

EXECUTIVE MINUTES

Date: November 29, 2023

Time: 3:00 pm

Place: Madera County Transportation Commission
In person and Zoom

Members Present: Commissioner Waseem Ahmed
Commissioner Cecelia Gallegos
Commissioner Jose Rodriguez
Commissioner David Rogers
Commissioner Robert Poythress

Members Absent: Commissioner Leticia Gonzalez

Policy Advisory Committee: Above Members
Michael Navarro, Caltrans District 06, Deputy Director

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Senior Regional Planner
Natalia Austin, Senior Regional Planner
Sandy Ebersole, Administrative Analyst
Samantha Saldivar, Accounting Technician

1. CALL TO ORDER by Chair Ahmed

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chair of their desire to address the Board when that agenda item is called.

Chair Ahmed opened the floor for public comment. No public comment was received.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

4-A. 2024 Meeting Schedule

Action: Information and Discussion Only

4-B. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 13 – (Type 1 – Administrative Modification)

Action: Ratify

4-C. 2023 Annual Listing of Projects with Federal Funding

Action: Information and Discussion Only

4-D. Draft SB 1121 State and Local Transportation System Needs Assessment Interim Report and Workshop Announcement

Action: Information and Discussion Only

4-E. Upcoming Federal Funding Opportunities

Action: Information and Discussion Only

Transportation Consent Calendar Action on Items 4A-4E

Upon motion by Commissioner Rodriguez, seconded by Commissioner Gallegos, to approve the Transportation Consent Items 4A-4E. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

5-A. 2023 State Budget and Legislative Update

Action: Information and Discussion Only

5-B. Draft 2024 Interregional Transportation Improvement Program (ITIP) Update

Action: Information and Discussion Only

5-C. 2024 Madera County Regional Transportation Improvement Program (RTIP)

Action: Approve the 2024 Madera County Regional Transportation Improvement Program (RTIP) by Resolution 23-12 and direct staff to submit to the California Transportation Commission by December 15, 2023

Transportation Action/Discussion Action on Item 5C

Upon motion by Commissioner Poythress, seconded by Commissioner Rodriguez, to approve the Transportation Action/Discussion Item 5C. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

5-D. Proposed SB 125 Transit Program Project List and Funding Allocations for the Madera Region

Action: Approve the SB 125 Transit Program regional project list and funding

allocations by Resolution 23-13 and direct staff to submit an Initial Allocation Package to the California State Transportation Agency by December 31, 2023

Transportation Action/Discussion Action on Item 5D

Upon motion by Commissioner Poythress, seconded by Commissioner Rodriguez, to approve the Transportation Action/Discussion Item 5D. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

5-E. Transportation Funding Programs Update

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Rodriguez, seconded by Commissioner Gallegos, to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

7. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an

opportunity for any member of the public to address the Committee concerning the item before action is taken.

7-A. Executive Minutes – October 25, 2023

Action: Approve October 25, 2023, Meeting Minutes

7-B. Transportation Development Act (LTF) Allocations – Resolution 21-13 Amendment No. 4, Resolution 22-09 Amendment No. 3, and Resolution 23-09 Amendment No. 2

Action: Approve Resolution 21-13 Amendment No. 4, Resolution 22-09 Amendment No. 3, and Resolution 23-09 Amendment No. 2

7-C. MCTC Employee Manual – November 2023 Update

Action: Approve MCTC Employee Manual Update

7-D. FY 2023-24 Overall Work Program & Budget (OWP) – Amendment No. 4

Action: Approve OWP & Budget – Amendment No. 4

Administrative Consent Action on Items 7A-7D

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Administrative Consent Items 7A-7D. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

8-A. Award Contract – Triennial Performance Audits

Action: Authorize staff to enter a contract with Moore & Associates to conduct the Triennial Performance Audits for fiscal years 2020-21 through 2022-23

Administrative Action/Discussion on Item 8A

Upon motion by Commissioner Rogers, seconded by Commissioner Rodriguez, to approve the Administrative Action/Discussion Item 8A. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes

Commissioner Rodriguez Yes
Commissioner Rogers Yes
Vote passed 5-0

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Authority or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

9-A. 2024 Meeting Schedule

Action: Information and Discussion Only

9-B. HdL Newsletter 2nd Quarter 2023

Action: Information and Discussion Only

Administrative Consent Calendar Action on Items 9A-9B

Upon motion by Commissioner Rodriguez, seconded by Commissioner Poythress, to approve the Administrative Consent Items 9A-9B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

10. AUTHORITY – ACTION/DISCUSSION ITEMS

10-A. Measure T Renewal Update – Polling Survey Results

Action: Information and Discussion Only. Direction may be provided.

10-B. 2023 Focus on the Future Conference Recap

Action: Information and Discussion Only

OTHER ITEMS

11. MISCELLANEOUS

11-A. Items from Staff

- Director Taylor wished everyone Happy Holidays and safe New Year

11-B. Items from Caltrans

- Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on future funding opportunities and regional projects.

11-C. Items from Commissioners

- Commissioner Gallegos announced the 2023 Madera Downtown Christmas Light Parade

12. CLOSED SESSION

NONE

13. ADJOURNMENT

Meeting adjourned at 4:55 pm.

Next meeting scheduled for Wednesday, January 17, 2024

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "PST", is placed above the printed name.

Patricia S. Taylor
Executive Director
Madera County Transportation Commission