



Regular Meeting of the
Madera County Transportation Commission
Policy Board Meeting

LOCATION

Madera County Transportation Commission
Board Room
2001 Howard Road, Suite 201
Madera, California 93637

SPECIAL NOTICE: Precautions to address COVID-19 (a.k.a. the “Coronavirus”) will apply to this meeting. See below Special Notice for additional details.

DATE

March 18, 2020

TIME

3:00 pm

Policy Board Members

Commissioner Max Rodriguez, Chair	Madera County Supervisor
Commissioner Jose Rodriguez, Vice Chair	Council Member, City of Madera
Commissioner Waseem Ahmed	Council Member, City of Chowchilla
Commissioner Brett Frazier	Madera County Supervisor
Commissioner Andy Medellin	Mayor, City of Madera
Commissioner Tom Wheeler	Chair, Madera County Supervisor

Representatives or individuals with disabilities should contact MCTC at (559) 675-0721 at least three (3) business days in advance of the meeting to request auxiliary aids or other accommodations necessary to participate in the public meeting.

In compliance with Government Code §54952.3, compensation for legislative body members attending the following simultaneous meeting is \$100. Compensation rate is set pursuant to the rules of the Madera County Transportation Commission.

SPECIAL NOTICE

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor also issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. “The Executive Order also allows local legislative bodies to hold meetings via conference calls while still meeting state transparency requirements”.

The Public’s health and well-being are the top priority for the Madera County Transportation Commission, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting will also be available by:

- **Teleconference:** The meeting will be conducted live over the phone. Members of the public can join the meeting by using the following Call in Number:
Call in Number 800-325-1307
Conference Code 322 238
- **Email:** You can email comments to MCTC@maderactc.org by no later than 2:30 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be provided to the MCTC Policy Board.

Any members of the public that still wish to physically attend will have the right to observe and offer public comment at the meeting and must adhere to social distancing requirements.

AGENDA

At least 72 hours prior to each regular MCTC Board meeting, a complete agenda packet is available for review on the [MCTC website](#) or at the MCTC office, 2001 Howard Road, Suite 201, Madera, California 93637. All public records relating to an open session item and copies of staff reports or other written documentation relating to items of business referred to on the agenda are on file at MCTC. Persons with questions concerning agenda items may call MCTC at (559) 675-0721 to make an inquiry regarding the nature of items described in the agenda.

INTERPRETING SERVICES

Interpreting services are not provided at MCTC's public meeting unless requested at least three (3) business days in advance. Please contact MCTC at (559) 675-0721 during regular business hours to request interpreting services.

Servicios de interprete no son ofrecidos en las juntas públicas de MCTC al menos de que se soliciten con tres (3) días de anticipación. Para solicitar estos servicios por favor contacte a Evelyn Espinosa at (559) 675-0721 x 15 durante horas de oficina.

MEETING CONDUCT

If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Board may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

RECORD OF THE MEETING

Board meetings are recorded. Copies of recordings are available upon request, or recordings may be listened to at the MCTC offices by appointment.

Agenda

CALL TO ORDER

1. PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

3. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

3-A	Active Transportation Program Cycle 5	No	Info/Disc
3-B	2020-21 Unmet Transit Needs Public Hearing Update	Yes	Info/Disc
3-C	Congestion Mitigation and Air Quality Program Award of Projects	Yes	Approve
3-D	Low Carbon Transit Operation Program (LCTOP) List of Projects – Resolution 20-01	Yes	Approve
3-E	Regional Surface Transportation Program Exchange Agreement – Resolution 20-02	Yes	Approve

4. TRANSPORTATION ACTION/DISCUSSION ITEMS

4-A Valley Voice – Sacramento March 11, 2020	No	Info/Disc
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MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

5. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

6. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

6-A Executive Minutes – February 19, 2020	Yes	Approve
6-B Transportation Development Act MCTC Guidebook, 2020 Update	Yes	Approve
6-C Transportation Development Act (LTF, STA) – Allocation, LTF Resolution 19-10 Amendment No. 2, STA Resolution 19-11 Amendment No. 2	Yes	Approve
6-D Appointments to the MCTC Social Service Transportation Advisory Council (SSTAC)	Yes	Approve

7. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

None

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

8. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

8-A FY 2020-21 Measure T Estimate	Yes	Info/Disc
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9. AUTHORITY – ACTION/DISCUSSION ITEMS

9-A Discussion of Measure T	No	Info/Disc/ Direction
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OTHER ITEMS

10. Miscellaneous

- 10-A Items from Caltrans
- 10-B Items from Staff
- 10-C Items from Commissioners

11. Adjournment

***Items listed above as information still leave the option for guidance/direction actions by the Board.**

Annotated Agenda

Madera County Transportation Commission March 18, 2020 Meeting

1. PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

3. TRANSPORTATION CONSENT ITEMS

3-A. Active Transportation Program Cycle 5

Summary: On September 26, 2013, Governor Brown signed legislation creating the Active Transportation Program (ATP) in the Department of Transportation (Senate Bill 99, Chapter 359 and Assembly Bill 101, Chapter 354). The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SRTS), into a single program with a focus to make California a national leader in active transportation. The ATP is administered by the Division of Local Assistance, Office of State Programs.

