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## **MEETING NOTICE**

### Madera County Transportation Commission Policy Board Meeting

#### **LOCATION**

Madera County Transportation Commission  
Board Room  
2001 Howard Road, Suite 201  
Madera, California 93637

#### **DATE**

November 20, 2019

#### **TIME**

3:00 pm

#### **Policy Board Members**

Commissioner Andrew Medellin, Chair	Mayor, City of Madera
Commissioner Max Rodriguez, Vice Chair	Madera County Supervisor
Commissioner Waseem Ahmed	Council Member, City of Chowchilla
Commissioner Brett Frazier	Chair, Madera County Supervisor
Commissioner Jose Rodriguez	Council Member, City of Madera
Commissioner Tom Wheeler	Madera County Supervisor

*Representatives or individuals with disabilities should contact MCTC at (559) 675-0721 at least three (3) business days in advance of the meeting to request auxiliary aids or other accommodations necessary to participate in the public meeting.*



In compliance with Government Code §54952.3, compensation for legislative body members attending the following simultaneous meeting is \$100. Compensation rate is set pursuant to the rules of the Madera County Transportation Commission.

### **AGENDA**

At least 72 hours prior to each regular MCTC Board meeting, a complete agenda packet is available for review on the [MCTC website](#) or at the MCTC office, 2001 Howard Road, Suite 201, Madera, California 93637. All public records relating to an open session item and copies of staff reports or other written documentation relating to items of business referred to on the agenda are on file at MCTC. Persons with questions concerning agenda items may call MCTC at (559) 675-0721 to make an inquiry regarding the nature of items described in the agenda.

### **INTERPRETING SERVICES**

Interpreting services are not provided at MCTC's public meeting unless requested at least three (3) business days in advance. Please contact MCTC at (559) 675-0721 during regular business hours to request interpreting services.

Servicios de interprete no son ofrecidos en las juntas públicas de MCTC al menos de que se soliciten con tres (3) días de anticipación. Para solicitar estos servicios por favor contacte a Evelyn Espinosa at (559) 675-0721 x 15 durante horas de oficina.

### **MEETING CONDUCT**

If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Board may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

### **RECORD OF THE MEETING**

Board meetings are recorded. Copies of recordings are available upon request, or recordings may be listened to at the MCTC offices by appointment.

## Agenda

Item	Description	Enclosure	Action
1.	<b>CALL TO ORDER</b>		
2.	<b>CLOSED SESSION</b>		
	A. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code §54956.9 (d)(2) and (4))		
	B. Threat to Public Services or Facilities – §54957(a) Consultation with General Counsel		
	C. Report of Closed Session Actions. (Pursuant to Government Code Section 54957.1 and 54957.7, and required reports of Closed Session actions will be made at this time.)		
3.	<b>PLEDGE OF ALLEGIANCE</b>		
4.	<b>PUBLIC COMMENT</b>		
	<p>This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.</p>		
<b>MCTC sitting as the Transportation Policy Committee</b>			
5.	<b>TRANSPORTATION CONSENT ITEMS</b>		
	<p>All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.</p>		
	A. <a href="#">Save the Date – 15<sup>th</sup> Annual San Joaquin Valley Policy Conference</a>	Yes	Info/Disc
	B. Draft 2020 Public Participation Plan	<a href="#">Website</a>	Info/Disc
	C. <a href="#">2020 Meeting Schedule</a>	Yes	Info/Disc
	D. 2019 Traffic Monitoring Program Report	<a href="#">Website</a>	Accept

- |   |                         |           |
|---|-------------------------|-----------|
| E. New California Transportation Commissioners  | No                      | Info/Disc |
| F. 2019 Annual Listing of Projects  | <a href="#">Website</a> | Info/Disc |
| G. 2019 Federal Transportation Improvement Program (FTIP) Amendment No. 8 – Administrative Modification | <a href="#">Website</a> | Ratify    |

