

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: Wednesday, March 22, 2017

Time: 3:00 p.m.

Place: MCTC Board Chambers

Members Present: Chairman - Andrew Medellin – Mayor, City of Madera
Vice Chairman - Brett Frazier - Supervisor, Madera County
Waseem Ahmed – Councilmember, City of Chowchilla
Tom Wheeler - Supervisor, Madera County
Max Rodriguez - Supervisor, Madera County
William Oliver – Councilmember, City of Madera

Members Absent: None

Policy Advisory Committee: Above Members present and Caltrans Representatives:
Michael Navarro, Chief, Caltrans Dist. 06 Planning Branch

MCTC Staff Present: Patricia Taylor, Executive Director
Dylan Stone, Regional Planning Supervisor
Troy McNeil, Fiscal Supervisor
Jeff Findley, Senior Regional Planner
Amelia Davies, Regional Planner
Sandy Ebersole, Grants Analyst
Sheila Kingsley, Office Asst.

MCTC sitting as the Transportation Policy Committee

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT

None.

III. TRANSPORTATION CONSENT ITEMS

A. *2017-18 Unmet Transit Needs Public Hearing -Update*

The State Transportation Development Act (TDA) requires that the MCTC Policy Board determine that public transportation needs within Madera County will be reasonably met in FY 2017/18 prior to approving claims of Local Transportation Funds (LTF) for streets and roads. The MCTC's Social Service Transportation Advisory Council (SSTAC) is responsible for evaluating unmet transit needs. Each year the SSTAC begins the process of soliciting comments from the public by sending letters to agencies and individuals interested in providing feedback on their public transportation needs within Madera County. The request for comments letters was mailed out in March 2017.

MCTC's Unmet Transit Needs public hearing is scheduled as follows:

- **PUBLIC HEARING – Wednesday, April 19, 2017, 3:00 p.m.**
Location: Madera County Transportation Commission Board Room
2001 Howard Road, Suite 201, Madera, CA

- SSTAC meeting – **Wednesday, April 5, 2017, 10:30 a.m.**
Location: Madera County Transportation Commission Board Room
2001 Howard Road, Suite 201, Madera, CA

First Transit will provide free demand response service to the hearing. A Spanish language interpreter will also be available for those who wish to testify in Spanish. A public notice was printed in the local newspapers on Saturday, March 11 and flyers are being distributed throughout the community publicizing the hearing.

Action: Information and Discussion Only.

B. Final 2017/18 – 2021/22 Short Range Transit Development Plan

Included in the Commissioner's packets was a copy of the Executive Summary of the *Madera County Short-Range Transit Development Plan FY2017/18 – FY2021/22 (SRTDP)*. The SRTDP is a 5-year planning document that is intended to serve as a guide for improving public transit agencies within the Madera County Region. The primary objectives of the SRTDP are to:

- Develop transit goals, objectives, and performance standards.
- Evaluate the efficiency and effectiveness of the existing transit systems.
- Develop a 5-year service plan to improve transit services based upon community need and public input.
- Provide marketing and outreach strategies to promote ridership.
- Develop financially feasible capital and operating plans that address existing and future transit needs.

The draft SRTDP was submitted to local agency staff, the Social Service Transportation Advisory Council (SSTAC), and the general public for review and comment. All comments received were incorporated into the final SRTDP document. Copies of the complete document are available for review at the MCTC offices or online at <http://www.maderactc.org/>.

Action: Approve Final 2017/18 – 2021/22 Short Range Transit Development Plan.

C. High Speed Rail 2017 Project Update Report

The California High-Speed Rail Authority submitted to the Legislature the 2017 Project Update Report, required pursuant to Section 185033.5 of the Public Utilities Code.

Since the last report in March 2015, California has made tremendous progress in building the nation's first high-speed rail system—and nation's largest infrastructure project.

