

# Unmet Transit Needs for Madera County



Notice of Findings Report - May 2016

Fiscal Year  
2016/17



**DIAL-A-RIDE**



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**Section 1**

*Adopted Resolution 16-06*

**Resolution 16-06 Defines “Unmet Transit Needs” and “Reasonable to Meet” and Resolution of Findings**

1  
2 BEFORE  
3 THE COMMISSIONERS OF THE MADERA COUNTY TRANSPORTATION COMMISSION  
4 COUNTY OF MADERA, STATE OF CALIFORNIA

5 In the matter of ) Resolution No. 16-06  
6 FINDINGS OF THE )  
7 FY2016/17 UNMET )  
8 TRANSIT NEEDS HEARING )  
9

10 WHEREAS, the Madera County Transportation Commission has determined that its  
11 definition of the term “unmet transit needs” includes all essential trip requests by transit-dependent  
12 persons for which there is no other convenient means of transportation; and  
13

14 WHEREAS, the Madera County Transportation Commission has determined that its  
15 definition of the term “reasonable to meet” shall apply to all related public or specialized transportation  
16 services that (1) are feasible, (2) have community acceptance, (3) serve a significant number of the  
17 population, (4) are economical, and (5) can demonstrate cost effectiveness by having a ratio of fare  
18 revenues to operating cost at least equal to 10 percent; and  
19

20 WHEREAS, the Madera County Transportation Commission has determined that its  
21 definition of the term “reasonable to meet” shall also apply to all service requests which do not abuse  
22 or obscure the intent of such transportation services once they are established; and  
23

24 WHEREAS, the Madera County Transportation Commission has given consideration to the  
25 requirements pursuant to Public Utilities Code, Section 99401.5.; and  
26

27 WHEREAS, the Madera County Transportation Commission has determined that there are  
28 no public transportation or specialized transportation services that are identified in the 2014 Regional  
29 Transportation Plan which are not being implemented and/or funded; and  
30

31 WHEREAS, the Madera County Transportation Commission, pursuant to Public Utilities  
32 Code Section 99401.5 has noticed and held a public hearing on April 20, 2016 to receive testimony on  
33 unmet public transportation needs; and  
34

35 WHEREAS, the Madera County Transportation Commission has considered the testimony  
36 received at said hearing; and  
37

38 NOW, THEREFORE, LET IT BE RESOLVED, that the Madera County  
39 Transportation Commission finds that there are no unmet transit needs that are reasonable to meet in  
40 FY 2016/17 within the jurisdictions of the City of Chowchilla, the City of Madera, and the County of  
41 Madera; and  
42

43 BE IT FURTHER RESOLVED, the Madera County Transportation Commission staff  
44 and the Social Service Transportation Advisory Council recommend the following:  
45

- 46 1. That the Madera County Transportation Commission finds that there are no unmet transit  
47 needs that are reasonable to meet in FY2016/17 within the jurisdictions of the City of  
48 Chowchilla, the City of Madera, and the County of Madera.  
49

1           2. Maintain existing transit systems in Madera County;

2  
3       The Madera Area Express (MAX) and the Madera Dial-A-Ride provide transportation services that  
4       cover the entire City of Madera.

5  
6       The Chowchilla Area Transit Express (CATX) provides transportation services that cover the entire  
7       City of Chowchilla.

8  
9       The Madera County Connection (MCC) provides inter-city transportation from Chowchilla, Fairmead,  
10       Madera, La Vina, Madera Ranchos and Eastern Madera County to Children's Hospital Central  
11       California where a connection can be made to Fresno via the Fresno Area Express (FAX).


12  
13       The Senior Bus Program and the Escort Service provides transportation to the Eastern Madera County  
14       communities.

15  
16               **BE IT FURTHER RESOLVED,**           the Madera County Transportation Commission finds  
17       that the existing transit systems meet a continuing transit need and it is reasonable to continue the  
18       funding for the existing transit systems.

19  
20       The foregoing resolution was adopted this 18 day of May, 2016 by the  
21       following vote:

- 22
- 23       Commissioner Rodriguez voted:                           Absent
- 24       Commissioner Ahmed voted:                               Yes
- 25       Commissioner Frazier voted:                               Absent
- 26       Commissioner Poythress voted:                           Yes
- 27       Commissioner Medellin voted:                              Yes
- 28       Commissioner Wheeler voted:                               Yes
- 29       All Commissioners Rogers voted:                           Yes

30  
31         
32       \_\_\_\_\_  
33       Chair, Madera County Transportation Commission

34  
35         
36       \_\_\_\_\_  
37       Executive Director, Madera County Transportation Commission

Madera County Transportation Commission  
Definition of  
“Unmet Transit Needs”

The Madera County Transportation Commission has determined that its definition of the term **“unmet transit needs”** includes all essential trip requests by transit-dependent persons for which there is no other convenient means of transportation, and the Commission has determined that its definition of the term **“reasonable to meet”** shall apply to all related public or specialized transportation services that:

- (1) are feasible;
- (2) have community acceptance;
- (3) serve a significant number of the population;
- (4) are economical; and
- (5) can demonstrate cost effectiveness

by having a ratio of fare revenues to operating cost at least equal to 10 percent, and the Commission has determined that its definition of the term **“reasonable to meet”** shall also apply to all service requests which do not abuse or obscure the intent of such transportation services once they are established.

## Section 2

*Notice of Public Hearing as published in various county newspapers*

**Note: the general circulation paper, Madera Tribune, was used to legally satisfy Government Code Section 99238.5**

*Public Hearing Flyers (English and Spanish)*

*Public Distribution Locations*

## PUBLIC NOTICE MADERA COUNTY TRANSPORTATION COMMISSION GIVING NOTICE OF HEARING

The Madera County Transportation Commission (MCTC) will hold a Public Hearing to take testimony regarding transportation needs within Madera County. The hearing will be held on Wednesday, April 20, 2016 at 3:00 p.m., in the Madera County Transportation Commission offices, 2001 Howard Road, Suite 201, Madera, CA 93637.

First Transit will provide free public transportation to the Madera County Transportation Commission offices. Call Doug Thompson at 559-661-7435 before 5:00 pm, April 19, 2016 to make a reservation. A Spanish language interpreter will be available during the public hearing for those who wish to testify before the Commission in Spanish. If you would like to testify in a language other than Spanish and English or require other special accommodations in order to testify, please contact the Commission by April 13, 2016.

Under the California Transportation Development Act (TDA), this hearing opportunity is provided annually to take testimony on potential unmet transit needs within the region. The Commission must, subsequent to the hearing, make a determination whether the needs presented are “reasonable” to meet. After all “reasonable” needs have been met through the expansion of existing services, or the creation of new transit systems, the Commission may release remaining TDA funds for street and road purposes (repair, reconstruction, etc.).

Members of the public, interested agencies, and civic groups are encouraged to appear and testify to any transportation needs not being met by the current system. Testimony should be as specific as possible with regard to those citizens, or groups of citizens, not currently served by transit, the requested type and amount of transit service, the geographic area in which service is needed, and any other supporting evidence of information, which will help in the evaluation of the “reasonableness” of the requested service.