**6. TRANSPORTATION ACTION/DISCUSSION ITEMS**

- |   |                         |           |
|---|-------------------------|-----------|
| A. Draft 2020 MCTC Regional Transportation Improvement Program – Resolution 19-12           | <a href="#">Website</a> | Approve   |
| B. <a href="#">Letter of Support – High Speed Rail investment in the San Joaquin Valley</a> | Yes                     | Info/Disc |
| C. <a href="#">One National Program Rule/SAFE Vehicle Rule – Air Quality Policy Update</a>  | Yes                     | Info/Disc |
| D. San Joaquin Valley Multiagency Working Group for Housing                                 | No                      | Info/Disc |
| E. CalCOG Leadership Forum – Regions Rise Together, April 5-7, 2020                         | No                      | Info/Disc |

**MCTC Sitting as the Madera County Transportation Commission**

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|---|----|----------|
| <b>7. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE</b> | No | Reaffirm |
|---|----|----------|

**8. ADMINISTRATIVE CONSENT ITEMS**

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- |  |     |         |
|--|-----|---------|
| A. <a href="#">Executive Minutes – September 19, 2019</a>  | Yes | Approve |
| B. <a href="#">Executive Minutes – October 18, 2019</a>  | Yes | Approve |
| C. <a href="#">Transportation Development Act (TDA) Fund Compliance Audit Report for Fiscal Year ended June 30, 2018: City of Madera</a> | Yes | Accept  |

**9. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

- |   |     |         |
|---|-----|---------|
| A. <a href="#">FY 19-20 Overall Work Program and Budget – Amendment No. 1</a> | Yes | Approve |
|---|-----|---------|

**MCTC Sitting as the Madera County 2006 Transportation Authority**

**10. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS**

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A. Authority Administrative Code - Amendment	Yes	Info/Disc
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**11. AUTHORITY – ACTION/DISCUSSION ITEMS**

None

**12. Miscellaneous**

A. Items from Caltrans	No	Info/Disc
B. Items from Staff	No	Info/Disc
C. Items from Commissioners	No	Info/Disc

<b>13. Adjournment</b>	No	
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**\*Items listed above as information still leave the option for guidance/direction actions by the Board.**

Annotated Agenda

***Madera County Transportation Commission November 20, 2019 Meeting***

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **CLOSED SESSION**
  - A. **Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code §54956.9 (d)(2) and (4)**
  - B. **Threat to Public Services or Facilities – § 54957(a) Consultation with General Counsel**
  - C. **Report of Closed Session Actions. (Pursuant to Government Code Section 54957.1 and 54957.7, and required reports of Closed Session actions will be made at this time.)**
4. **PUBLIC COMMENT**

**MCTC Sitting as the Transportation Policy Committee**

5. **TRANSPORTATION CONSENT ITEMS**
  - A. **Save the Date – 15<sup>th</sup> Annual San Joaquin Valley Policy Conference**

**Summary:** The 15th Annual San Joaquin Valley Regional Policy Conference will be hosted by the San Joaquin Valley Regional Policy Council, representing eight counties within the San Joaquin Valley including Kern, Tulare, Kings, Fresno, Madera, Merced, Stanislaus and San Joaquin. The 2020 San Joaquin Valley Regional Policy Conference will take place May 13-15, 2020, in Bass Lake at The Pines Resort.

This forum provides an excellent avenue for our Valley to communicate on regional issues that impact the entire San Joaquin Valley region. *(Ebersole)*

**Action:** Information and Discussion

- B. **Draft 2020 Public Participation Plan**

**Summary:** The Madera County Transportation Commission (MCTC) is committed to involving the public in transportation planning activities. MCTC encourages the public's input in the planning process to ensure the community's needs are met. Engaging the public early and often in the process of planning and decision making is critical to the success of any transportation plan or program.