Building high-speed rail is creating thousands of new jobs and economic benefits, especially for small and disadvantaged businesses. California's achievements include:

- Hundreds of workers are building—right now—119 miles of new transportation infrastructure at nine active construction sites that will bring passenger rail service to connect the Central Valley to the Silicon Valley by 2025
- Over 900 construction workers have good-paying jobs in the Central Valley, with many more coming across California
- 334 small businesses are engaged in the project right now, of which 102 are certified disadvantaged businesses and 39 are certified disabled veteran businesses

From July 2006 to June 2016, California has invested \$2.3 billion, of which 94 percent has gone to companies and people in California, to design and build the high-speed rail system—investments that have involved more than 600 companies and generated up to \$4.1 billion in economic activity, 52 percent of which occurred in disadvantaged communities.

Action: Information and Discussion.

D. ASCE Fresno Branch – Award for SR 41 Passing Lanes Project

On March 2, 2017, the American Society of Civil Engineers (ASCE) Fresno Branch recognized the Highway 41 Passing Lanes project by awarding it the prestigious ASCE Fresno Branch Outstanding Roadway and Highway Project Award. The project was completed ahead of schedule and under budget.

Action: Information and Discussion.

E. Low Carbon Transit Operations Program (LCTOP) List of Projects – Resolution 17-01

This resolution is a publicly adopted document indicating approval of projects, including the amount of LCTOP funds requested, a description of the project, and the contributing sponsors. Multiple projects may be included in a single Board Resolution.

Action: Approve LCTOP List of Projects – Resolution 17-01.

Transportation Consent Calendar Action: Upon motion by Commissioner Wheeler, seconded by Commissioner Frazier to approve the Transportation Consent Calendar (Items A-E). A vote was called and the motion carried.

IV. TRANSPORTATION ACTION/DISCUSSION ITEM

A. Transportation Funding Legislation Update

There are presently four separate pieces of proposed legislation to increase transportation funding in California. Links to the individual bills and additional information are included below:

- Governor’s Plan – State FY 2017-18 Budget
 - <http://www.ebudget.ca.gov/2017-18/pdf/BudgetSummary/Transportation.pdf>
- SB 1 (Beall)
 - http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB1
- AB 1 (Frazier)
 - http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1
- AB 496 (Fong)
 - http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB496

Estimated City and County Local Streets and Roads Funding under SB1 and AB 1 (estimated 12/15/16)

Annual at Full-Phase-In

County of Madera: \$9,865,041

City of Chowchilla: \$643,981

City of Madera: \$2,200,304

<http://www.californiacityfinance.com/BeallFrazierLSR170115.pdf>

CALCOG Analysis of Transportation Funding Bills

SB1 (Beal) – CALCOG Analysis – CALCOG Support

<https://www.calco.org/index.php?src=directory&view=legislation&submenu=BillTracking&srctype=detail&back=legislation&refno=73&id=73>

AB1 (Frazier) – CALCOG Analysis – CALCOG Support

<https://www.calco.org/index.php?src=directory&view=legislation&submenu=BillTracking&srctype=detail&back=legislation&refno=67&id=67>

AB 496 (Fong) – CALCOG Analysis – CALCOG No Position (at this time)
<https://www.calco.org/clientuploads/Transportation%20Plan%20Summary.pdf>
Current Transportation Funding in California
<http://www.lao.ca.gov/handouts/Transportation/2017/Overview-of-Transportation-Funding-012417.pdf>

Proposed State Constitutional Amendment

SCA 2 (Newman) A ballot measure for a State Constitutional Amendment that would prohibit the state from borrowing money from vehicle fees and gas taxes for use by non-transportation programs is currently being considered in the State Senate.

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SCA2

Action: MCTC Policy Board directed staff to draft a letter for Chair signature to Governor Brown thanking him for his continued efforts to prepare a comprehensive transportation infrastructure funding package and encourage the Administration to work with the Legislature on developing a successful transportation funding package.

