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## EXECUTIVE MINUTES

**Date:** July 19, 2023

**Time:** 3:00 pm

**Place:** Madera County Transportation Commission  
In person and Zoom

**Members Present:** Commissioner Waseem Ahmed  
Commissioner Cecelia Gallegos  
Commissioner Jose Rodriguez  
Commissioner David Rogers  
Commissioner Robert Poythress  
Commissioner Jordan Wamhoff - Alternate

**Members Absent:** Commissioner Leticia Gonzalez

**Policy Advisory Committee:** Above Members  
Michael Navarro, Caltrans District 06, Deputy Director

**MCTC Staff:** Patricia Taylor, Executive Director  
Troy McNeil, Deputy Director/Fiscal Supervisor  
Dylan Stone, Principal Regional Planner  
Jeff Findley, Principal Regional Planner  
Evelyn Espinosa, Senior Regional Planner  
Sandy Ebersole, Administrative Analyst  
Samantha Saldivar, Accounting Technician

**1. CALL TO ORDER by Chair Ahmed**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chair of their desire to address the Board when that agenda item is called.

Chair Ahmed opened the floor for public comment. No public comment was received.

## **MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

**4. CLOSED SESSION**

4-A. Report of Closed Session Item from May 17, 2023, Policy Board Meeting

**Action:** No Reportable Action

**5. TRANSPORTATION CONSENT ITEMS**

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

5-A. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 7 – (Type 1 – Administrative Modification)

**Action:** Ratify

5-B. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 8 – (Type 3 – Formal)

**Action:** Ratify

5-C. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 9 – (Type 1 – Administrative Modification)

**Action:** Ratify

- 5-D. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 10 – (Type 1 – Administrative Modification)

**Action:** Ratify

- 5-E. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 11 – (Type 1 – Administrative Modification)

**Action:** Ratify

- 5-F. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 12 – (Type 3 – Formal)

**Action:** Ratify

- 5-G. Request for Proposals for assistance in developing the Oakhurst Multi-Modal Mobility Study

**Action:** Authorize staff to release a Request for Proposals for assistance in developing the Oakhurst Multi-Modal Mobility Study

- 5-H. Unmet Transit Needs FY 2023-24 Analysis and Recommendations Report

**Action:** Approve Unmet Transit Needs FY 2023-24 Analysis and Recommendations Report

- 5-I. Social Services Transportation Advisory Council (SSTAC) Updates

**Action:** Information and Discussion Only

- 5-J. San Joaquin Valley Regional Early Action Program (REAP) Executive Summary for the Inclusionary Housing in the San Joaquin Valley Study

**Action:** Information and Discussion Only

- 5-K. Central California Travel Survey (CCTS) Final Report

**Action:** Information and Discussion Only

- 5-L. Finish the State Route 99 Coalition – Update

**Action:** Information and Discussion Only

- 5-M. Availability of the DRAFT Madera County Zero-Emission Vehicle (ZEV) Readiness and Implementation Plan

**Action:** Information and Discussion Only

- 5-N. Social Services Transportation Advisory Council (SSTAC) Member Re-appointments

**Action:** Reappoint Rosalind Esqueda as a Representative of a Transit Provider and reappoint Monty Cox as a Representative of a Local Transit Agency Provider as members of the SSTAC

5-O. Upcoming Bipartisan Infrastructure Law (BIL) Funding Opportunities

**Action:** Information and Discussion Only

5-P. FY 2023 and 2024 Multimodal Project Discretionary Grant Opportunity (MPDG)

**Action:** Information and Discussion Only

5-Q. Reconnecting Communities: Highways to Boulevards Grant Program Application Workshop

**Action:** Information and Discussion Only

5-R. Regional Climate Collaboratives (RCC) Program Notice of Funding Availability

**Action:** Information and Discussion Only

5-S. Pacific Gas and Electric Transportation Electrification Advisory Group

**Action:** Information and Discussion Only

5-T. 2023 Valley Voice – Washington D.C. Draft Legislative Platform

**Action:** Information and Discussion Only

**Transportation Consent Calendar Action on Items 5 A-T**

Upon motion by Commissioner Rogers, seconded by Commissioner Gallegos, to approve the Transportation Consent Items 5 A-T. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

**6. TRANSPORTATION ACTION/DISCUSSION ITEMS**

6-A. 2023 State Budget and Legislative Update

**Action:** Information and Discussion Only

6-B. Public Participation Plan Update and Madera County Transportation Commission Logo Redesign

**Action:** Information and Discussion Only

## MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

### 7. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Poythress, seconded by Commissioner Gallegos, to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

