

MADERA COUNTY TRANSPORTATION COMMISSION

EXECUTIVE MINUTES

Date: Wednesday, January 18, 2017
Time: 3:05 p.m.
Place: MCTC Board Chambers

Members Present: Chairman - Waseem Ahmed – Councilmember, City of Chowchilla
Tom Wheeler - Supervisor, Madera County
Brett Frazier - Supervisor, Madera County
William Oliver – Councilmember, City of Madera
Alt. Charles Rigby – Councilmember, City of Madera
Alt. Robert Poythress – Supervisor, Madera County

Members Absent: Vice Chairman - Andrew Medellin – Mayor, City of Madera
Max Rodriguez - Supervisor, Madera County

Policy Advisory Committee: Above Members present and Caltrans Representatives:
Michael Navarro, Senior Planner

MCTC Staff Present: Patricia Taylor, Executive Director
Dylan Stone, Regional Planning Supervisor
Troy McNeil, Fiscal Supervisor
Jeff Findley, Senior Regional Planner
Amelia Davies, Regional Planner
Sandy Ebersole, Grants Analyst
Sheila Kingsley, Office Asst.

MCTC sitting as the Transportation Policy Committee

I. PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT

None.

III. TRANSPORTATION CONSENT ITEMS

A. Caltrans Quarterly Newsletter – January/February/March 2017

Included in the Commissioner’s packet was a copy of the Caltrans Quarterly Newsletter for the months of January, February, and March 2017.

Action: Information and Discussion Only.

B. Governor’s Proposed FY 2017-18 Transportation Budget

The Governor released his proposed State Transportation Budget for 2017-18. The entire proposed State Budget documents may be found at: <http://www.ebudget.ca.gov/>. The Governor included his Transportation Funding proposal in

the proposed State Budget. Included in the Commissioner's packet was a copy of the memo developed by the Self Help Counties Coalition, Executive Director, outlining the Governor's and Legislator's Funding Proposals.

Action: Information and Discussion Only.

C. *The Sustainable Communities Planning Grant and Incentives Program: Best Practices Pilot*

The Sustainable Communities Planning Grant and Incentives Program: Best Practices Pilot, is an effort to support local land use planning related to climate and the State's statutory planning priorities. SCPGIP funding in the amount of \$250,000, will be available for applicants to apply for up to \$50,000. These grants will support the development and/or implementation of a specific portion of land use plan, land protection or management practice, or development project, that targets sustainable development and the State's climate policies with the express intent of 1) implementation of that project or plan; and 2) identification of a best practice and creation of a Case Study to share amongst land use planning and policy peers. This small grant is not intended to fund a long-range plan or project in its entirety. Proposed applications must support local implementation of state policies, with a focus on creating more resilient communities through climate adaptation and mitigation.

The deadline for submittal has been extended to February 9, 2017. For more information please see <http://sgc.ca.gov/resource%20files/20161220-BPGuidelinesFinal.pdf>

Action: Information and Discussion Only.

D. *2017 San Joaquin Valley Blueprint Awards Nominations*

A Call for Nominations for the 2017 San Joaquin Valley Blueprint Awards has been announced. Candidate projects and individuals in all jurisdictions within the San Joaquin Valley are eligible for nomination. The deadline for nominations is February 3, 2016 by noon. Awards will be presented at the 12th Annual San Joaquin Valley Spring Policy Conference in a luncheon ceremony on March 9, 2017, to be held at the Falls Event Center in Fresno. For more information and a nomination packet please see: <http://valleyblueprint.org/files/feature/SJV%20Blueprint%20Awards%20-%202017%20Nominations%20Packet.pdf>

Action: Information and Discussion Only.

E. *Section 5310 Call for Projects*

FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities provide Capital Grants for projects that meet the transportation needs of elderly persons and persons with disabilities where public mass transit services are otherwise unavailable, insufficient or inappropriate. The Call for projects was released on January 9, 2017. Application deadline is **March 1, 2017 at 5:00 p.m.** For more information please see <http://dot.ca.gov/hq/MassTrans/5310.html>.

Action: Information and Discussion Only.