B. Representative Jim Costa Letter to Caltrans Director Dougherty

Representative Jim Costa recently met with Caltrans Director Malcolm Dougherty while he was in Washington to meet with the Trump Administration on federal funding for California infrastructure. During that meeting, Rep. Costa mentioned to Director Dougherty that he would like to see improvements made to SR 99 in Madera County to reduce congestion and improve safety. Director Dougherty indicated that if additional funds were found, SR 99 in Madera County would be the next place that improvements to SR 99 would be made and specifically noted that if the southern SR 99 improvements were federally funded, additional funds could potentially be made available to advance some segments of the Madera County improvements. Representative Costa is drafting a letter to Director Dougherty to formalize this discussion and request the needed funds for SR 99 in Madera County.

Action: Information and Discussion.

C. Valley Voice – Sacramento 2017 Trip – March 1, 2017

The annual San Joaquin Valley Regional Planning Agencies Valley Voice trip to Sacramento was held on March 1, 2017. Supervisor Robert Poythress, Supervisor Brett Frazier, and Executive Director Patricia Taylor attended the trip on behalf of the Commission. Elected officials and MPO staff from each of the eight San Joaquin Valley counties met with representatives from the Assembly, Senate, and statewide agencies to advocate for the priority issues identified in the Valley Legislative Platform.

Action: Information and Discussion Only.

D. Draft 2017 San Joaquin Joint Powers Authority Business Plan Update

The San Joaquin Joint Powers Authority (SJJA) Draft 2017 Business Plan (Business Plan) is currently open for public review. The purpose of this 2017 (SJJA) Business Plan Update is to identify SJJA's intentions for State Fiscal Year (FY) 2017/18 and FY 2018/19 in its proposed management of the San Joaquins and to request the annual funds required by SJJA to operate, administer, and market the San Joaquins. This Business Plan summarizes the service and capital improvements that have contributed to the success of the San Joaquin s and identifies improvements to sustain its growth. A draft of this Business Plan was submitted to the Secretary of the California State Transportation Agency (CalSTA) on April 1st, 2017 and a final draft will be submitted on June 15th, 2017.

The Business Plan proposes the following operation changes to serve the riders of the system more effectively:

- Relocation of the Madera Amtrak Station
- Creation of a Morning Express Service
- Addition of an 8th daily round trip
- Increased maximum operating speeds (90 MPH)
- Improvements to the Thruway Bus Pilot Program
- Implementation of Renewable Diesel

- Reducing overall running times

Other key areas of focus in the Business Plan include:

- Planned integration with the future California High Speed Rail System
- Maintaining and/or improving performance measures related to usage, cost efficiency and service quality
- Station area development
- Safety and security
- Annual funding requirements
- System improvement advocacy
- Outreach and marketing
- Administrative role and Action Plan

MCTC staff have reviewed the contents of the Business Plan and are in support of the proposed course of action detailed in its contents.

The San Joaquin Joint Powers Authority Draft 2017 Business Plan is available for download at the links below:

[Draft 2017 Business Plan Update - English](#)

[Draft 2017 Business Plan Update - Spanish](#)

Action: Information and Discussion Only.

E. 2014 Regional Transportation Plan/EIR Amendment Update

The Madera County Transportation Commission (MCTC) released for public review an Amendment to the 2014 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) on Thursday, March 22, 2017. The Amended RTP/SCS is accompanied by an addendum update to the Environmental Impact Report. MCTC will hold a public hearing on April 19, 2017 at 3:00pm at the MCTC office building at 2001 Howard Road, Madera, Ca 93637.

The purpose of the public hearing is to receive public comments on these documents:

- The Amended 2014 RTP/SCS is a long-term coordinated transportation/land use strategy to meet Madera County transportation needs out to the year 2040.

Individuals with disabilities may call MCTC (with 3-working-day advance notice) to request auxiliary aids necessary to participate in the public hearing. Translation services are available (with 3-working-day advance notice) to participants speaking any language with available professional translation services.

