

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: Wednesday, April 19, 2017

Time: 3:00 p.m.

Place: MCTC Board Chambers

Members Present: Chairman Andrew Medellin - Mayor, City of Madera
Vice Chairman Brett Frazier - Supervisor, Madera County
Waseem Ahmed - Councilmember, City of Chowchilla
Tom Wheeler - Supervisor, Madera County
Max Rodriguez - Supervisor, Madera County
Alt. Charles Rigby - Councilmember, City of Madera

Members Absent: William Oliver - Councilmember, City of Madera

Policy Advisory Committee: Above Members present and Caltrans Representatives:
Michael Navarro, Chief, Caltrans Dist. 06 Planning Branch

MCTC Staff Present: Patricia Taylor, Executive Director
Dylan Stone, Regional Planning Supervisor
Troy McNeil, Fiscal Supervisor
Jeff Findley, Senior Regional Planner
Amelia Davies, Regional Planner
Sandy Ebersole, Grants Analyst
Sheila Kingsley, Office Asst.

MCTC sitting as the Transportation Policy Committee

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT

None.

III. TRANSPORTATION CONSENT ITEMS

A. Caltrans Quarterly Newsletter – April, May, and June 2017

Included in the Commissioner's packet was a copy of the Caltrans Quarterly Newsletter for the months of April, May, and June 2017.

Action: Information and Discussion Only.

B. State Highway System Management Plan

The California Department of Transportation invites transportation stakeholder comments on the 2017 State Highway System Management Plan (SHSMP).

The SHSMP integrates the following items into a comprehensive plan that will guide the management of the State Highway System for the 10-year period beginning July 1, 2017:

- Streets and Highway Code requirements for a Five-Year Maintenance Plan
- Streets and Highway Code requirements for a Ten Year SHOPP Plan
- Performance Management implementation (major component of asset management)
- National performance measures for pavement and bridges established in MAP-21/FAST
- California Transportation Commission established performance targets for pavements, bridges, culverts and Transportation Management System (TMS) elements
- Alignment with the Caltrans Strategic Plan

The SHSMP is available for download from the Asset Management website:

<http://www.dot.ca.gov/assetmgmt/documents/SHSMP.pdf>

Comments received by April 28, 2017 will be considered in the final version of the plan. All comments must be submitted in writing on agency letterhead with contact information in case there is a need to clarify any comments.

Electronic letters can be submitted by e-mail to SHOPP.Management@dot.ca.gov with the subject line "SHSMP Comments" OR

Hard copies can be mailed to:

Michael Johnson P.E.
State Asset Management Engineer
1120 N Street MS49
Sacramento, CA 95814

Comments received will be included in the appendix of the final published plan. Agencies commenting are reminded that the SHSMP encompasses funding programs that are governed by statutory limitations identified in Streets and Highways Code 164.6 and California Government Code 14526.5. Among other provisions, these funds must be focused on maintenance and rehabilitation of the State Highway System and cannot be utilized to add additional lanes.

Action: Information and Discussion Only.

C. State Transportation Funding Legislation Update

The California Legislature passed Senate Bill 1 on April 6, 2017. Senate Bill 1 will be presented to Governor Brown for approval and signature into law.

Please see the link below for Senate Bill 1 (Beall)

https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB1

Action: Information and Discussion Only.

D. Federal Transit Administration 5311 Call for Projects

Included in the Commissioner's packet was a copy of the letter from Caltrans Division of Rail and Mass Transportation regarding Instructions for FFY 2017 FTA 5311 Program (Rural Transit) and FTA 5311(f) (Intercity Bus) and Rural CMAQ. **Applications are due on May 24, 2017** and must be accessed through the BlackCat Grant Management System.

Action: Information and Discussion.

Transportation Consent Calendar Action: Upon motion by Commissioner Wheeler, seconded by Commissioner Ahmed to approve the Transportation Consent Calendar (Items A-D). A vote was called and the motion carried.

IV. TRANSPORTATION ACTION/DISCUSSION ITEM

A. PUBLIC HEARING: 2017-18 Unmet Transit Needs

This time was reserved for public comments related to “Unmet Transit Needs” within Madera County.