Those wishing to speak are encouraged to contact Ms. Amelia Erlandsen, MCTC Transportation Planner, at 2001 Howard Road, Suite 201, Madera, California, 93637. The MCTC telephone number is (559) 675-0721. A request to speak need not be scheduled, individuals may simply appear at the hearing and request to be recognized, however a scheduled appearance is encouraged to help organize the testimony. Those that are unable to attend the public hearing are encouraged to submit their comments in writing prior to April 20, 2016 for inclusion in the public record.



## NOTIFICACIÓN PÚBLICA LA COMISIÓN DE TRANSPORTE DEL CONDADO DE MADERA DA AVISO DE AUDIENCIA

La Comisión de Transporte del Condado de Madera (MCTC, *por sus siglas en inglés*) celebrará una Audiencia Pública para tomar testimonio en cuanto a las necesidades de transporte dentro del Condado de Madera. La audiencia tomará lugar el miércoles, **20 de abril, 2016 a las 3:00 p.m.**, en las oficinas de la Comisión de Transporte del Condado de Madera, en el 2001 Howard Road, Sala 201, Madera, CA 93637.

First Transit proporcionará transporte público gratis a las oficinas de la Comisión de Transporte del Condado de Madera. Llame a Doug Thompson al 559-661-7435 antes de las 5:00 p.m. del 19 de abril, 2016, para reservar su espacio. Un intérprete del idioma español estará disponible durante la audiencia pública para aquellos que deseen atestiguar ante la Comisión en español. Si usted desearía atestiguar en un idioma que no sea ni inglés ni español, o si requiere otros arreglos especiales para poder atestiguar, haga el favor de ponerse en contacto con la Comisión antes del 13 de abril, 2016.

Bajo el Acta del Desarrollo de Transportación de California (TDA, *por sus siglas en inglés*), esta oportunidad de audiencia se proporciona anualmente para tomar testimonio sobre las posibles necesidades no cumplidas dentro de la región. La Comisión tiene que, posteriormente de la audiencia, hacer una determinación de si las necesidades presentadas son “razonables” como para cumplirlas. Después que todas las necesidades “razonables” han sido cumplidas por medio de la ampliación de servicios ya existentes, o por la creación de nuevos sistemas de tránsito, La Comisión podrá soltar fondos restantes del TDA para propósitos de calles y caminos (reparación, reconstrucción, etc.).

A los miembros del público, agencias interesadas, y grupos cívicos se les anima a comparecer y dar testimonio sobre cualquier necesidad de transporte que no se esté cumpliendo por el sistema actual. El testimonio ha de ser tan específico como sea posible en lo que toca a aquellos ciudadanos, o grupos de ciudadanos, que actualmente no sean servidos por el tránsito, el tipo y cantidad de servicio de tránsito que se esté pidiendo, el área geográfica en el cual se necesite el servicio, y cualquier otra evidencia de datos en apoyo, que ayudarán en la evaluación de lo “razonable” del servicio pedido.

A aquellos que desean hablar se les anima a comunicarse con el Sra. Amelia Erlandsen, Planificador de Transportación de la MCTC, en el 2001 Howard Road, Sala 201, Madera, CA 93637. El número telefónico de la MCTC es (559) 675-0721. No se tiene que programar una petición para hablar, los individuos pueden sencillamente comparecer a la audiencia y pedir ser reconocidos, sin embargo, se le anima programar una comparecencia para ayudar a organizar el testimonio. A aquellos que no podrán asistir a la audiencia pública se les anima someter sus comentarios por escrito antes del 19 de abril, 2016 para ser incluidos en el registro público.

**Proof of Publication**

(2015.5 C.C.P.)

Received

MAR 21 2016

Madera CTC

**NOTICE OF PUBLIC HEARING**

**APRIL 20, 2016**

**RE: MCTC**

**(English & Spanish)**

**STATE OF CALIFORNIA )**  
**County of Madera ) ss.**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the Madera Tribune, a newspaper of general circulation, published in the City of Madera, County of Madera, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Madera, State of California, under the date of November 9, 1966, Case Number 4875 that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

MARCH 16, 2016

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

  
\_\_\_\_\_  
Signature

Date: March 16, 2016

Proof of Publication - The Madera Tribune, P.O. Box 269, Madera, CA 93637. Adjudged a newspaper of general circulation by court decree No. 2771 - March 16, 2016.  
The Madera Tribune

**PUBLIC NOTICE MADERA COUNTY TRANSPORTATION COMMISSION  
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Under the California Transportation Development Act (TDA), this hearing opportunity is provided annually to take testimony on potential unmet transit needs within the region. The Commission must, subsequent to the hearing, make a determination whether the needs presented are "reasonable" to meet. After all "reasonable" needs have been met through the expansion of existing services, or the creation of new transit systems, the Commission may release remaining TDA funds for street and road purposes (repair, reconstruction, etc.).

Members of the public, interested agencies, and civic groups are encouraged to appear and testify to any transportation needs not being met by the current system. Testimony should be as specific as possible with regard to those citizens, or groups of citizens, not currently served by transit, the requested type and amount of transit service, the geographic area in which service is needed, and any other supporting evidence of information, which will help in the evaluation of the "reasonableness" of the requested service.

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Bajo el Acta del Desarrollo de Transportación de California (TDA, por sus siglas en inglés), esta oportunidad de audiencia se proporciona anualmente para tomar testimonio sobre las posibles necesidades no cumplidas dentro de la región. La Comisión tiene que, posteriormente de la audiencia, hacer una determinación de si las necesidades presentadas son "razonables" como para cumplirlas. Después que todas las necesidades "razonables" han sido cumplidas por medio de la ampliación de servicios ya existentes, o por la creación de nuevos sistemas de tránsito, La Comisión podrá soltar fondos restantes del TDA para propósitos de calles y caminos (reparación/reconstrucción, etc.).

A los miembros del público, agencias interesadas, y grupos cívicos se les anima a comparecer y dar testimonio sobre cualquier necesidad de transporte que no se esté cumpliendo por el sistema actual. El testimonio ha de ser tan específico como sea posible en lo que toca a aquellos ciudadanos, o grupos de ciudadanos, que actualmente no sean servidos por el tránsito, el tipo y cantidad de servicio de tránsito que se esté pidiendo, el área geográfica en la cual se necesita el servicio, y cualquier otra evidencia de datos en apoyo, que ayudarán en la evaluación de lo "razonable" del servicio pedido.

A aquellos que desean hablar se les anima a comunicarse con el Sr. Amelia Erlandsen, Planificador de Transportación de la MCTC, en el 2001 Howard Road, Sala 201, Madera, CA 93637. El número telefónico de la MCTC es (559) 675-0721. No se tiene que programar una petición para hablar, los individuos pueden sencillamente comparecer a la audiencia y pedir ser reconocidos, sin embargo, se le anima programar una comparecencia para ayudar a organizar el testimonio. A aquellos que no podrán asistir a la audiencia pública se les anima someter sus comentarios por escrito antes del 19 de abril, 2016 para ser incluidos en el registro público.  
No. 2771 - March 16, 2016

# Unmet Transit Needs Public Hearing

Do you have questions or concerns about public transportation in Madera County? Attend the unmet transit needs public hearing and let your voice be heard.

**Your input is important!**

Identifying Madera County's unmet transit needs that are reasonable to meet.