A 55-day public review and comment period for the Amended 2014 RTP/SCS will take place between March 17, 2017 and May 16, 2017. The Amendment documents will be available for review at the MCTC office building at 2001 Howard Road, Madera, Ca 93637 and on the MCTC TRP/SCS webpage at www.maderactc.org www.maderactc.org/rtpscs/.

Public comments are welcomed at the hearings, or may be submitted in writing by 5:00 pm on May 16, 2017 to Dylan Stone at the address below.

After considering the comments, the documents will be considered for adoption, by resolution, by the MCTC Policy Board at a regularly scheduled meeting to be held on May 17, 2017. The documents will then be submitted to state and federal agencies for approval.

Action: Information and Discussion Only.

F. Award Contract – 2018 Regional Transportation Plan/EIR

On February 1, 2017 staff released a Request for Proposals (RFP) which sought to retain a consultant firm to assist the Madera County Transportation Commission (MCTC) in developing the 2018 Regional Transportation Plan and

Environmental Impact Report (RTP/EIR). Staff received two proposals from interested firms. The Scoring Committee reviewed and scored the proposals according to the established criteria, and the results of the scoring are:

1. VRPA Technologies – 93/100
2. KOA Corporation – 86/100

After conducting the RFP process and scoring and evaluating the submitted proposals, MCTC staff recommends retaining the firm of VRPA Technologies to help develop the 2018 RTP/EIR. This recommendation is based upon prior performance, relevant experience, qualifications of staff and subconsultants, and the recommendation from the Scoring Committee.

Action: Upon motion by Commissioner Rodriguez, seconded by Commissioner Wheeler to award the contract to VRPA Technologies for the 2018 Regional Transportation Plan/EIR in an amount not to exceed \$250,000. A vote was called and the motion carried.

V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Action: Upon motion by Commissioner Wheeler seconded by Commissioner Rodriguez to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called and the motion carried.

VI. ADMINISTRATIVE CONSENT ITEMS

A. *Executive Minutes – February 22, 2017*

Included in the Commissioner's packet was a copy of the February, 2017 Executive Minutes of the Policy Board.

Action: Approve Executive Minutes of February 22, 2017.

B. *Transportation Development Act (TDA) Fund Audit Report for Fiscal Year ended June 30, 2016: County of Madera, City of Madera and the City of Chowchilla*

MCTC received the Report of Examination of Revenues and Expenses of the Transportation Development Act (TDA) allocations for the Fiscal Year ended June 30, 2016 for the County of Madera, City of Madera, and City of Chowchilla. The reports were done in accordance with Section 99245 of the Public Utilities Code by Price, Paige, and Company.

Staff was pleased to report that there are no adverse findings.

Action: Accept the FY 2015/16 TDA Fund Audit Report for the County of Madera, City of Madera, City of Chowchilla

C. *Transportation Development Act (LTF, STA) – Allocations, LTF Resolution j16-10 Amendment No. 3 and STA Resolution 16-11 Amendment No. 2*

As a result of the reduction of the STA estimate, Madera County and the City of Madera have submitted applications to revise their STA and LTF allocations. The City of Madera requested to carryover the unused FY 15/16 balances and program them into FY 16/17.

Action: Approve LTF Resolution 16-10 Amendment No. 3, STA Resolution 16-11 Amendment No. 2

Administrative Consent Calendar Action: Upon motion by Commissioner Wheeler, seconded by Commissioner Oliver to approve the Administrative Consent Calendar (Items A-C). A vote was called and the motion carried.

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

A. *2016/17 Overall Work Program and Budget – Amendment No. 2*

Included in the Commissioner's packet was a copy of the letter to Caltrans requesting the amendment, a copy of the amended budget, the amended OWP spreadsheet, and amended work elements. The revised Budget is \$1,741,435, a decrease of \$35,127. The amendment reflects minor adjustments for movement of salary costs to different work

elements, recognizes the still vacant position, and a minor salary adjustment for the Senior and Associate Regional Planner positions.