Under the California Transportation Development Act (TDA), this hearing is held annually to take testimony on potential unmet transit needs within the region. Subsequent to the hearing, the Commission must determine which transit requests are unmet needs and if so, whether or not they are reasonable to meet. After all “reasonable” needs have been met through the expansion of existing services, or the creation of new transit systems, the Commission may release remaining TDA funds for street and road purposes (repair, reconstruction, etc.)

The public, interested agencies, and civic groups are encouraged to appear and indicate any transportation needs that they feel are not being met by existing transit services. Testimony should be as specific as possible with regard to those citizens not currently served by transit, the requested type and amount of transit service, the geographic area in which service is needed, and any other supporting evidence of information that will help in the evaluation of the “reasonableness” of the requested service.

The Social Services Transportation Advisory Council (SSTAC) will meet on April 26, 2017 to review the testimony from this hearing and will make their recommendation along with MCTC staff at the Commission’s next Board meeting on May 17, 2017. At that time the MCTC Policy Board must determine that public transportation needs within Madera County will be reasonably met in FY 2017/18 prior to approving claims of Local Transportation Funds for streets and roads purposes.

Chairman Medellin opened the floor for public comments at 3:15 p.m.

Spanish translator, Michael Lundy, Spanish Language Services, was available for those who needed interpretation.

Comments:

Cynthia Ortegon

- Extend service for Sunday
- More shelters on Avenue 17

Pamela Ash

- Wishes bus drivers could be more courteous-smile
- Have drivers make sure the passengers are seated before taking off

Starla Cunningham

- Make sure drivers stop and check for passengers at shelter
- Bus stop is needed at the Hope House on Pine Street
- Provide more courteous people who pick up the phone and also provide training
- Drivers do not remember to switch automated sign on front of bus that tells the passenger the route information
- Would to see a stop at the Court House on “G” street

Angela Block

- Bus drivers need to control their anger/keeping personal issues separate from work
- Keep passenger safety number one

Maria Rubio

- Would like to see more respect from the drivers
- Need more room on the buses for baby stroller
- Not getting treated with respect while requesting services
- Brochures need to be updated

- Would like to see bus stops on both sides of street near the Dollar General at HWY 145 and Gary Lane
- Drivers need to post their names

Anne O'Rourke

- Drivers need to slow down when running late
- Bus is running behind schedule
- Bus drivers taking a break on a rainy, would not let passengers sit on bus
- Whomever answers phone should have knowledge of stops

Carmen Guzman

- The bus schedule should be displayed, possibly on a pole, at each bus stop
- Bus shelters should have a plexiglass cover to protect from weather

Several ladies from the Shunammite Place would like to have a stop at/near 510 "G" Street.

Written comments were presented to the Board for consideration.

Hearing no other comments, Chairman Medellin closed the floor at 3:45 p.m.

Action: Receive Public Testimony. Direction may be provided.

B. PUBLIC HEARING: 2017 Federal Transportation Improvement Program – Resolution 2016-12 Amendment No. 2

**NOTICE OF PUBLIC HEARING ON THE
DRAFT AMENDMENT #2 TO THE 2017 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM**

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on April 19, 2017, at 3:00 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #2 to the 2017 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

- The 2017 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible to proceed without a conformity determination.
- The Draft Amendment #2 to the 2017 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period will commence on April 5, 2017 and conclude April 12, 2017 at 3:00 p.m. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at www.maderactc.org.

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 p.m. on April 12, 2017 to Jeff Findley at the address below.

This public notice of public involvement activities and time established for public review and comments on the FTIP development process will satisfy the FTA's Program of Projects requirements.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on April 19, 2017. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Jeff Findley, Senior Regional Planner
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637
(559) 675-0721
jeff@maderactc.org

Chairman Medellin opened the floor for comments at 4:00 p.m.

Hearing no public comments, Chairman Medellin closed the floor at 4:01 p.m.

Action: Upon motion by Commissioner Wheeler, seconded by Commissioner Frazier to approve the Madera County 2017 FTIP Resolution 16-12 Amendment No. 2. A vote was called and the motion carried.