F. *2017 San Joaquin Valley Regional Policy Conference*

The 2017 San Joaquin Valley Regional Policy Conference will take place March 8th through 10th at the Falls Event Center in Fresno. The Annual Policy Conference is a great way for the San Joaquin's transportation and planning communities to learn what is new in the field. The conference is designed to provide administration, planning and public works professionals, and policy makers from local and regional agencies with expert information on current important topics and new critical state and/or federal requirements. It also provides opportunities for enhanced communications through networking with the various agencies and presenters.

Action: Information and Discussion Only.

G. *Draft Environmental Document for SR 41 South Expressway*

The California Department of Transportation, in cooperation with the County of Madera, proposes to improve 6.1 miles of State Route 41 from 0.8 mile south of the Avenue 11 undercrossing to 1.4 miles north of Avenue 15 (post miles 1.5 to 7.6) in Madera County.

Two Build Alternatives (Alternatives 2 and 4) and a No-Build Alternative are under consideration. Both Build Alternatives include a new structure over Avenue 11 (undercrossing), new crossings (box culverts or bridges) at the Madera Canal and Lateral 6.2 canal, frontage roads, and controlled access. All intersections would be at grade (ground level) but would preserve enough right-of-way for future freeway interchanges at Avenues 12 and 15. The future freeway interchange at Avenue 15 would require improvements to approximately half a mile of Avenue 15 to transition into the interchange.

The No-Build Alternative would keep State Route 41 in its existing condition, although routine maintenance projects would continue.

There was a Public Hearing held on Wednesday, January 11, 2016 to discuss the Draft Environmental Document (DED). The DED and other information on the project can be found at this link <http://www.dot.ca.gov/d6/projects/madera41southexpressway/>

Action: Information and Discussion Only.

H. 2018 Regional Transportation Plan/Environmental Impact Report – Request for Proposals

MCTC is in the process of preparing a Request for Proposals (RFP) for the 2018 Regional Transportation Plan (RTP) / Environmental Impact Report (EIR). The 2018 RTP/EIR will have a horizon year of 2042 and must also meet the requisites of SB 375 by including a Sustainable Communities Strategy (SCS).

Staff has estimated that it will cost approximately \$250,000 for the completion of this project and will include this request in a future budget amendment.

The anticipated date of RFP release is January 31, 2017, and will be available on the MCTC website: www.maderactc.org

MCTC staff is planning to recommend a proposal for approval at the March 22, 2017 meeting. Contract award will occur at that meeting.

Action: Authorize budget for 2018 RTP/EIR and release of RFP.

I. California Transportation Commission (CTC) 2016 Annual Report to the California Legislature

Included in the Commissioner's packet was a copy of the letter from the CTC Chair transmitting the CTC's 2016 Annual Report to the California Legislature, prepare pursuant to Government Code Section 14535-14536. This report identifies and discusses key transportation issues for the coming year 2017 and also reviews accomplishments during the year just ended. The full report can be found at: <http://www.catc.ca.gov/reports/annualreports.htm>

The report identifies legislative and administrative recommendations for the upcoming year – 2017:

Legislative Recommendations:

- Address the Transportation Funding Shortfall (Funding);
- Promote Efficiency through Innovation (Reforms); and
- Instituting Accountability and Transparency (Reforms).

Administrative Recommendations:

- Require Caltrans to estimate and communicate the cost of new regulatory proposals and its impacts prior to legislative or regulatory enactment.
- Support the Transportation Agency's efforts to strengthen the organization independence and role of its internal audits and investigation functions.
- Require Caltrans to establish a centralized innovative project delivery team.
- Update the California Transportation Plan 2040 recommendations to identify the implementation priority, estimated costs, timeframe and responsible agency.
- Require Caltrans to review the hours of HOV lane operations in Southern California.
- Implement the Governor's proposal for Caltrans to generate \$100 million in efficiencies and provide annual reports to the Commission and Legislature on the savings generated.

