

EXECUTIVE MINUTES

Date: February 21, 2024

Time: 3:00 pm

Location: Madera County Transportation Commission
In person and Zoom

Members Present: Commissioner Waseem Ahmed
Commissioner Leticia Gonzalez
Commissioner Jose Rodriguez
Commissioner David Rogers
Commissioner Robert Poythress

Members Absent: Commissioner Cecelia Gallegos

Policy Advisory Committee: Above Members
Michael Navarro, Caltrans District 06, Deputy Director

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Senior Regional Planner
Natalia Austin, Senior Regional Planner
Samantha Saldivar, Accounting Technician

1. CALL TO ORDER by Chair Gonzalez

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chair of their desire to address the Board when that agenda item is called.

Chair Gonzalez opened the floor for public comment. No public comment was received.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

4-A. Upcoming Federal Funding Opportunities

Action: Information and Discussion Only

4-B. Low or No Emission Grant Program and Bus & Bus Facilities Program

Action: Information and Discussion Only

4-C. Active Transportation Infrastructure Investment Program (ATIIP)

Action: Information and Discussion Only

4-D. Initiate FY 2024-25 Unmet Transit Needs Process

Action: Information and Discussion Only

4-E. Social Services Transportation Advisory Council (SSTAC) Meetings Update

Action: Information and Discussion Only

4-F. 2023 Traffic Monitoring Program Report

Action: Accept the 2023 Traffic Monitoring Program Report

4-G. Madera County Transportation Commission (MCTC) Title VI Program with Limited English Proficiency Plan Update

Action: Adopt Title VI Program with Limited English Proficiency Plan Update, Resolution 24-01

4-H. Performance Measure 1: Safety Target Acceptance

Action: Adopt the Statewide Targets for all Five Safety Performance Measures for 2024

4-I. 2024 San Joaquin Valley Regional Policy Council State Legislative Platform

Action: Information and Discussion Only

4-J. 2024 San Joaquin Valley Blueprint Awards Call for Nominations

Action: Information and Discussion Only

4-K. San Joaquin Valley Blueprint Awards Nomination – MCTC to nominate Patricia Taylor, Executive Director for Darrel Hildebrand Blueprint Leadership Award

Action: Direct staff to prepare nomination package and letter of support to nominate Patricia Taylor for the Darrel Hildebrand Blueprint Leadership Award

4-L. North Lathrop Transfer Station Project - Letter of Support for Valley Rail 2024 RAISE Application

Action: Information and Discussion Only

4-M. Letter of Support - UCSF & Adventist Health purchase of Madera Community Hospital (MCH)

Action: Information and Discussion Only

Transportation Consent Calendar Action on Items 4A-4M

Upon motion by Commissioner Poythress seconded by Commissioner Ahmed, to approve the Transportation Consent Items 4A-4M. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Absent

Vote passed 4-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

At this time Commissioner Rogers joined the meeting.

5-A. Road Charge Technical Advisory Committee and the State and Local Transportation System Needs Assessment

Action: Information and Discussion Only

5-B. Nomination for the California Partnership for the San Joaquin Valley

Action: Rank a list of three nominees to be submitted to the Partnership Executive Committee for consideration for appointment to the California Partnership for the San Joaquin Valley

Transportation Action/Discussion Item 5B

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

Upon motion by Commissioner Rodriguez to submit the following four nominees for consideration: Supervisor Gonzalez, Supervisor Wamhoff, Council Member Mejia, and Council Member Montes, seconded by Commissioner Rogers, to approve the Transportation Action/Discussion Item 5B. A vote was called, and the motion carried.