The goal of MCTC’s Public Participation Plan is to ensure continuous public notification and participation in major actions and decisions by the MCTC Policy Board. The plan will establish a baseline for the communication policies and procedures, ensuring that the public is well informed during the decision-making process. The Public Participation Plan will include goals, objectives and the corresponding methods to successfully reach all communities, including those that are traditionally underserved within the county. The elements in this plan will be based on the premise that education and awareness are critical in the transportation planning process.

Updates to the document include added federal outreach requirements and reconfigured public commenting periods.

A 45-day public review period will begin Friday, November 22, 2019 and conclude Monday, January 6, 2020. A public Meeting will take place at the MCTC Policy Board Meeting on Wednesday, January 15, 2020 at 3:00pm. The MCTC Policy Board will consider the adoption of the Draft 2020 Public Participation Plan at their regularly scheduled meeting on Wednesday, January 22, 2020 at 3:00 pm.

A copy of the Draft Public Participation Plan can be accessed from the [MCTC website](#) or can be obtained from the MCTC Offices, 2001 Howard Rd. Ste 201 Madera, CA 93637. (Ebersole)

**Action:** Information and Discussion

#### **C. 2020 Meeting Schedule**

**Summary:** Included in your packet is a schedule for the 2020 Technical Advisory Committee Meetings and the Madera County Transportation Commission Policy Board Meetings. (Kingsley)

**Action:** Information and Discussion

#### **D. 2019 Traffic Monitoring Program Report**

**Summary:** The Madera County Traffic Monitoring Program – 2019 Traffic Volume Report has been developed as part of MCTC’s FY 2019/20 Overall Work Program (OWP). This report is published annually and provides current traffic count information for planning and engineering projects. The full report, including all supporting data, is available on the [MCTC website](#). (Davies)

**Action:** Accept the 2019 Traffic Volume Report

## **E. New California Transportation Commission Appointments**

**Summary:** Governor Newsom has appointed two new CTC commissioners.

**Tamika Butler**, 34, of Los Angeles, has been appointed to the California Transportation Commission. Butler has been California director of planning and director of equity and inclusion at Toole Design Group since 2017. She has been principal and owner of Tamika L. Butler Consulting since 2017. She was executive director of the Los Angeles Neighborhood Land Trust from 2017 to 2018, executive director of the Los Angeles County Bicycle Coalition from 2014 to 2017, and director of social change strategies at the Liberty Hill Foundation in 2014. Butler was western regional director at Young Invincibles from 2012 to 2014 and an attorney for Legal Aid at Work from 2008 to 2012. She earned a Juris Doctor degree from Stanford Law School. This position requires Senate confirmation and the compensation is \$100 per diem. Butler is a Democrat.

**Hilary Norton**, 51, of Los Angeles, has been appointed to the California Transportation Commission. Norton has been executive director of Fixing Angelenos Stuck in Traffic (FAST) since 2008 and operates the FASTLinkDTLA Transportation Management Organization. She was vice president of legislative affairs at the Central City Association of Los Angeles from 2000 to 2008. Norton served as housing and transportation deputy for California State Assemblymember Gilbert Cedillo from 1999 to 2000, chief of staff to Los Angeles City Council member Richard Alatorre from 1995 to 1999, lead legislative deputy for Los Angeles City Council member Richard Alarcon from 1993 to 1995 and legislative deputy for Los Angeles City Council member Mark Ridley-Thomas from 1992 to 1993. Norton earned a Master of Public Policy degree from the Harvard University John F. Kennedy School of Government. This position requires Senate confirmation and the compensation is \$100 per diem. Norton is a Democrat.

*(Taylor)*

**Action:** Information and Discussion

## **F. 2019 Annual Listing of Projects**

**Summary:** Federal legislation requires that Metropolitan Planning Organizations (MPOs) either publish or make available an annual listing of projects for which federal funds have been obligated in the preceding year. This listing is required to be consistent with the categories identified within the Federal Transportation Improvement Program (FTIP).