2015-16 Commission Accomplishments:

- Allocated over \$4.5 billion in state and federal transportation funding.
- The Road Charge Technical Advisory Committee adopted and released Road Charge Pilot Design Recommendations.
- Amended the 2016 STIP Fund Estimate and adopted the 2016 STIP
- Initiated development of the California Transportation Plan and RTP Guidelines.
- Reported that Prop 1B results demonstrate promises made to California voters.
- Adopted priorities for the State's Transportation Asset Management Plan.
- Convened a workgroup to review Caltrans' current and projected capital outlay support staffing levels and methodology resulting in recommendations.
- Approved the development and operation of a high-occupancy toll facility on I-405.
- Adopted the 2015 ATP programming \$359 million to 208 projects valued at approximately \$500 million.

Action: Information and Discussion Only.

Transportation Consent Calendar Action: Upon motion by Commissioner Frazier, seconded by Commissioner Wheeler to approve the Transportation Consent Calendar (Items A-I). A vote was called and the motion carried.

IV. TRANSPORTATION ACTION/DISCUSSION ITEM

A. 2017 Federal Transportation Improvement Program – Formal Amendment No. 1 Resolution 2016-12

NOTICE OF PUBLIC HEARING ON THE
DRAFT AMENDMENT #1 TO THE 2017 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on January 18, 2017, at 3:00 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #1 to the 2017 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

- The 2017 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible to proceed without a conformity determination.
- The Draft Amendment #1 to the 2017 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period commenced on January 4, 2017 and concluded January 11, 2017 at 3:00 p.m. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at www.maderactc.org.

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 p.m. on January 11, 2017 to Jeff Findley at the address below.

This public notice of public involvement activities and time established for public review and comments on the FTIP development process will satisfy the FTA's Program of Projects requirements.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on January 18, 2017. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Jeff Findley, Senior Regional Planner
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637
(559) 675-0721

jeff@maderactc.org

Chairman Ahmed opened the floor for public comments.

No comments were requested from the public. Chairman Ahmed closed the floor for comments.

Action: Upon motion by Commissioner Frazier, seconded by Commissioner Wheeler to approve the Madera County 2017 FTIP Resolution 16-12 Amendment No. 1. A vote was called and the motion carried.

B. 2014 Regional Transportation Plan/Sustainable Communities Strategy Update

The 2014 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and Environmental Impact Report (EIR) were adopted by the Madera County Transportation Commission (MCTC) Board in June of 2014. Senate Bill 375 (SB 375) introduced a new component of the Regional Transportation Plan involves the development of a sustainable communities' strategy to reduce greenhouse gas (GHG) emissions from vehicle tailpipes through the integration of transportation and land use planning. The California Air Resource Board (ARB) established targets for GHG reductions in the years 2020 and 2035 measured against GHG levels in 2005. The 2014 RTP/SCS preferred planning scenario did not meet the GHG reduction goals established by ARB. SB 375 provides an option for a RTP/SCS which does not meet the targets to develop an Alternative Planning Strategy (APS) which can.

MCTC Staff is finalizing an amendment to the 2014 RTP/SCS and EIR. This amendment will be the culmination of many staff and consultant hours aimed towards assessing why the preferred RTP/SCS scenario was unable to meet the GHG reduction targets, what steps need to be taken to develop a scenario which does meet the targeted reductions, and actions taken to implement a plan that does meet the GHG targeted reductions. In the steps leading to the decision to amend the plan, staff decided to forgo the creation of an APS to focus on a plan that is both feasible and fiscally constrained as required of an RTP but not an APS.

Staff will convene the Madera County SCS stakeholder committee, hold public workshop, and meet with interested individual groups to provide comprehensive information regarding the amendment of the 2014 RTP/SCS and EIR before officially bringing the amendment before the MCTC board. Staff expects the total outreach and amendment process to be completed this fiscal year and to be acted upon by the MCTC Board in Spring of 2017.

Action: Information and Discussion. Direction may be provided.

V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Action: Upon motion by Commissioner Poythress seconded by Commissioner Oliver to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called and the motion carried.

VI. ADMINISTRATIVE CONSENT ITEMS

A. Executive Minutes – November 23, 2016

Included in the Commissioner's packet was a copy of the November 23, 2016 Executive Minutes of the Policy Board.

Action: Approve Executive Minutes of November 23, 2016.