Attendance is not mandatory for participation. If you are unable to attend the hearing in person, please send your written comments to the address below or email them to [amelia@maderactc.org](mailto:amelia@maderactc.org)

Madera County Transportation  
Commission Board Meeting

**Wednesday**  
**April 20, 2016**  
**3:00 p.m.**

Madera County Transportation  
Commission Board Room,  
2001 Howard Road, Suite 201  
Madera, CA 93637

Spanish translation will be provided.



Free Transportation Provided by  
First Transit:  
Call MAX/Dial-A-Ride at  
559-661-7433



For More Information Contact:  
Amelia Erlandsen  
Madera County Transportation Commission  
2001 Howard Road, Suite 201  
Madera, CA 93637  
Phone: 559-675-0721  
Email: [amelia@maderactc.org](mailto:amelia@maderactc.org)  
Website: [www.maderactc.org](http://www.maderactc.org)

# Necesidades del Tránsito No Cumplidas Audiencia Pública

Identificando las necesidades del tránsito no cumplidas del condado de Madera que son razonables para lograr.

¡La información presentada por usted es importante!

Si usted no podrá asistir a la audiencia en persona, por favor mande sus comentarios escritos a La Comisión de Transportación del Condado De Madera.

La atención no es obligatoria para la participación. Si usted no puede atender a la audiencia personalmente, envíe por favor sus comentarios escritos a la dirección abajo o envíelos por correo electrónico a [amelia@maderactc.org](mailto:amelia@maderactc.org)

La Comisión de Transportación del Condado de Madera Reunión de la Junta

**Miércoles**  
**20 de abril de 2016**  
**3:00 de la tarde**

Las oficinas nuevas de la Comisión de Transporte del Condado de Madera,  
2001 Howard Road, Suite 201  
Madera, CA 93637

Un intérprete del idioma español estará disponible durante la audiencia pública.



Transportación Gratuita Provista por la Compañía First Transit  
Llame a MAX/Dial-A-Ride al  
559-661-7433



La Comisión de Transportación del Condado De Madera

2001 Howard Road, Suite 201  
Madera, CA 93637

Phone: 559-675-0721  
Email: [amelia@maderactc.org](mailto:amelia@maderactc.org)

**Public Awareness Distribution List**  
**(April 20, 2016)**

**Ahwahnee** (1)

The Hitching Post

**Coarsegold** (4)

Coarsegold Market

Frosty's Grill

Hillside Market

The Trading Post

**Oakhurst** (6)

Oakhurst Community College

Oakhurst Community Center

Oakhurst Library

Oakhurst Senior Center

Vons Grocery

Raley's Grocery

**La Vina** (1)

La Vina Market

**Ripperdan** (1)

Plaza Market

**North Fork** (3)

North Fork Library

North Fork Rancheria

Supermarket

**Madera Area** (9)

County Road Department

Madera Action Agency

City of Madera – City Hall

Madera County Library

Madera County Workforce Development Office

Downtown Intermodal Facility

Frank Bergon Center

County Department of Social Services

Pan-Am Center

**Madera Ranchos** (2)

Ranchos Library  
Supermarket

**Chowchilla** (5)

Chowchilla City Hall  
Chowchilla Civic Center  
Chowchilla Medical Center  
Chowchilla Library  
CATX/Chowchilla Senior Center

**Bass Lake** (1)

Bass Lake Courthouse

**Section 3**

*Staff Report and Recommendations for "Unmet Transit Needs"*  
**Dated May 18, 2016**



2001 Howard Road, Suite 201  
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328  
Website: [www.maderactc.org](http://www.maderactc.org)

## MEMORANDUM

## ITEM IV-A

**DATE:** May 18, 2016

**TO:** MCTC Policy Board

**FROM:** Amelia Davies, Associate Regional Planner  
Madera County Transportation Commission

**RE:** 2016-17 Unmet Transit Needs – Resolution 16-06 – ITEM IV-A

---

**I. Requested Action:**

MCTC Staff recommends the MCTC Policy Board approve the Social Service Transportation Advisory Council's 2016/17 Unmet Transit Needs findings by Resolution 16-06

**II. Summary:**

Included in your package is the SSTAC Recommendation Letter, Chairman Letter to those who testified, and the Public Hearing Comment Summary.

On April 20, 2016, the Commission held the annual "Unmet Transit Needs" public hearing as required under the California Transportation Development Act. This legally noticed hearing was held to receive testimony from the public to determine if public transportation needs within Madera County will be reasonably met in FY 2016/17 prior to approving claims of Local Transportation Funds for street and road purposes.



Transportation Development Act - Local Transportation Funds are derived from the state sales tax. Of the six-cent tax per dollar on all sales, ¼ of a cent goes to the local transportation fund and may be used for transportation projects. Of the Article 8 Local Transportation Funds available for public transportation and streets and roads, priority must first be given to public transportation, the net difference is then available for street and road projects.

### III. Discussion:

Pursuant to Section 99401.5 of the California Public Utilities Code, MCTC, as the Regional Transportation Planning Agency, must make a finding after holding a Public Hearing that there are no unmet public transportation needs within the jurisdiction of claimants which can be reasonably met before it may approve Local Transportation Fund claims for streets and roads.

The MCTC has determined that its definition of the term **“unmet transit needs”** includes all essential trip requests by transit-dependent persons for which there is no other convenient means of transportation, and the Commission has determined that its definition of the term **“reasonable to meet”** shall apply to all related public or specialized transportation services that:

- (1) are feasible;
- (2) have community acceptance;
- (3) serve a significant number of the population;
- (4) are economical; and
- (5) can demonstrate cost effectiveness

by having a ratio of fare revenues to operating cost at least equal to 10 percent, and the Commission has determined that its definition of the term **“reasonable to meet”** shall also apply to all service requests which do not abuse or obscure the intent of such transportation services once they are established.

The role of the Social Service Transportation Advisory Council (SSTAC) is to aid the MCTC Policy Board in its review of transit issues with emphasis on the annual identification of transit needs within Madera County. The establishment of the Madera County SSTAC is consistent with State Law (SB 498, Chapter 673, 1987) which mandates both the purpose and minimum membership of this body. The purpose of the SSTAC is to:

- A. Annually participate in identification of transit needs (Unmet Transit Needs Public Hearing Process).

B. Review and recommend appropriate action by the MCTC for a jurisdiction which finds, by resolution, that:

- (1) there are no unmet transit needs;
- (2) there are no unmet transit needs that are reasonable to meet;
- (3) there are unmet transit needs that are reasonable to meet.

C. Advise the MCTC on any other major transit issues, including the coordination and consolidation of specialized transportation services.

At the “Unmet Transit Needs” Public Hearing on Wednesday, April 20, 2016, the MCTC Policy Board opened the hearing to receive public testimony. The following staff evaluation was prepared in cooperation with the SSTAC. The Chairman of the SSTAC will submit that body’s findings to the Commission under separate correspondence.

## **NARRATIVE OF EVALUATION**

### **City of Madera**

**There are no unmet transit needs that are reasonable to meet at this time within the City of Madera.**

MCTC staff has reviewed and discussed testimony regarding the City of Madera’s transit services with the Social Service Transportation Advisory Council (SSTAC). The recommendation from staff and the SSTAC is that there are no unmet transit needs within the City of Madera that are reasonable to meet at this time. The recommendation is based upon the definition of an unmet transit need, which includes any essential trip requests by transit-dependent persons for which there is no other convenient means of transportation.