Commission staff recently published the 2019 Annual Listing of Projects on the [MCTC Website](#), which includes a list of federally funded projects that were obligated during the Federal FY 2018-19, and are shown by specific program. (*Findley*)

**Action:** Information and Discussion

**G. 2019 Federal Transportation Improvement Program (FTIP) Amendment No. 8 – Administrative Modification**

**Summary:** Amendment No. 8 (Type 1 - Administrative Modification) to the 2019 Federal Transportation Improvement Program updates the State Highway Bridge Program (HBP), per Caltrans request.

Amendment No. 8 meets all applicable transportation planning requirements per 23 CFR Part 450 and 40 CFR Part 93. These projects and/or project phases are consistent with the adopted 2018 Regional Transportation Plan (RTP), as amended.

The MCTC Public Participation Plan does not require a public review and comment period for Type 1 - Administrative Amendments. The MCTC Policy Board has delegated MPO approval of Type 1 - Administrative Amendments to its Executive Director. State approval has also been delegated to the MCTC Executive Director. The amendment is available on the [MCTC Website](#). (*Findley*)

**Action:** Ratify 2019 FTIP Amendment No. 8 – Administrative Modification

**6. TRANSPORTATION ACTION/DISCUSSION ITEMS**

**A. Draft 2020 MCTC Regional Transportation Improvement Program (RTIP) – Resolution 19-12**

**Summary:** As directed by Governor Newsom’s [Executive Order N-19-19](#), The California Department of Transportation (Caltrans), Division of Transportation Programming, has prepared the [Draft 2020 Interregional Transportation Improvement Program](#) (ITIP). The purpose of the ITIP is to fund projects that improve interregional mobility for people and goods across the State of California on highway and rail corridors of strategic importance. The ITIP compliments congestion reduction activities within the urbanized areas of the State, funded by the Regional Transportation Improvement Program (RTIP), and other funding sources.

The Draft 2020 Interregional Transportation Improvement Program (ITIP) proposes to delete the State Route 99 – Avenue 7 to Avenue 12 Widening, Safety Project. MCTC is requesting that the proposed deleted project be reinstated in the Draft 2020 ITIP.

The Draft 2020 Regional Transportation Improvement Plan (RTIP) for the Madera Region is presented for approval to submit to the California Transportation Commission (CTC). The RTIP must be submitted to the CTC by December 15, 2019. The Draft 2020 MCTC RTIP may be found on the [MCTC Website](#). *(Taylor, Findley)*

**Action:** Approve 2020 MCTC Regional Transportation Improvement Program (RTIP) Resolution 19-12

## **B. Letter of Support – High Speed Rail investment in the San Joaquin Valley**

**Summary:** Staff has prepared a letter of support regarding the continued investment by the California High Speed Rail Authority into the San Joaquin Valley.

The letter highlights support related to plans and policies of the Governor’s Office and the Authority to pursue a completed Merced to Bakersfield segment and interim operating service including a stop at Madera. The segment could be utilized in the interim by Amtrak San Joaquins greatly improving the service in the San Joaquin Valley over existing conditions.

Some members of the State Assembly AND High Speed Rail Board have expressed concerns with continuing to fund the already under construction segment in the San Joaquin Valley and would prefer to see funding shift to rail projects in Southern California and the Bay Area. \$4.8 billion has been identified to complete the Merced to Bakersfield Segment and are at risk of disinvestment in the San Joaquin Valley should the Authority change its course.

MCTC Staff spoke in support of completing the Merced to Bakersfield Segment at the State Assembly Transportation Committee Hearing held on November 12, 2019 in Fresno and will likewise attend the December 2019 Authority Board Meeting to do the same. *(Stone)*

**Action:** Information and Discussion

## **C. SAFE Vehicle Rule – Air Quality Policy Update**

**Summary:** The final “One National Program” Rule was published in the Federal Register on September 27, 2019, effective November 26, 2019. No grace period will occur.