B. Transportation Development Act (STA) – Apportionment, STA Resolution 16-08 Amendment No. 1

The State Controller's Office released a revised November 2016 State Transit Assistance (STA) estimate for FY 2016-17 that is lower than the original February 2016 estimate. The revised lower estimate has been provided to the local jurisdictions with a request to amend their applications.

Action: Approve STA Resolution 16-08 Amendment No.1

C. Revised Procurement Policies and Procedures Manual

Staff revised the Procurement Policies and Procedures Manual to include information on the Request for Qualifications method of procurement.

Action: Approve Revised Procurement Policies and Procedures Manual.

D. DRAFT Transportation Development Act Guidebook

A written DRAFT Transportation Development Act (TDA) Guidebook has been developed to provide clarity as to the linkage between MCTC policies directing TDA, the TDA administrative activities that are conducted by MCTC, and the funding allocations to the local jurisdictions for eligible programs such as bike and pedestrian projects, public transit, and streets and roads.

The draft document has been released to local jurisdictions for review and comment. Staff will bring a final document for Board approval at a later date.

Action: Information and discussion only.

Administrative Consent Calendar Action: Upon motion by Commissioner Frazier, seconded by Commissioner Poythress to approve the Administrative Consent Calendar (Items A-D). A vote was called and the motion carried.

VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

A. MCTC Financial and Transportation Development Act Fund Audit for Fiscal Year ended June 30, 2016

Included in the Commissioner's packet was a copy of the Audit for MCTC Administrative and Planning Grant Funds and TDA Funds for FY 2015/16 prepared by Price, Paige, & Company Accountancy Corporation. The independent auditor's report expressed an unmodified opinion on the general purpose financial statements of the Commission and an unqualified opinion on the independent auditor's report for compliance of major programs.

Dave Dybas, Price, Paige & Company Accountancy Corporation, gave a thorough presentation of the Audit to the Board. The auditor did not note any adverse findings.

Action: Upon motion by Commissioner Poythress, seconded by Commissioner Wheeler to accept MCTC Financial and Transportation Development Act Fund Audit for Fiscal Year ended June 30, 2016. A vote was called and the motion carried.

MCTC Sitting as the Madera County 2006 Transportation Authority

VIII. AUTHORITY – CONSENT ITEMS

None.

IX. AUTHORITY – ACTION/DISCUSSION ITEMS

A. FY 15/16 MCTA Audit Report

MCTA received the Measure "T" Audit Report for the Fiscal Year ended June 30, 2016 for the Madera County Transportation Authority. This report was done in accordance with Section 99245 of the Public Utilities Code by Price, Paige, and Company.

Dave Dybas, Price, Paige & Company Accountancy Corporation, gave a thorough presentation of the Audit to the Board.

Staff was pleased to report that there were no adverse findings.

Action: Upon motion by Commissioner Frazier, seconded by Commissioner Oliver to accept FY 15/16 MCTA Audit Report. A vote was called and the motion carried.

X. Miscellaneous

A. Election of Officers

Upon motion by Commissioner Wheeler, seconded by Commissioner Poythress to appoint Commissioner Medellin as Chairman. A vote was called and the motion carried.

Upon motion by Commissioner Wheeler, seconded by Commissioner Poythress to appoint Commissioner Frazier as the Vice Chairman. A vote was called and the motion carried.

B. Items from Caltrans

Michael Navarro, Dist. 06, Senior Planner, provided a brief update on the local projects in Madera County.

C. Items from Staff

MCTC's Executive Director, Patricia Taylor, reported to the Board that Alt. Commissioner Poythress has been appointed to the California Freight Advisory Committee, representing the Valley.

She also mentioned the upcoming Valley Voice trips to Sacramento and Washington DC.

D. Items from Commissioners

MCTC Board, directed staff to work with the County of Madera's staff to support the County's comment letter regarding the SR 41/EIR.

Introductions were made by MCTC's newest Commissioner's to the Board, Commissioner William Oliver and Alt. Commissioner Charles Rigby.

XI. Adjournment

Meeting adjourned at 4:10 p.m.

Next meeting set for Wednesday, February 22, 2017

Respectfully Submitted,



Patricia S. Taylor
Executive Director
Madera County Transportation Commission