Testimony was received regarding the expansion of service hours of the Madera Area Express (MAX) and Dial-A-Ride (DAR) systems to include earlier and later run times in the morning and evening and new or expanded service on weekends. It was also requested that rider discounts be given for both systems. Due to existing availability and subsequent levels of ridership on existing systems, the SSTAC has deemed the current operation of these services does not constitute an unmet need. Local operators will continue to monitor ridership and make expansions or alterations to service as warranted.

Testimony was also received regarding bus driver communication and behavior, bus stop location, signage, frequency, and on-time performance of the MAX and the Madera Dial-A-Ride system; however, the comments reflect operational issues and not unmet

transit needs. MAX and Dial-A-Ride staff does have their performance monitored including communications on the bus and over the telephone. Customers are encouraged to report any problems to MAX and Dial-A-Ride management so review and proper action can be taken to alleviate the issue.

It was suggested a stop be placed in the vicinity of Kennedy St. and Lake St. MAX currently has stops at 1600 Lake St. and a new stop on Adell St. just west of Merced St. These locations are less than a quarter mile away from the stop requested. MAX and Dial-A-Ride continue to hear the needs of residents and make changes and updates to the systems as needed.

Testimony was also received regarding lack of crosswalks on Yosemite Ave. to safely cross the street to get to transit stops. This comment pertains to infrastructure improvements and is not an unmet need. This comment has come up in previous hearings and workshops so the City of Madera is actively working with Caltrans to try and provide crosswalks on Yosemite Ave. for safe pedestrian access to MAX stops.

### **City of Chowchilla**

#### **There are no unmet transit needs that are reasonable to meet at this time in the City of Chowchilla.**

MCTC staff has reviewed and discussed testimony regarding the City of Chowchilla's transit services with the Social Service Transportation Advisory Council (SSTAC). The recommendation from staff and the SSTAC is that there are no unmet transit needs within the City of Chowchilla that are reasonable to meet at this time. The recommendation is based upon the definition of an unmet transit need, which includes any essential trip requests by transit-dependent persons for which there is no other convenient means of transportation.

Testimony was received regarding the bus transit connection between Madera and Merced counties in Chowchilla. The MCC arrives in Chowchilla at 7:20am at the earliest but the bus leaving Chowchilla to Merced leaves at 7:00am. It would not be feasible for MCC to change their route to Chowchilla because that would mean the first route would begin 30 minutes earlier thus changing every other stop time on that route. Also, Nancy Moreno (Chowchilla Manager) stated there are only two regular CatLinx riders for the entire system.

Testimony was also received regarding the MCC route from Chowchilla to the intermodal center. The bus arrives too late to catch a different route to Valley Children's Hospital. The earliest the bus would arrive at the intermodal center from Chowchilla would be 8:29am. However, the bus to the hospital leaves the intermodal center at 7:30am. The resident is using this route to connect to FAX so she can make

appointments in Fresno. Though this is not currently feasible, MCC is researching and investigating a possible remedy to this unmet need.

### **County of Madera**

#### **There are no unmet transit needs that are reasonable to meet at this time in the County of Madera**

MCTC staff has reviewed and discussed testimony regarding the County of Madera's transit services with the Social Services Transportation Advisory Council (SSTAC). The recommendation from staff and the SSTAC is that there are no unmet transit needs within the County of Madera that are reasonable to meet at this time. The recommendation is based upon the definition of an unmet transit need, which includes any essential trip requests by transit-dependent persons for which there is no other convenient means of transportation.

Testimony was received requesting the expansion of Madera County Connection service to neighborhoods throughout Eastern Madera County. SSTAC have determined the current level of service does not constitute an unmet transit need. MCC staff currently updated their routes to include more stops and times within the county of Madera. MCC staff will continue to monitor ridership and evaluate improvements to their various routes as warranted.

### **RECOMMENDATION**

The MCTC staff and SSTAC considered the hearing testimony and recommend the Commission find the following:

- 1. That the Madera County Transportation Commission finds that there are no unmet transit needs in FY 2016/17 within the jurisdictions of the City of Chowchilla, City of Madera and County of Madera.**

*The Madera Area Express (MAX) and the Madera Dial-A-Ride provide transportation services that cover the entire City of Madera.*

*The Chowchilla Area Transit Express (CATX) provides transportation services that cover the entire City of Chowchilla.*

*The Madera County Connection (MCC) provides inter-city transportation from Chowchilla, Fairmead, Madera, La Vina, Madera Ranchos and Eastern Madera County to Children's Hospital Central California where a connection can be made to Fresno via the Fresno Area Express (FAX).*

*The Senior Bus Program and the Escort Service provides transportation to the Eastern Madera County communities.*

**2. Maintain existing transit systems in Madera County: Madera Transit System (MAX and Dial-A-Ride) in the City of Madera; Madera County Connection; Chowchilla Area Transit Express; Eastern Madera County Escort Service; and Eastern Madera County Senior Bus.**

*Staff and SSTAC recommend that the current public transit systems continue to operate in Madera County. The existing transit systems meet an existing need for public transit services in the county. The existing systems are:*

- *Madera Transit System - City of Madera (Dial-A-Ride and MAX);*
- *Chowchilla Area Transit Express - City of Chowchilla;*
- *Eastern Madera County Escort Service; and Eastern Madera County Senior Bus;*
- *Madera County Connection*

**IV: Fiscal Impact:**

No fiscal impact to the MCTC FY 2016/17 Overall Work Program and Budget

#### **Section 4**

*Social Service Transportation Advisory Council (SSTAC) Role and Responsibilities*

*SSTAC member list*

*SSTAC final recommendation to MCTC regarding Unmet Transit Needs in Madera County  
(Dated May 18, 2016)*

*Participation letter to local individuals/organizations*

*Participation letter to the SSTAC*

*SSTAC meeting sign-in sheets*

## **“UNMET TRANSIT NEEDS”**

The “Unmet Transit Needs” process is required by State law to be conducted annually. The process is intended to identify those transit needs in the City of Madera, City of Chowchilla, and the County of Madera that are reasonable to meet. Where an unmet transit need is identified by the MCTC Policy Board to be reasonable to meet, the responsible jurisdiction(s) must develop a plan to provide transit service to meet the need within the following year.

### **Social Service Transportation Advisory Council (SSTAC):**

#### **Role:**

To forward a recommendation to the MCTC Policy Board regarding transit needs and issues.

#### **Responsibilities:**

1. Annually participate in the identification of transit needs in Madera County, including unmet transit needs that may exist within Madera County and that may be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services.
2. Annually review and recommend action by MCTC Policy Board for the area within Madera County which finds by resolution, that (A) there are no unmet transit needs, (B) there are no unmet transit needs that are reasonable to meet, or (C) there are unmet transit needs, including needs that are reasonable to meet.
3. Advise the MCTC on any other major transit issues, including the coordination and consolidation of specialized transportation services.