The purpose of ATP is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking
- Increase safety and mobility for non-motorized users
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009)
- Enhance public health
- Ensure that disadvantaged communities fully share in the benefits of the program
- Provide a broad spectrum of projects to benefit many types of active transportation users

Cycle 5 is expected to include about \$440M in ATP funding made up of Federal funding, State SB1, and State Highway Account (SHA) funding. The funding/programming years are expected to include 21/22, 22/23, 23/24 and 24/25 fiscal years.

The Call for Projects is scheduled for March 25, 2020. The application postmark date is June 15, 2020.

Potential applicants are encouraged to check the [Caltrans](#) website for future updates.
(Ebersole)

Action: Information and discussion

3-B. 2020-21 Unmet Transit Needs Public Hearing Update

Summary: The Transportation Development Act (TDA) requires that the MCTC Policy Board determine that public transportation needs within Madera County will be reasonably met in FY 2020-21 prior to approving claims of Local Transportation Funds (LTF) for streets and roads. The MCTC’s Social Service Transportation Advisory Council (SSTAC) is responsible for evaluating unmet transit needs. Each year the SSTAC begins the process of soliciting comments from the public by sending letters to agencies and individuals interested in providing feedback on their public transportation needs within Madera County. The request for comments letters was mailed late February 2020.

MCTC’s Unmet Transit Needs public hearing is scheduled as follows:

PUBLIC HEARING –Wednesday, April 22, 2020 at 3:00 p.m.

Location: Madera County Transportation Commission Board Room
2001 Howard Road, Suite 201, Madera, CA

MCTC’s Unmet Transit Needs workshops are scheduled as follows:

WORKSHOP – Thursday, March 26, 2020 at 3:00 p.m.

Location: Chowchilla Library
300 W Kings Ave, Chowchilla, CA 93610

WORKSHOP – Tuesday, April 7, 2020 at 9:00 a.m.

Location: Frank Bergon Senior Center
238 S D St, Madera, CA 93638

WORKSHOP – Tuesday, April 7, 2020 at 2:00 p.m.

Location: Sierra Senior Center
49111 Cinder Ln, Oakhurst, CA 93644

The Madera Area Express will provide fixed-route rides, at no cost, to the stop on Howard near Schnoor (Route 2) for the Unmet Transit Needs hearing. If passengers are unable to ride the fixed route because of disability, free Dial-A-Ride (DAR) service to the hearing will be provided. It is highly encouraged that passenger schedule a minimum of 48 hours in advance and understand that space/availability may be limited for DAR service.

A Spanish language interpreter will also be available for those who wish to testify in Spanish. A public notice will be printed in the local newspapers and fliers will be distributed throughout the community publicizing the hearing. *(Davies)*

Action: Information and discussion

3-C. Congestion Mitigation and Air Quality Program Award of Projects

Summary: The primary purpose of the CMAQ Program is to fund transportation programs and projects in air quality non-attainment and maintenance areas which reduce transportation related emissions. Apportionment estimates for the MCTC 2019-20 CMAQ Cycle (FY 19/20 – FY 21/22) for the Madera Region is approximately \$5.9 million.

MCTC received applications in the amount of \$10,549,678 in eligible CMAQ funds for the MCTC 2019-20 CMAQ Lifeline/Grant Program. MCTC is requesting all applications submitted receive approval and may be programmed for funding when/if additional CMAQ funding becomes available. Upon acceptance of the MCTC 2019-20 CMAQ Lifeline/Grant Award List, the awarded projects will be prioritized with the other current CMAQ projects in the 2019 (and 2021, if applicable) Federal Transportation Improvement Program (FTIP). *(Findley)*

Action: Approve MCTC 2019-20 CMAQ Lifeline/Grant Award List

3-D. Low Carbon Transit Operation Program (LCTOP) List of Projects – Resolution 20-01

Summary: The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created as a statewide program to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. This program is funded by auction proceeds from the California Air Resource Board's Cap-and-Trade Program established by Assembly Bill 32 with proceeds deposited into the Greenhouse Gas Reduction Fund.