C. PUBLIC HEARING: 2014 Regional Transportation Plan/Environmental Impact Report Amendment No. 1

NOTICE OF PUBLIC HEARING FOR THE DRAFT AMENDMENT (NO. 1) TO THE 2014 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY (RTP/SCS), ENVIRONMENTAL IMPACT REPORT (EIR) ADDENDUM AND CORRESPONDING DRAFT CONFORMITY ANALYSIS

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on April 19, 2017, at 3:00 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the draft Amendment to the 2014 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) and EIR Addendum. The purpose of the amendment is to convey the results of the adopted 2014 RTP/SCS utilizing the most up to date planning tools and the plan's conformity to state and Federal emissions control requirements.

The amendment documents will be available for 55-day public review between March 23, 2017 and May 16, 2017. The amendment documents can be viewed on the MCTC RTP/SCS webpage at www.maderactc.org/rtpscs. The amendment documents can also be provided at the MCTC offices at 2001 Howard Rd., Suite 201, Madera, CA 93637.

If you cannot attend the hearing, you may still submit written comments up until Tuesday, May 16, 2017. You may e-mail them to dylan@maderactc.org or mail them to MCTC at 2001 Howard Rd., Suite 201, Madera, CA 93637.

Contact Person: Dylan Stone, Regional Planning Supervisor
2001 Howard Road, Suite 201
Madera, CA 93637
(559) 675-0721 Ex 17
dylan@maderactc.org

Chairman Medellin opened the floor for public comments at 4:01 p.m.

Hearing no comments, Chairman Medellin closed for floor at 4:02 p.m.

Action: Receive Public Testimony. Direction may be provided.

V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Action: Upon motion by Commissioner Frazier seconded by Commissioner Rigby to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called and the motion carried.

VI. ADMINISTRATIVE CONSENT ITEMS

A. Executive Minutes – March 22, 2017

Included in the Commissioner's packet was a copy of the March 22, 2017 Executive Minutes of the Policy Board.

Action: Approve Executive Minutes of March 22, 2017.

B. Proposed FY 2017-18 Member Assessment Fees

Madera County’s participation in the Valley Voice program is crucial to the Valley effort as it not only allows Madera a seat at the table but also allows Madera to be seen and heard; especially recognizing that Madera is a self-help county allowing leveraging opportunities. The Valley Voice effort has been successful and Madera County has benefited from its establishment. If the Policy Board wishes not to participate, the disadvantage would be that Madera would not be visible and perhaps lose a seat at the table with the other Valley Counties. Unfortunately, there are no MCTC Federal or State funding sources that can be utilized for lobbying activities.

In order to actively participate in the Valley Voice programs, staff recommends continuing Member Assessment Fees in the 2017-18 Budget process on a per capita basis in the amount of \$20,000.

Included in the Commissioner’s packet was a copy of the proposed 2017-18 Member Assessment Fees Schedule that identifies the proportional amount that each member agency would be requested to pay should there be MCTC Policy Board Support for the Valley Voice effort.

Proposed Member Assessment Fee Schedule

2017-18 Member Assessment Fee (Valley Voice)

Member	DOF (E-1) Population 05/01/16	Percent	Proportional Amount
Chowchilla	12,415	7.99%	\$ 1,598
Madera	65,474	42.15%	\$ 8,430
County	77,460	49.86%	\$ 9,972
	155,349	100.00%	\$20,000

Action: Approve proposed 2017-18 Member Assessment Fees Schedule and direct staff to contact the local jurisdictions to incorporate the fee in its respective jurisdiction budget process.

Administrative Consent Calendar Action: Upon motion by Commissioner Frazier, seconded by Commissioner Rigby to approve the Administrative Consent Calendar (Items A-B). A vote was called and the motion carried.

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

None

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – CONSENT ITEMS

None

X. Miscellaneous

A. Items from Caltrans

Michael Navarro, Dist. 06, Chief Planning, provided a brief update on the local projects in Madera County.

B. Items from Staff

Patricia Taylor, Executive Director, presented a letter of support, SB477 Cannella. It is a bill allowing the San Joaquins passenger rail to expand its boundaries. The current discussion is going north to Chico (currently no service). This bill could be useful for the San Joaquins. Ms. Taylor recommended Board Chair’s signature on letter of support.

C. *Items from Commissioners*

No comments.

XI. **Adjournment**

Meeting adjourned at 4:20 p.m. p.m.

Next meeting set for Wednesday, May 17, 2017

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Patricia S. Taylor', with a long horizontal flourish extending to the right.

Patricia S. Taylor
Executive Director
Madera County Transportation Commission