2001 Howard Road, Suite 201  
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328  
Website: www.maderactc.org

Potential Transit User 60 Years or Older (minimum of 1)

APPOINTMENT	GEOGRAPHIC/AGENCY REPRESENTATION	TERM EXPIRES
Debbie Farr	Ranchos/Hills Senior Center	6-16

Representatives of the Local Social Service Providers for Seniors (minimum of 2)

APPOINTMENT	GEOGRAPHIC/AGENCY REPRESENTATION	TERM EXPIRES
Roz Harrison	Madera County Connection	6-16
Ellen Moy	City of Madera, City of Chowchilla, Madera County	6-16

Potential Transit User Who Is Disabled (minimum of 1)

APPOINTMENT	GEOGRAPHIC/AGENCY REPRESENTATION	TERM EXPIRES
Loretta Castro	City of Madera, Transit Advisory Board	6-16

Representative of the Local Social Service Provider for Disabled (minimum of 2)

APPOINTMENT	GEOGRAPHIC/AGENCY REPRESENTATION	TERM EXPIRES
Kristy Anderson	Heartland Opportunity Center	6-16
Douglas Thompson	First Transit	6-16

Representative of a Local Social Service Provider for Persons of Limited Means (minimum of 1)

APPOINTMENT	GEOGRAPHIC/AGENCY REPRESENTATION	TERM EXPIRES
Linda Clark	Madera County Workforce Corporation	6-16



Representatives from the Local Consolidated Transportation Service Agency (minimum of 2)

<b>APPOINTMENT</b>	<b>GEOGRAPHIC/AGENCY REPRESENTATION</b>	<b>TERM EXPIRES</b>
Elizabeth Wisner	Community Action Partnership of Madera County	6-16
Yolanda Shepard	Community Action Partnership of Madera County	6-16

Staff

<b>APPOINTMENT</b>	<b>AGENCY REPRESENTATION</b>	<b>TERM EXPIRES</b>
Amelia Davies	Madera County Transportation Comm.	
Dylan Stone	Madera County Transportation Comm.	

# Social Service Transportation Advisory Council

## Commission Members

•

Chairman  
Waseem Ahmed  
City of Chowchilla

•

Vice Chairman  
Andrew Medellin  
City of Madera

•

Robert Poythress  
City of Madera

•

Max Rodriguez  
Madera County

•

Tom Wheeler  
Madera County

•

Brett Frazier  
Madera County

May 18, 2016

Waseem Ahmed, Chairman  
Madera County Transportation Commission  
2001 Howard Road, Suite 201  
Madera, California 93637

**SUBJECT:** SSTAC FY 2016/17 “Unmet Transit Needs” Recommendation

Dear Chairman Ahmed:

It is with great pleasure that the Social Service Transportation Advisory Council (SSTAC) again makes a recommendation to the Madera County Transportation Commission concerning potential Unmet Transit Needs in Madera County. The SSTAC in weeks prior to the public hearing to review past actions and prepare for this year’s unmet transit needs process. Testimony regarding transit needs in Madera County was received at the “Unmet Transit Needs” Public Hearing on April 20, 2016. The SSTAC met again the week following the public hearing to discuss potential transit issues. Based on the testimony and written comments received our recommendations to the Commission are as follows:

The MCTC staff and SSTAC considered the hearing testimony and recommend the Commission find the following:

- 1. That the Madera County Transportation Commission finds there are no unmet transit needs reasonable to meet at this time in the FY 2016/2017 within the jurisdictions of the City of Chowchilla, the City of Madera, and Madera County.**
- 2. Maintain existing transit systems in Madera County: Madera Transit System (MAX and Dial-A-Ride) in the City of Madera; Chowchilla Area Express Transit; Madera County Connection; Eastern Madera County Escort Service; and Eastern Madera County Senior Bus.**

*MCTC Staff and the SSTAC recommend that the current public transit systems continue to operate in Madera County. The existing transit systems meet an existing need for public transit services in the county. The existing systems are:*

### ***City of Chowchilla***

*The Chowchilla Area Transit Express (CATX) provides demand-response transportation to the general public in a service area that encompasses the City of Chowchilla and contiguous unincorporated areas, including Fairmead.*

***City of Madera***

*The Madera Area Express (MAX) and the Madera Dial-A-Ride provide transportation services that cover the entire City of Madera.*

***County of Madera***

*The Madera County Connection (MCC) provides inter-city transportation from Chowchilla, Fairmead, Madera, La Vina, Madera Ranchos and Eastern Madera County to Children's Hospital Central California where a connection can be made to Fresno via the Fresno Area Express (FAX).*

*The Senior Bus Program and the Escort Service provides transportation to the Eastern Madera County communities, with the Escort Service also serving the Madera Ranchos area.*

Sincerely,

A handwritten signature in blue ink that reads "Loretta Castro". The signature is written in a cursive style with a large initial "L".

Loretta Castro, Chairperson  
Social Service Transportation Advisory Council



2001 Howard Road, Suite 201  
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328  
Website: [www.maderactc.org](http://www.maderactc.org)

March 2, 2016

**TO:** Interested Individuals and Organizations

**FROM:** Amelia Erlandsen, Associate Regional Planner  
Social Service Transportation Advisory Council

**SUBJECT:** Unmet Public Transportation Needs

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The Madera County Transportation Commission (MCTC), as a federally designated regional transportation planning agency (RTPA), is responsible for annually assuring that public transportation needs are being “reasonably met.”

The MCTC’s Social Service Transportation Advisory Council (SSTAC) was established, consistent with State Law (SB 498, 1987), to address transit issues within Madera County. It comprises a broad representation of social service agencies, transit operators and users, and is responsible for forwarding recommendations to the MCTC Policy Board regarding transit service deficiencies and issues.

Each year the MCTC conducts an extensive process to plan, program, analyze, and evaluate existing and potential general public and social service transit services within Madera County. The results are to be consistent with the adopted Regional Transportation Plan and its supporting implementation, technical, and budgeting documents.

Despite thorough involvement from elected officials, administrative staff, technical staff, private and public sector representatives, union representatives, social service agency

staff and clients, and general public representatives, we encourage organizations and individuals such as you to contribute comments.

If you are aware of a specific transit need that is not currently being met by one of the existing general public, social service, or private sector operators, we request that you submit appropriately detailed documentation to assist staff in evaluating the potential for additional transit service. Our initial evaluation criteria includes

- service area boundary;
- specific origin and destination information;
- trip times and frequency;
- estimate of potential patrons or clients who intend to utilize the service on an infrequent, regular, and/or consistent basis;
- special needs of ambulatory and/or disabled passengers;
- ability, source of funding, and potential constraints in paying required share of transit expenditures and/or subsidized fares.

If adherence to minimum urban/rural performance standards (passenger per hour, passengers per mile, cost per passenger, cost per hour, cost per mile and farebox recovery) is possible, then an in-depth service proposal may be developed by staff for further consideration.

Following the April 20, 2016 legally noticed Public Hearing, the SSTAC will consider all information collected during the process and make a determination and recommendation regarding “unmet transit needs” to the MCTC Policy Board at its next scheduled meeting on April 26, 2016. An assurance, or finding, is necessary prior to the approval and allocation of State Transportation Development Act funds for transit and/or street and roads projects to transit operators and MCTC member agencies.

If you have any specific written comments, please forward them to me, with the aforementioned supporting information.

Amelia Erlandsen, Associate Regional Planner  
Madera County Transportation Commission  
2001 Howard Road, Suite 201  
Madera, California 93637

You may also submit comments via email, phone call, or in person. If you have any questions about the Unmet Transit Needs process, please do not hesitate to contact me at: 559-675-0721 or [amelia@maderactc.org](mailto:amelia@maderactc.org). Thank you for your assistance and I look forward to hearing from you.