The One National Program Rule finalization withdrawals California’s Clean Air Act (CAA) waiver authority invalidating the California Resources Board’s current emissions inventory models (EMFAC14 and EMFAC17).

### *Planning Impacts*

The transportation planning impacts for planned MCTC activities are as follows:

**Spring 2020** – MCTC will not have the ability to amend the 2018 Regional Transportation Plan (RTP) as needed to be consistent with the 2020 State Transportation Improvement Program (STIP).

**Fall 2020** – MCTC will not be able to adopt the 2021 Federal Transportation Improvement Program (FTIP). FTIP update require an air quality conformity analysis of the roadway projects to demonstrate compliance with Federal criteria pollutant budgets for the region.

**Fall 2022** – MCTC will not be able to adopt the 2022 RTP or the 2023 FTIP. Both documents require an air quality conformity analysis of the roadway projects to demonstrate compliance with Federal criteria pollutant budgets for the region. As a component of the RTP, a Sustainable Communities Strategy (SCS) must be developed demonstrating reductions in Greenhouse Gas (GHG) emissions. The SCS emissions are measured using now invalid EMFAC models.

For state planning efforts, the One National Program Rule jeopardizes attainment demonstrations, rates of progress, and conformity budgets contained in San Joaquin Valley State Improvement Plans (SIP). Currently, the Valley MPOs rely on conformity budgets from four separate SIPs for ozone, PM2.5, and PM10.

### *SAFE Rule Part II*

The final “One National Program” Rule was part one of the SAFE Vehicle Rule. Part two is designed to invalidate efficiency vehicle emission standards assigned to the future publicly available vehicle market in the U.S. The Administration is expected to push through part two before the close of 2019.

### *CARB Activity*

CARB staff is working to develop an alternative EMFAC tool for use for planning activities within the state. The process is in very preliminary stages and its development and usage face the same uncertainty associated with much of the topics surrounding the SAFE Vehicle Rule. MCTC Staff will follow up with more information as it becomes available.

*(Stone)*

**Action:** Information and Discussion. Direction may be provided.

**D. San Joaquin Valley Multiagency Working Group for Housing**

**Summary:** AB 101 provided Planning Support Grants for planning activities to enable jurisdictions to meet the sixth cycle of the regional housing need assessment. The San Joaquin Valley is forming a Multiagency Working Group to administer these funds. The first meeting of the Working Group for Housing will be January 17<sup>th</sup> in Fresno after the SJV Policy Council meeting. More information and details will be forwarded as soon as they are available. *(Taylor)*

**Action:** Information and Discussion

**E. CalCOG Leadership Forum – Regions Rise Together, April 5-7, 2020**

**Summary:** The California Association of Councils of Governments is holding their annual Leadership Forum April 5 to April 7, 2020 at the Riverside Convention Center. This year’s theme is “Regions Rise Together”. Visit their website for more information [CALCOG Website](#). If you are interested in attending, please contact Sheila Kingsley. *(Taylor)*

**Action:** Information and Discussion

**MCTC sitting as the Madera County Transportation Commission**

**7. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

**8. ADMINISTRATIVE CONSENT ITEMS**

**A. Executive Minutes – September 18, 2019**

**Summary:** Included in your packet is a copy of the September 18, 2019 Executive Minutes of the Policy Board.

**Action:** Approve Executive Minutes of September 18, 2019

**B. Executive Minutes – October 18, 2019**

**Summary:** Included in your packet is a copy of the October 18, 2019 Special Meeting Executive Minutes of the Policy Board.

**Action:** Approve Executive Minutes of October 18, 2019

**C. Transportation Development Act (TDA) Fund Compliance Audit Report for Fiscal Year ended June 30, 2018: City of Madera**

**Summary:** MCTC has received the Fund Compliance Report for Transportation Development Act (TDA) allocations for the Fiscal Year ended June 30, 2018 for the City of Madera. This report was done in accordance with Section 99245 of the Public Utilities Code by Price, Paige, and Company.