5-C. California Association of Council of Governments (CALCOG) Regional Leadership Forum – Recap

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Rodriguez, seconded by Commissioner Ahmed, to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

7. ADMINISTRATIVE CONSENT ITEMS

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7-A. Executive Minutes – January 17, 2024

Action: Approve January 17, 2024, Meeting Minutes

7-B. Transportation Development Act (LTF, STA) – Allocation, Resolution 23-09 Amendment No. 4 and Resolution 23-10 Amendment No. 3

Action: Approve Resolution 23-09 Amendment No. 4 and Resolution 23-10 Amendment No. 3

7-C. Transportation Development Act (TDA): Local Transportation Fund (LTF), State Transit Assistance (STA), and State of Good Repair (SGR) FY 2024-25 Estimates

Action: Information and Discussion Only

7-D. Launch of *The Commission Vision*, MCTC's Quarterly Electronic Newsletter

Action: Information and Discussion Only

7-E. On-call Consultant – HR and Personnel Services

Action: Approve to add CPS HR Consulting to the list of On-call Consultants

7-F. Revised Accounting & Financial Policies and Procedures Manual

Action: Approve Revised Accounting & Financial Manual

Administrative Consent Action on Items 7A-7F

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Administrative Consent Items 7A-7F. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

Administrative Action/Discussion on Item A

8-A. FY 2024-25 Draft Overall Work Program & Budget

Action: Authorize circulation of the Draft 2024-25 Overall Work Program and Budget for agency review

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the circulation of the Draft 2024-25 Overall Work Program and Budget for agency review. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Authority or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

9-A. Madera County Transportation Authority (MCTA) Fiscal Year 2022-23 Audit Report

Action: Accept MCTA Fiscal Year 2022-23 Audit Report

9-B. Measure T Citizens' Oversight Committee Annual Report

Action: Accept the Measure T Citizens' Oversight Committee Annual Report

9-C. HdL Newsletter - 3rd Quarter 2023

Action: Information and Discussion Only

Administrative Consent Calendar Action on Items 9A-9C

Upon motion by Commissioner Poythress, seconded by Commissioner Rogers, to approve the Administrative Consent Items 9A-9C. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Absent

Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 5-0

10. AUTHORITY – ACTION/DISCUSSION ITEMS

10-A. Measure T Renewal Update

Action: Information and Discussion Only. Direction may be provided

Chair Gonzalez opened the floor for public comment. The following public comments were received:

Dan Metz, resident of Madera County, Representing Sierra Citizens and Madera Oversight Coalition, recommended to defer to a special election in 2025 for the Measure T renewal. Mr. Metz submitted a letter to the board for public record. The letter outlined recommendations for the Measure T renewal effort.

Victoria Ortiz, resident of Fairmead and member of the Fairmead Resident Committee, would like to see Measure T benefits to the disadvantaged communities of Fairmead and La Vina.

Andrea Uribe, Leadership Counsel for Justice and Accountability, recommends delaying Measure T renewal from November 2024 ballot until the next election season.

No further comment was presented. Public comment was closed.

At this time Commissioner Poythress left the meeting.

OTHER ITEMS

11. MISCELLANEOUS

11-A. Items from Staff

Patricia Taylor, Executive Director, provided the following comment:

- Launch of *The Commission Vision*, MCTC's Quarterly Electronic Newsletter. Director Taylor recognized and thanked Natalia Austin and staff for their work creating the newsletter.

At this time Commissioner Rodriguez left the meeting.

11-B. Items from Caltrans

- Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on the following: Strategic Plan update, Clean California Community Days coinciding

with Earth Day, Clean California SR 99 block wall art unveiling, Madera County application for Safe Routes to School, South Madera 6 lane 7-12 segment project update, Madera 17-21 project update, Madera 145 CAPM project update, Madera Ranchos Rehabilitation project update, Cottonwood Creek project update, and Chowchilla Rehabilitation project update.

11-C. Items from Commissioners

None

12. CLOSED SESSION

NONE

13. ADJOURNMENT

Meeting adjourned at 4:45 pm.

Next meeting scheduled for Wednesday, March 20, 2024

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "PST", is written over a light blue horizontal line.

Patricia S. Taylor
Executive Director
Madera County Transportation Commission