2001 Howard Road, Suite 201  
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328  
Website: [www.maderactc.org](http://www.maderactc.org)

## MEMORANDUM

**DATE:** March 14, 2016

**TO:** Social Service Transportation Advisory Council Member

**FROM:** Amelia Erlandsen, Associate Regional Planner  
Madera County Transportation Commission

**RE:** Social Service Transportation Advisory Council Meeting

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The Social Service Transportation Advisory Council (SSTAC) normally meets prior to the Unmet Transit Needs hearing held annually by the Madera County Transportation Commission (MCTC). This year the Unmet Transit Needs hearing will be held on **April 20, 2016 at 3:00 PM** in the Madera County Transportation Commission Board Room, 2001 Howard Road, Suite 201, Madera, CA 93637.

The following are important meeting dates for SSTAC:

### **SSTAC MEETING: Wednesday, April 6, 2016 at 10:30 AM**

The meeting will be held at the MCTC offices located at 2001 Howard Road, Suite 201, Madera, CA 93637. The meeting will:

1. Define the roles and responsibilities of the Advisory Council;
2. Discuss potential transit needs.

### **PUBLIC HEARING: Wednesday, April 20, 2016 at 3:00 PM**

The meeting will be held at the MCTC offices located at 2001 Howard Road, Suite 201, Madera, CA 93637. The meeting will:

- Open Public hearing, hear comments from public;
- SSTAC members are encouraged to attend this hearing.

**SSTAC MEETING: Wednesday, April 27, 2016 at 10:30 AM**

The meeting will be held at the MCTC offices located at 2001 Howard Road, Suite 201, Madera, California 93637. The meeting will:

- Review and evaluate comments received by the MCTC during the annual “Unmet Needs Public Hearing”;
- Appoint representatives to the May 18, 2016 MCTC board meeting;
- Recommend action by the MCTC Policy Board for Madera County which finds by resolution, that (A) there are no unmet transit needs, (B) there are no unmet transit needs that are reasonable to meet, or (C) there are unmet transit needs, including needs that are reasonable to meet; and
- Advise the MCTC on any other major transit issues, including the coordination and consolidation of specialized transportation services and the Short Range Transit Development Plan.

The SSTAC will make their recommendation to the MCTC Policy Board at the May 18, 2016 board meeting. The MCTC Policy Board will adopt by resolution a finding for Madera County.

Agenda for the April 27, 2016 SSTAC meeting is attached. I look forward to working with each of you. If you have any questions or comments, please do not hesitate to contact me at (559) 675-0721 or [amelia@maderactc.org](mailto:amelia@maderactc.org).

# SSTAC MEETING

**Date:** Wednesday, April 6, 2016  
**Time:** 10:30 AM  
**Place:** Madera County Transportation Commission  
2001 Howard Road, Suite 201, Madera, CA  
93637 - Conference Room

## Social Service Transportation Advisory Council Agenda

<b>Item</b>	<b>Description</b>	<b>Handout</b>	<b>Action</b>
<b>I.</b>	<b>Introductions</b>		
<b>II.</b>	<b>SSTAC Role and Responsibilities</b> <ul style="list-style-type: none"><li>• Discuss SSTAC Role Expansion (<i>Erlandsen</i>)</li></ul>	Yes	No
<b>III.</b>	<b>Discuss Anticipated Comments – Unmet Transit Needs Hearing</b> ( <i>All</i> )	No	No
<b>IV.</b>	<b>Discuss Any Other Transit Items</b> ( <i>All</i> )	No	No
<b>V.</b>	<b>Discuss Future Meetings</b> ( <i>Erlandsen</i> ) <ul style="list-style-type: none"><li>• Unmet Needs Public Hearing - April 20, 2016</li><li>• SSTAC meeting – April 26, 2016, 10:30 am</li></ul>	Yes	No
<b>VII.</b>	<b>Adjournment</b> ( <i>Chairman</i> )		



# SSTAC MEETING

**Date:** Wednesday, April 27, 2016  
**Time:** 10:30 AM  
**Place:** Madera County Transportation Commission  
2001 Howard Road, Suite 201, Madera, CA  
93637 - Conference Room

## Social Service Transportation Advisory Council Agenda

<b>Item</b>	<b>Description</b>	<b>Handout</b>	<b>Action</b>
<b>I.</b>	<b>Introductions</b>		
<b>II.</b>	<b>Unmet Transit Needs Response to Comments</b> ( <i>Erlandsen</i> )	Yes	No
<b>III.</b>	<b>Recommendation to MCTC Board</b> ( <i>Chairperson</i> )	No	Yes
<b>IV.</b>	<b>Discuss Future Meetings</b> ( <i>Chairperson</i> ) <ul style="list-style-type: none"><li>• Appoint Representatives to attend the MCTC Board Meeting – May 18, 2016 at 3:00pm</li></ul>	No	Yes
<b>V.</b>	<b>Adjournment</b> ( <i>Chairperson</i> )		

# Social Services Transportation Advisory Council

## Sign-In Sheet

Date: April 27, 2016

Location: MCTC Conference Room

Time: 10:30 A.M.

Name	Phone	E-Mail
Amelia Erlandson	675 0721	amelia@maderactc.org
Elizabeth Wiseman	675-5742	ewiseman@maderacap.org
Yshephard	673-9173	Yshephard@maderacap.org
Jorge Rojas	6613693	jrojas@cityofmadera.lm
Jerome C. Jackson	<del>661</del> 675-7811	
Monica Vega	675-7811	monica.vega@co.madera.ca.gov
Dylan Stone	675-0721	dylan@maderactc.org
Doug Thomson	661 7435	douglas.thomson@firstgroup.com
Loretta G. Castro	6747198	
ELLEN MOY	822-2425	ellen.moy@comcast.net
Dick Whittington	209-723-3153	Dick.Whittington@YARTS.com
Nicole Hoke	675-0721 ext 15	nicole@maderactc.org

**Section 5**

*Unmet Transit Needs Public Hearing sign-in sheet*

*Unmet Transit Needs public comments and SSTAC response to each*

*Madera County Transportation Commission (MCTC) Policy Board appreciation letter to commenters*

# Unmet Transit Needs Workshop

## Sign-In Sheet

Date: March 31, 2016

Location: Madera County Office of Education, Conference Room 2

Time: 5:30 P.M.

Name	Phone	E-Mail
Nicole Hoke		
Doug Thomson	559 661 7435	douglas.thomson@firstgroup.com
Monica Vega	559-675-7811	monica.vega@co.madera.ca.gov
Alexand Ramirez	(415)374-0020	aramirez@leadershipcounsel.org
Leopoldina Gutierrez	559, 330 4752	
NORMA L. YANEZ	559-779-2117	office@fresnointerpreting.com
Dylan Stone	559-675-0721	dylan@maderactc.org
Amelia Erlandsen		
JENNIFER BLAND	559-3936021	
Silvia Berrones Trevino	(559) 474-0824	silvia@liderescampesinas.org
Zulita Espinoza		
Martha Moreno		
Antonio Lopez		

# Unmet Transit Needs Public Hearing

## Sign-In Sheet

Date: April 20, 2016

Location: MCTC Conference Room

Time: 3:00 P.M.