We are pleased to report that there are no adverse findings. *(McNeil)*

**Action:** Accept the FY 2017-18 TDA Fund Audit Report for the City of Madera

**9. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

**A. FY 19-20 Overall Work Program and Budget – Amendment No. 1**

**Summary:** Included in your package is a letter to Caltrans requesting an amendment to the Overall Work Program and Budget, a copy of the amended budget, and amended work elements. The revised Budget is \$1,953,439 (increase of \$110,165 from original budget). The amendment reflects changes due to unexpected technology repair costs, actual carryover of budgeted contract expenditures from FY 2018-19, and an adjustment for actual costs incurred versus budgeted costs. A new Work Element (905) was added for the Project Prioritization Study.

The amendment is recognized in the following:

Revenues – (Increase \$110,165)

- FHWA PL Carryover – increase \$17,520
- FTA 5303 Carryover – increase \$2,852
- SB-1 Sustainable Communities Grant Carryover 18-19 – increase \$53,260
- SB-1 Sustainable Communities Planning Grant – increase \$18,954
- TDA Carryover – increase \$10,374
- MCTA – increase \$7,205

Salaries & Benefits – (Decrease \$2,450)

- Worker’s Compensation – decrease \$1,082
- Health – decrease \$1,368

Indirect Costs – (Increase \$46,000)

- Computer Software – increase \$2,000
- Conference/Training/Education – decrease \$2,000
- Equipment Leases – decrease \$500

- Technology Related Equipment & Repairs – increase \$45,000
- Telephone/Internet/Website – increase \$2,500
- Valley Coordination – decrease \$1,000

Other Direct Costs – (Increase \$66,615)

- Air Quality (Consultant) – decrease \$2,000
- Board Costs and Other Costs – increase \$1,000
- Consultant (SB-1 Planning Grant) – increase \$76,615
- MCTA Conference/Travel – decrease \$1,000
- TDA Audits – decrease \$2,000
- Model Update – decrease \$12,000
- Other MCTA Costs – increase \$1,000
- Public Participation Program – increase \$5,000

The amendment is reflected in the following OWP Work Elements: 100 – Regional Transportation Plan; 101 – Performance Measures; 110 – Regional Planning Database; 111 – Traffic Monitoring Program; 112 – Traffic Modeling; 113 – Air Quality Transportation Planning; 120 – Goods Movement and Highway Planning; 122 – Project Coordination & Financial Programming; 130 – Public Transportation; 140 – Other Modal Elements; 150 – Public Participation Program; 151 – Alternative Transportation Activities; 200 – Transportation Program Development; 901 – Transportation Funds Administration; 902 – Overall Work Program and Budget; 903 – Sustainable Communities Planning Grant; 905 – Project Prioritization Study; 907 – Board Cost & Other Expenses; 910 – MCTA Administration (*McNeil*)

**Action:** Approve FY 19-20 Overall Work Program and Budget – Amendment No. 1

## **MCTC Sitting as the Madera County 2006 Transportation Authority**

### **10. AUTHORITY– ADMINISTRATIVE CONSENT ITEMS**

#### **A. Authority Administrative Code - Amendment**

**Summary:** The Authority Administrative Code was recently reviewed, and it was determined that very minor updates needed to be made. A draft is now available for comments. This item will be brought to the Board at its January 2020 meeting for approval. (*McNeil*)

**Action:** Information and Discussion

**11. AUTHORITY – ACTION/DISCUSSION ITEMS**

**None**

**12. Miscellaneous**

- A.** Items from Caltrans
- B.** Items from Staff
- C.** Items from Commissioners

**13. Adjournment**

\*Items listed above as information still leave the option for guidance/direction actions by the Board.