### 8. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

#### 8-A. Executive Minutes – May 17, 2023

**Action:** Approve May 17, 2023, meeting minutes

#### 8-B. Transportation Development Act (TDA) Fund Compliance Audit Report for Fiscal Year ended June 30, 2022: City of Chowchilla

**Action:** Accept TDA Compliance Audit Report: City of Chowchilla

#### 8-C. Transportation Development Act (LTF, STA) – FY 2023-24 Allocations, LTF Resolution 23-09, STA Resolution 23-10

**Action:** Approve Transportation Development Act (LTF, STA) – Fund Allocations, LTF Resolution 23-09, STA Resolution 23-10

#### 8-D. FY 2023-24 Overall Work Program & Budget (OWP) – Amendment No. 1

**Action:** Approve OWP & Budget – Amendment No. 1

#### 8-E. Extension of Expenditures – City of Madera FY 2019/20 RSTP Exchange Funds

**Action:** Approve Extension Request

**Administrative Consent Action on Items 8 A-E**

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Administrative Consent Items 8 A-E. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

**9. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

9-A. Executive Director Employment Agreement – 2019-03, Resolution 23-08

**Action:** Approve Executive Director Employment Agreement – 2019-03, Resolution 23-08.

**Administrative Action/Discussion on Item 9-A**

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Executive Director Employment Agreement – 2019-03, Resolution 23-08. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

9-B. October MCTC Policy Board Meeting date change to October 25, 2023

**Action:** Information and Discussion Only

## MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

### 10. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTA staff and will be approved by one motion if no member of the Authority or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

#### 10-A. HdL Newsletter 4<sup>th</sup> Quarter 2022 – Measure T Sales Tax Update

**Action:** Information and Discussion Only

#### 10-B. Focus on the Future 2023 Conference

**Action:** Information and Discussion Only

#### 10-C. Measure “T” Fund Compliance Audit Report for FY ending June 30, 2022: City of Chowchilla

**Action:** Accept Measure T Compliance Audit Report for FY ending June 30, 2022: City of Chowchilla

#### 10-D. Ribbon Cutting Ceremony for Road 200 Bridge

**Action:** Information and Discussion Only

#### 10-E. Measure T FY 2023-24 Draft Annual Work Program

**Action:** Information and Discussion Only

#### **Administrative Consent Calendar Action on Items 10 A-E**

Upon motion by Commissioner Gallegos, seconded by Commissioner Poythress, to approve the Administrative Consent Items 10 A-E. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes
Vote passed 6-0	

## 11. AUTHORITY – ACTION/DISCUSSION ITEMS

### 11-A. Award Contract – Measure T Sales Tax Extension Public Outreach and Education

**Action:** Authorize staff to negotiate and enter a contract (July 20, 2023, through December 31, 2024) with DKS in an amount not to exceed \$300,000 to provide services for the Measure T Sales Tax Extension Public Outreach and Education.

#### **Administrative Action/Discussion on Item 11-A**

Upon motion by Commissioner Rogers, seconded by Commissioner Wamhoff, to form an ad hoc committee to conduct additional review of selected proposer(s) and make final recommendations regarding the same. The ad hoc committee will consist of Director Poythress, Director Rogers, and MCTA staff. During a special meeting, the ad hoc committee will present a recommendation to the Madera 2006 Transportation Authority Board of Directors.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

### 11-B. Measure T Citizens' Oversight Committee Member Appointments

**Enclosure:** No

**Action:** Appoint Faustina Washburn to serve as a member representing Supervisorial District 5 and appoint April Molina to serve as a Member At Large.

#### **Administrative Action/Discussion on Item 11-B**

Upon motion by Commissioner Rogers, seconded by Commissioner Gallegos, to approve Item B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes



Vote passed 6-0

## OTHER ITEMS

### 12. MISCELLANEOUS

12-A. Items from Staff - None

12-B. Items from Caltrans

- Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on grant programs.
- Michael Navarro introduced Caleb Brock, a new staff member at Caltrans District 06. Caleb is the new Office Chief for System and Regional Planning.

12-C. Items from Commissioners

- This time was reserved for Commissioners to inquire about specific projects.

### 13. ADJOURNMENT

The meeting adjourned at 4:40 pm.

- Next Madera County Transportation Commission meeting is scheduled for Wednesday, September 20, 2023.
- A Special Meeting of the Madera 2006 Transportation Authority is to be determined. The date of the meeting announcement will be posted accordingly.

Respectfully Submitted,



Patricia S. Taylor  
Executive Director  
Madera County Transportation Commission