Name	Phone	E-Mail
Jerome C. Jackson	559-675-7811	
Monica Vega	559 675-7811	
Jolanda Shepard	559 673-9173	jshepard@Madre Earth.org
Silvia Berrones J.	(559) 474-0824	silvia@lides campesinas.org
Abigail Ramirez	(415) 374-6020	aramirez@leadershipcounseling.org
NIKITA DARYANANI	949 365 6021	ndaryanani@leadershipcounseling.org
Robert Fuentes		rfuentes@ll
Robin Roman	(559) 665-8015 x203	rroman@cityofchowchilla.org

FY 2016/17 Unmet Transit Needs  
Summary of Comments

Analysis of Comments Received During the FY 16/17 Unmet Transit Needs Process				
Comment #	Comment/Service Requested	Is it an "Unmet Transit Need"	If identified as an "Unmet Transit Need", is it "Reasonable to Meet"	Notes
1	A bus stop is needed in the vicinity of Kennedy St/Lake St	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera has recently installed 60 new bus stop shelters throughout the MAX system and is currently in the process of installing 20 additional shelters.
2	A bus stop is needed in the vicinity of Madera County Public Health Department	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	There is a stop already near the public health department building on Trail Way and Rd 28. The City of Madera has recently installed 60 new bus stop shelters throughout the MAX system and is currently in the process of installing 20 additional shelters.
3	A bus stop and shelter is needed in the vicinity of Yosemite Ave/Magnolia St near low income/senior housing	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	
4	There is a need for route information signage at bus stops	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera, and other transit systems, will continue to seek out ways to communicate to riders. Route information signage is currently being looked at by transit operators.
5	The bus transit connection between Madera and Merced counties in Chowchilla needs to be rescheduled. The MCC arrives in Chowchilla at 7:20 AM but the bus leaving from Chowchilla to Merced leaves at 7:00 AM	Yes, this is an unmet need and falls under the definition for an unmet need.	No, by the definition of "reasonable to meet" this comment does not have community acceptance or serve a significant number of the population.	The City of Chowchilla staff notes that the farebox ratio of this system under performs. This does not merit an expansion of service. The operator will continue to look at other ways to expand service
6	Drivers do not always stop at every stop	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera and First Transit do their best to provide fair service to all. It is important to report all issues to First Transit as they occur. If reported right away, staff will be able to correct any issues.

7	Dial-A-Ride booking is cumbersome. To book a ride for Monday morning to the Amtrak station, a rider must call in Friday	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	
8	Using new automated phone system is confusing	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	
9	Sometimes staff is rude over the phone	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	
10	The bus doesn't always run on time	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	
11	Drivers need to be identifiable	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	
12	Driver occasionally does not remember to switch sign for route information on front of bus	No, this comment pertains to public relations of MAX and Dial-A-Ride and does not meet the defined criteria of an "unmet transit need".	N/A	
13	I am glad that the MCC decided to change the times of the route so people could commute better. I am requesting for the Dial-A-Ride/Maxx to have service on Sunday and longer hours Monday thru Friday.	Yes, this is an unmet need and falls under the definition for an unmet need.	No, by the definition of "reasonable to meet" this comment does not have community acceptance or serve a significant number of the population.	The current system does not currently warrant expansions. Systems will plan to expand as ridership increases.
14	Provide more benches and shade especially for elderly and disabled	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera is currently in the process of installing 20 additional shelters. The City will continue to evaluate the needs of residents regarding facility improvements.
15	More routes for residents who do not drive	Yes, this is an unmet need and falls under the definition for an unmet need.	No, this would not currently be economical for the system.	The City of Madera has updated and added routes to its existing system. Adding additional routes would not be feasible unless it would serve a significant portion of the population.

16	Need more crosswalks to safely cross street to a transit stop in Madera	No, this comment pertains to a crosswalk installation and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera and Caltrans have initiated discussions to are willing to work together to research the opportunities for crosswalks on Yosemite Ave. MCTC staff can help facilitate a meeting between the two agencies.....
17	MCC route from Chowchilla to intermodal center arrives too late to catch the bus to Valley Children's Hospital	Yes, this is an unmet need and falls under the definition for an unmet need.	No, not currently. This would have to serve a significant portion of the population to be considered "reasonable to meet".	No, not currently. MCC and the County will continue to research and look into the option of earlier service to the hospital.
18	Flyers for workshops and public hearing need to be put out with significant time for residents to see flyers	No, this comment pertains to a public outreach improvement and does not meet the defined criteria of an "unmet transit need".	N/A	MCTC staff is eager to work with local community groups to reach out for input. Staff understands that local community groups may be able to reach out to specific groups to address transit needs, active transportation, the regional transportation plan and public outreach.
19	Flyers can be given to Lideres Campesinas for them to help distribute throughout Madera County	No, this comment pertains to a public outreach improvement and does not meet the defined criteria of an "unmet transit need".	N/A	MCTC staff realizes the need to work closely with the Campesinas and other local community groups.
20	Reduced monthly passes for disabled individuals	No, this comment pertains to discounted fares and does not meet the defined criteria of an "unmet transit need".	N/A	This would not be feasible since monthly passes are already at a reduced price. Bus passes in Madera County are reasonable prices compared to other transit operators in the Valley.
21	Additional bus services for Oakhurst/Ahwahnee/North Fork/Coarsegold areas, bus service from mountain area to Fresno	Yes, this is an unmet need and falls under the definition for an unmet need.	No, because this would not currently be feasible for the transit service or serve a significant number of the population.	There are other resources residents can utilize for transit to Fresno. The YARTS system allows for mountain service to Fresno. Also, MCC has recently increased stops in Eastern Madera County.
22	Transportation outside current coverage	Yes, this is an unmet need and falls under the definition for an unmet need.	No, this would not currently be economical for the system.	The narrow roads do not allow for drivers to navigate buses safely. Coverage to Ahwahnee is not currently feasible because only two residents have expressed need.



23	Clients need resources that can get them to local or county source Medical and MH appointments. Some have no resources or can't afford the local bus routes.	Yes, this is an unmet need and falls under the definition for an unmet need.	No, this is not "reasonable to meet" because it would not be economical for the system.	Currently the medical escort van serves residents in the mountain area to transport individuals to doctor or medical appointments. This van can travel to Madera, Fresno and Clovis areas for a reasonable fare.
24	Clients need more transportation to Madera from Chowchilla and back	Yes, this is an unmet need and falls under the definition for an unmet need.	No, it is not currently feasible because the system has recently increased service stops.	No, MCC has recently increased service stops to Madera from Chowchilla. The current ridership makes this need infeasible.
25	Timely and reliable transportation options throughout the whole county, dial a ride, max expanding services and an expanded bus route to children's hospital, chowchilla, and mountains	Yes, this is an unmet need and falls under the definition for an unmet need.	No, this would not currently be "reasonable to meet" because it is not feasible.	
26	Lack of bus shelters in existing bus stops	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera has recently installed 60 new bus stop shelters throughout the MAX system and is currently in the process of installing 20 additional shelters.
27	Insufficient quantity of bus stops and services in low-income neighborhoods	No, this comment pertains to a route and facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera has recently looked at adding additional stops on an existing route to provide services to different types of neighborhoods in Madera.
28	Accessibility improvements	No, this comment pertains to proper access to bus stops and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera is currently in the process of installing 20 additional shelters. Improvements enhance the usability of transit systems for all riders.
29	Lack of infrastructure surrounding bus stops, including sidewalks and stop signs	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera has recently installed 60 new bus stop shelters throughout the MAX system and is currently in the process of installing 20 additional shelters.