The Madera County Transportation Commission is a designated recipient of Low Carbon Transit Operations Program funds for the Madera region. Funds allocated for the FY 2019/20 Low Carbon Transit Operations Program total \$298,667. Allocation of these funds is based on the State Controller's distribution formula for State Transit Assistance (STA) funds, per Sections 99313 and 99314 of the California Public Utilities Code. Matching funds are not required for this program. The following projects will be submitted:

City of Chowchilla
City of Chowchilla Transit Bus Stop
\$26,922

City of Madera
Transit Enhancements Farebox Modernizations
\$124,327

County of Madera
MCC Bus Stop Shelters and Amenities
147,418
(Ebersole)

Action: Approve LCTOP List of Projects – Resolution 20-01

3-E. Regional Surface Transportation Program Exchange Agreement – Resolution 20-02

Summary: The Madera County Transportation Commission receives an annual federal apportionment of Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program (RSTP/RSTBGP) funds to allocate to local agencies for the implementation of road projects. MCTC can exchange this federal apportionment for nonfederal State Highway Account funds paid directly from the State to MCTC. A resolution authorizing the Executive Director to sign the exchange agreement is required to be submitted to Caltrans. (McNeil)

Action: Approve Resolution 20-02 authorizing Executive Director to sign the RSTP/RSTBGP exchange agreement

4. TRANSPORTATION ACTION/DISCUSSION ITEMS

4-A. Valley Voice – Sacramento Report

Summary: The annual San Joaquin Valley Regional Planning Agencies Valley Voice trip to Sacramento was held on March 11, 2020. Executive Director Patricia Taylor and Supervisor Robert Poythress attended the trip on behalf of the Commission. Elected officials and MPO staff from the eight San Joaquin Valley counties met with representatives from the Assembly, Senate, and statewide agencies to advocate for the priority issues identified in the Valley Legislative Platform. *(Taylor)*

Action: Information and Discussion

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

5. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

6. ADMINISTRATIVE CONSENT ITEMS

6-A. Executive Minutes – February 19, 2020

Summary: Included in your packet is a copy of the February 19, 2020 Executive Minutes of the Policy Board.

Action: Approve Executive Minutes of February 19, 2020

6-B. Transportation Development Act MCTC Guidebook, 2020 Update

Summary: The written Transportation Development Act (TDA) Guidebook was developed to provide clarity as to the linkage between MCTC policies directing TDA, the TDA administrative activities that are conducted by MCTC, and the funding allocations to the local jurisdictions for eligible programs such as bike and pedestrian projects, public transit, and street and road projects and was first adopted in March 2017. This 2020 update to that version includes language regarding new statutes and regulations for 2020 and Social Service Transportation Advisory Council (SSTAC) rules that govern the actions of the SSTAC.

The Guidebook was submitted to the local jurisdictions for review and no comments were received. *(McNeil)*

Action: Approve Transportation Development Act MCTC Guidebook, 2020 Update

6-C. Transportation Development Act (LTF, STA) – Allocation, LTF Resolution 19-10 Amendment No. 2, STA Resolution 19-11 Amendment No. 2

Summary: The County of Madera has requested to carryover funds from FY 2017-18 and revise its allocations. *(McNeil)*

Action: Approve LTF Resolution 19-10 Amendment No. 2, STA Resolution 19-11 Amendment No. 2

6-D. Appointments to the MCTC Social Service Transportation Advisory Council (SSTAC)

Summary: The SSTAC was formed by the Madera County Transportation Commission (MCTC) Policy Board to: respond to State legislation and to coordinate social service transportation; assist the MCTC Board in identifying transit needs throughout the Madera Region; review and recommend action for the MCTC to address at its unmet transit needs hearing; and advise the MCTC on any other major transit issues. The MCTC Board appoints SSTAC members for a term of three years.

SSTAC member appointments to the Council are:

- Pamela Mashack – Potential Transit User 60 Years or Older
- Rosalind Esqueda – Representative of the Local Social Service Provider for Seniors
- Ellen Moy – Representative of the Local Social Service Provider for Seniors
- Annie Self – Representative of the Local Social Service Provider for Disabled
- Sophia Aguilar – Representative for Persons of Limited Means

Article III, Section 99238 of the Transportation Development Act requires a minimum number of SSTAC members in specific categories. There is no maximum number of members specified in the TDA and in the interest of diversity, staff is seeking additional nominations. Specifically, staff is seeking members who represent minority groups, social service provider for seniors, and potential transit users. A complete list of SSTAC members are included in the agenda package. *(Davies)*

Action: Approve the appointments of five members to SSTAC

7. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

None

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

8. AUTHORITY– CONSENT ITEMS

8-A. FY 2020-21 Measure T Estimate

Summary: The FY 2020-21 Measure “T” Allocation Estimate is included in your package. The estimate provides a not to exceed budget allocation for each Measure “T” program for each agency.

Staff has requested that each agency prepare their Annual Expenditure Plan (AEP) identifying how each agency anticipates spending the funds in FY 2020-21 for each category, including the subcategories. The AEPs will then be incorporated into the Annual Work Program which will be presented as a draft document at the June Board meeting. *(McNeil)*

Action: Information and discussion

9. AUTHORITY – ACTION/DISCUSSION ITEMS

9-A. Discussion of Measure T

Summary: Staff will present a verbal report on the status of Measure T and will discuss potential next steps. Two flyers have been attached highlighting some of the projects that have been or will be completed soon. *(Taylor)*

Action: Information and discussion. Direction may be provided

OTHER ITEMS

10. Miscellaneous

10-A. Items from Caltrans

10-B. Items from Staff

10-C. Items from Commissioners

11. Adjournment