IX. AUTHORITY – ACTION/DISCUSSION ITEMS

#### A. Citizens' Oversight Committee – Member Appointments

**Summary:** The Citizens' Oversight Committee currently has one vacancy in Supervisorial District 2. Staff has received an application from Mr. Emil Stagnaro. (*Ebersole*)

**Action:** Appoint member to the Citizens' Oversight Committee, Supervisorial District 2

#### B. SB 1 Local Partnership Program

**Summary:** The Road Repair and Accountability Act of 2017 (Senate Bill [SB] 1,) created the Local Partnership Program and continuously appropriates two hundred million dollars (\$200,000,000) annually to be allocated by the California Transportation Commission (Commission) to local or regional transportation agencies that have sought and received voter approval of taxes or that have imposed fees, which taxes or fees are dedicated solely for transportation improvements.

The objective of the Local Partnership Program is to reward counties, cities, districts, and regional transportation agencies in which voters have approved fees or taxes solely dedicated to transportation improvements or that have enacted fees solely dedicated to transportation [based on Government Code Section 8879.66(b)(1)]. Consistent with the intent behind SB 1, the Commission intends this program to balance the need to direct increased revenue to the state's highest transportation needs while fairly distributing the economic impact of increased funding [SB 1 section 1(l)].

Jurisdictions with voter approved taxes, tolls, and fees will be eligible for a formulaic distribution of funds if the taxes, tolls, or fees are dedicated solely to transportation. The initial cycle of the formulaic program will cover 2017-18 and 2018-19, with annual programming cycles thereafter.

MCTC staff met with staff from the City of Madera, City of Chowchilla, and the County of Madera to discuss how the formula funds should be distributed in our region. As a result of these discussions, MCTC staff is proposing the following policies for the formula shares of the Local Partnership Program:

- \*Program formula allocations for construction phase only
- \*Certify that match required is available and on hand
- \*Certify that the implementing agency will receive allocation from CTC and begin delivery in the year the funds are programmed
- \*Implementing agency will be responsible for all reporting requirements
- \*MCTC staff will monitor future allocations and ensure fair-share allocations to each agency over a 5 year period
- \*Implementing agency will advertise project as a SB 1 and Measure T project
- \*Implementing agency will add project to the SB 1 map and include picture
- \*County of Madera will receive priority for the Competitive grant submittals for this initial cycle

A project list will need to be submitted by December 15<sup>th</sup> to the Commission. MCTC staff will work with local agency staff to determine the project list. (*McNeil*)

**Action:** Approve proposed policies for the formula shares of the Local Partnership Program and direct staff to work with local agency staff to determine the project list that is to be submitted to the Commission

### X. Miscellaneous

- A. Items from Caltrans
- B. Items from Staff
- C. Items from Commissioners

**XI. Adjournment**