The amendment is recognized in the following:

Revenues – (Decrease \$35,127)

- FHWA PL Carryover – decrease \$27,946
- FTA 5303 Carryover – decrease \$7,733
- STIP PPM – decrease \$378
- SGC Sustainable Community Grant – increase \$254
- TDA Carryover – decrease \$7,255
- MCTA Carryover – increase \$7,931

Salaries and Benefits – (Decrease \$40,127)

- Salaries – decrease \$22,600
- ICMA 401(a) – decrease \$3,390
- FICA, Employer – decrease \$1,401
- Medicare – decrease \$328
- Worker's Compensation – decrease \$169
- Health – decrease \$12,043
- Unemployment Insurance – decrease \$196

Indirect Costs – (Increase \$5,000)

- Legal Services – increase \$5,000

The amendment is reflected in the following OWP Work Elements: 100 – Regional Transportation Plan; 110 – Regional Planning Database; 111 – Traffic Monitoring Program; 112 – Traffic Modeling; 113 – Air Quality Transportation Planning; 120 – Goods Movement and Highway Planning; 122 – Project Coordination & Financial Programming; 130 – Public Transportation; 140 – Other Modal Elements; 150 – Public Participation Program; 151 – Alternative Transportation Activities; 200 – Transportation Program Development; 901 – Transportation Funds Administration; 902 – Overall Work Program and Budget; 904 – RPTA Coordination; 906 – SGC Sustainable Community Grant; 907 – Board Cost & Other Expenses; 910 – MCTA Administration.

Action: Upon motion by Commissioner Rodriguez, seconded by Commissioner Frazier to approve FY 2016/17 Overall Work Program and Budget – Amendment No. 2 A vote was called and the motion carried. Commissioner Wheeler opposed the vote.

B. Transportation Development Act Guidebook

A written Transportation Development Act (TDA) Guidebook has been developed to provide clarity as to the linkage between MCTC policies directing TDA, the TDA administrative activities that are conducted by MCTC, and the funding allocations to the local jurisdictions for eligible programs such as bike and pedestrian projects, public transit, and street and road projects.

The draft document was released in January to local jurisdictions for review and comment. Staff incorporated the comments that were received.

Action: Upon motion by Commissioner Wheeler, seconded by Commissioner Oliver to approve the Transportation Development Act Guidebook. A vote was called and the motion carried.

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – CONSENT ITEMS

A. FY 2015/16 Measure "T" Compliance Audit Report: County of Madera, City of Madera and the City of Chowchilla

MCTA received the Measure "T" Compliance Audit Reports for the Fiscal Year ended June 30, 2016 for the County of Madera, City of Madera, and City of Chowchilla. These reports were done in accordance with Section 99245 of the Public Utilities Code by Price, Paige, and Company.

Staff was pleased to report that there are no adverse findings.

Action: Accept the Measure "T" FY 2015/16 Compliance Audits for the County of Madera, City of Madera, City of Chowchilla.

B. FY 2017/18 Measure "T" Allocation Estimate

The estimate provides a not to exceed budget allocation for each Measure "T" program for each agency.

Staff requested that each agency prepare their Annual Expenditure Plan (AEP) identifying how each agency anticipates spending the funds in FY 2017/18 for each category, including the subcategories. The AEPs will then be incorporated into the Annual Work Program which will be presented as a draft document at the June, 2017 Board meeting.

Action: Information and Discussion only.

IX. AUTHORITY – ACTION/DISCUSSION ITEMS

None.

X. Miscellaneous

A. Items from Caltrans

Michael Navarro, Dist. 06, Chief Planning, provided a brief update on the local projects in Madera County

B. Items from Staff

Staff discussed the current Transportation Bills. The Commissioners were also informed of the upcoming Unmet Transit Needs Public Hearing scheduled for the April 19, 2017 meeting.

C. Items from Commissioners

No comments.

XI. Adjournment

Meeting adjourned at 4:20 p.m.

Next meeting set for Wednesday, April 19, 2017

Respectfully Submitted,



Patricia S. Taylor
Executive Director
Madera County Transportation Commission