

**MADERA COUNTY TRANSPORTATION COMMISSION**

**EXECUTIVE MINUTES**

**Date:** June 17, 2020  
**Time:** 3:00 pm  
**Place:** MCTC Conference Room

**GoToWebinar**

**Members Present:** Chairman, Max Rodriguez, Supervisor, Madera County  
Vice Chairman, Jose Rodriguez, Councilmember, City of Madera  
Andrew Medellin, Mayor, City of Madera  
Waseem Ahmed, Councilmember City of Chowchilla  
Brett Frazier, Supervisor Madera County  
Tom Wheeler, Supervisor Madera County

**Members Absent:** None

**Policy Advisory Committee:** Above Members, Michael Navarro, Caltrans District 06, Deputy Director

**MCTC Staff:** Patricia Taylor, Executive Director  
Troy McNeil, Deputy Director/Fiscal Supervisor  
Dylan Stone, Principal Regional Planner  
Jeff Findley, Principal Regional Planner  
Amelia Davies, Associate Regional Planner  
Evelyn Espinosa, Associate Regional Planner  
Sandy Ebersole, Administrative Analyst  
Sheila Kingsley, Office Assistant

Vice Chairman Jose Rodriguez, Chaired the meeting for Chairman Max Rodriguez

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that

is on today's agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

No public comment.

## **MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

### **4. TRANSPORTATION CONSENT ITEMS**

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- A. California Housing and Community Development (HCD) Local Early Action Planning (LEAP) Funding, application deadline July 1, 2020

**Action:** Information and Discussion Only

- B. Board Recognition of Caltrans District 06/Central Region Director, Sharri Bender Ehlert

**Action:** Present Certificate of Appreciation

- C. Sustainable Transportation Equity Project (STEP) Pilot Solicitation Open

**Action:** Information and Discussion Only

- D. State Route 41/Avenue 9 Sustainable Corridor Study – Consultant Selection

**Action:** Information and Discussion Only

#### **Transportation Consent Calendar Action on Items A-D.**

Upon motion by Commissioner Brett Frazier, seconded by Commissioner Waseem Ahmed to approve Transportation Consent Calendar Items A-D. A vote was called, and the motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Andy Medellin – Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier - Yes  
Vote passed 6-0

### **5. TRANSPORTATION ACTION/DISCUSSION ITEMS**

- A. 2020-21 Unmet Transit Needs – Resolution 20-06

**Action:** MCTC Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to approve the Social Service Transportation Advisory Council’s 2020-21 Unmet Transit Needs finding by Resolution 20-06. A vote was called, and motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Andy Medellin – Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier - Yes  
Vote passed 6-0

B. Project Prioritization Study – Award Contract

**Action:** Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to award contract for Project Prioritization Study. A vote was called, and the motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Andy Medellin – Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier - Yes  
Vote passed 6-0

C. Senate Bill 743 Implementation - Update

**Action:** Information and Discussion Only

**MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION**

**6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Andy Medellin – Yes  
Commissioner Waseem Ahmed – Yes  
Commissioner Brett Frazier - Yes  
Vote passed 6-0

**7. ADMINISTRATIVE CONSENT ITEMS**

- A. Approval of Executive Minutes of the April 22, 2020 Regular Meeting

**Action:** Approve Minutes of the April 22, 2020 Regular Meeting

- B. Approval of Executive Minutes of the May 20, 2020 Regular Meeting and Closed Session of the Policy Board.

**Action:** Approve Minutes for the May 20, 2020 Regular Meeting and Closed Session of the Policy Board.

- C. Extension of On-Call Legal Services Agreement – Aleshire & Wynder, LLP

**Action:** Approve extension of On-Call Legal Services Agreement with Aleshire & Wynder, LLP for 3 years.

**Administrative Consent Calendar Action A-C**

Upon motion by Commissioner Tom Wheeler, seconded by Commission Brett Frazier to approve the Administrative Consent Calendar Items A-C. A vote was called, and the motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
 Commissioner Jose Rodriguez – Yes  
 Commissioner Tom Wheeler -Yes  
 Commissioner Andy Medellin – Yes  
 Commissioner Waseem Ahmed – Yes  
 Commissioner Brett Frazier - Yes  
 Vote passed 6-0

**8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

None

**MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY**

**9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS**

- A. Measure “T” FY 2020-Draft Annual Work Program

**Action:** Information and Discussion Only

- B. Measure “T” FY 2018-19 Compliance Audit: City of Madera

**Action:** Approve Measure “T” FY 2018-19 Compliance Audit for the City of Madera

**Authority Administrative Consent Calendar Action on Items A-B.**

Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Brett Frazier to approve Administrative Consent Calendar Items A-B. A vote was called, and the motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Andy Medellin – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Waseem Ahmed - Yes  
Vote passed 6-0

## **10. AUTHORITY – ACTION/DISCUSSION ITEMS**

None

### **OTHER ITEMS**

## **11. MISCELLANEOUS**

### **A. Items from Caltrans**

Michael Navarro, Caltrans District 06 Deputy Director, provided a brief update on the state highway projects in Madera County.

### **B. Items from Staff**

Patricia Taylor, Director, informed the Policy Board that MCTC staff and Caltrans District 6 are working in partnership to submit a TCEP (Trade Corridor Enhancement Program) application for the South SR 99 widening project (Avenue 7 to Avenue 12). The grant request is for ROW. MCTC staff is reaching out for letters of support from local jurisdictions and businesses. MCTC staff is also working on identifying matching funds for the application submittal.

Dylan Stone, Regional Planning Supervisor, informed the Board of a request for a letter of support from the San Joaquin Joint Powers Authority for the Stockton Diamond Grade Separation Project. The request was made after the June Agenda was published and needed before the date of the July Board meeting. The Board had supported the project in a prior action via letter of support to the US Department of Transportation Secretary. The project is unchanged from the previous letter of support and this similarly composed letter would be addressed to the California Transportation Commission Executive Director. The Board members verbally endorsed the issuance of the letter.

### **C. Items from Commissioners**

This time was reserved for the Commissioner's to inquire about specific projects.

## **12. CLOSED SESSION**

### **A. Report of Closed Session Actions. (Pursuant to Government Code Section 54957.1)**

Action: Upon motion by Commissioner Tom Wheeler, seconded by Commissioner Max Rodriguez to direct Executive Director to contact counsel to prepare an addenda that reflects the recommended actions of exceptional/satisfactory review . A vote was called, and the motion carried.

Roll call for votes: Commissioner Max Rodriguez – Yes  
Commissioner Jose Rodriguez – Yes  
Commissioner Tom Wheeler -Yes  
Commissioner Andy Medellin – Yes  
Commissioner Brett Frazier – Yes  
Commissioner Waseem Ahmed - Yes  
Vote passed 6-0

**13. ADJOURNMENT**

Meeting adjourned at 4:35 p.m.

Next meeting scheduled for Wednesday, July 22, 2020

Respectfully Submitted,



Patricia S. Taylor  
Executive Director  
Madera County Transportation Commission