30	Inadequate transit between migrant farmworker housing and basic amenities such as grocery stores and healthcare providers	Yes, this is an unmet need and falls under the definition for an unmet need.	No, this is not "reasonable to meet" because it does not serve a significant number of the population.	The location of the farmworker housing is near an MCC route. Providing a possible stop on Ave 12 near HWY 99 will be looked at by the County.
31	Unaffordable fares for lower income students and senior citizens	No, this comment pertains to discounted fares and does not meet the defined criteria of an "unmet transit need".	N/A	This would not be feasible since fares are already significantly lower than other valley services. Lowering the cost would not allow services to meet farebox recovery.
32	Re-establish the bus route on East Yosemite Ave and East Cleveland Ave	Yes, this is an unmet need and falls under the definition for an unmet need.	No, this would not currently be economical for the system.	MAX currently travels near Cleveland Ave and Yosemite Ave and there is a stop located near Rancho San Miguel Market
33	Install a bus stop with shelter on Magnolia St. and east Yosemite Ave. This bus stop would provide a more accessible pick-up location for senior citizens living in this area	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	The City of Madera has recently installed 60 new bus stop shelters throughout the MAX system and is currently in the process of installing 20 additional shelters.
34	Provide discounted passes for low income students and senior citizens	No, this comment pertains to discounted fares and does not meet the defined criteria of an "unmet transit need".	N/A	
35	Install a bus stop with shelter near Parkwood Plaza. The current bus stop on Madera Ave is too far for residents living near Parkwood Plaza	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	
36	Install a bus stop with shelter on Half Domes Ct. and Monterey St.	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	There is a stop a half a mile away from this location at Stadium Rd near Alpha Elementary School. The City of Madera also offers a Dial-A-Ride service when the fixed route service cannot be utilized.
37	Installation of additional bus stops with shelters all along Fairmead Boulevard and Avenue 24 in Fairmead	No, this comment pertains to a facility improvement and does not meet the defined criteria of an "unmet transit need".	N/A	



2001 Howard Road, Suite 201  
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328  
Website: [www.maderactc.org](http://www.maderactc.org)

May 18, 2016

**To:**

**SUBJECT:** FY 2016/17 Unmet Transit Needs Public Hearing

Dear Mr./Ms.

On behalf of the entire Madera County Transportation Commission (MCTC) Board, I thank you for presenting your Unmet Transit Needs comments to MCTC staff. Public participation in this process is critical in order to ensure that the transportation needs of the community are being reasonably met.

This year we received a number of comments that will help improve public transportation within Madera County. The Social Service Transportation Advisory Council, a group comprised of local social service agency representatives and local transit agency staff, thoroughly evaluated each comment and made subsequent recommendations to the MCTC Policy Board.

Enclosed is a copy of the findings resolution, comment summaries and the Social Service Transportation Advisory Council's response to each comment.

If you have any questions, please contact MCTC staff member Amelia Davies at 675-0721.

Sincerely,

Waseem Ahmed, Chair  
Madera County Transportation Commissioner

**Section 6**

*Minutes of MCTC UTN Public Hearing – April 20, 2016*

*Minutes of MCTC Policy Board Meeting, approving UTN findings – May 18, 2016*

# MADERA COUNTY TRANSPORTATION COMMISSION

## EXECUTIVE MINUTES

**Date:** Wednesday, April 20, 2016

**Time:** 3:02 p.m.

**Place:** MCTC Board Chambers

**Members Present:** Chairman - Waseem Ahmed – Mayor, City of Chowchilla  
Vice Chairman - Andrew Medellin – Councilmember, City of Madera  
Robert Poythress - Mayor, City of Madera  
Max Rodriguez - Supervisor, Madera County  
Brett Frazier - Supervisor, Madera County

**Members Absent:** Tom Wheeler - Supervisor, Madera County

**Policy Advisory Committee:** Above Members present and Caltrans Representatives:  
Harpreet Binning, Senior Transportation Engineer

**MCTC Staff Present:** Patricia Taylor, Executive Director  
Dylan Stone, Regional Planning Supervisor  
Nicole Hoke, Regional Planner  
Amelia Erlandsen, Regional Planner  
Sandy Ebersole, Grants Analyst  
Sheila Kingsley, Office Asst.

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MCTC sitting as the Transportation Policy Committee

**I. PLEDGE OF ALLEGIANCE**

**II. PUBLIC COMMENT**

None.

**III. TRANSPORTATION CONSENT ITEMS**

**A. Caltrans Quarterly Newsletter – April, May, and June 2016**

Included in the Commissioner's packet was a copy of the Caltrans Quarterly Newsletter for the months of April, May, and June 2016.

**Action:** Information and Discussion Only.

**B. Policy for Government to Government Consultation with Federal Land Management Agencies and Federal Recognized Native American Tribal Governments – Resolution 16-05**

Enclosed in the Commissioner's packet for consideration was a policy document for consulting with Federal Land Management Agencies and Federally Recognized Native American Tribal Governments.

23 CFR part 450 requires that the MPO shall consult, as appropriate, with State and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation.

23 CFR part 450.315(c) requires that when the MPO includes Tribal lands, the MPO shall appropriately involve the Indian Tribal government(s) in the development of the Metropolitan Transportation Plan and Federal Transportation Improvement Program.

Executive Order 13175, Consultation and Coordination With Indian Tribal Governments (November 6, 2000), establishes regular and meaningful consultation and collaboration with tribal officials in the development of Federal policies with tribal implications. The goals of this order are to strengthen government to government relationships with Indian tribes and reduce the imposition of unfunded mandates upon local tribes.

This policy document has been prepared to meet State and Federal consultation requirements for the preparation of planning studies and programs affecting the agencies and tribes.

**Action:** Approve the Policy for Government to Government Consultation with Federal Land Management Agencies and Federally Recognized Native American Tribal Governments – Resolution 16-05.

**C. Active Transportation Program (ATP) Cycle 3 Update**

The California Transportation Commission (CTC) 2017 Guidelines were adopted March 17, 2016. According to the guidelines, the 2017 ATP Cycle 3 call for projects will begin April 15, 2016 with applications due (postmarked) by June 15, 2016.

For the most up to date ATP information, please visit <http://www.catc.ca.gov/programs/ATP.htm>

**Action:** Information and Discussion Only.

**D. Affordable Housing and Sustainable Communities (AHSC) Program Workshop**

Multiple statewide and valley agencies and organizations will be coming together to hold two public AHSC workshops. Affordable Housing and Sustainable Communities Program: Funding Opportunities for the San Joaquin Valley - Introduction and Lessons Learned workshops will be May 3<sup>rd</sup> in Visalia and May 4<sup>th</sup> in Atwater.

Workshop registration

Atwater: <https://www.eventbrite.com/e/affordable-housing-sustainable-communities-program-workshop-north-valley-tickets-24192379057>

Visalia: <https://www.eventbrite.com/e/affordable-housing-sustainable-communities-program-workshop-south-valley-tickets-24192546558>

For AHSC Program information, please visit <http://sgc.ca.gov/Grant-Programs/AHSC-Program.html>

**Action:** Information and Discussion Only.

**E. California State Bicycle and Pedestrian Plan**

Caltrans is conducting Regional Forums across the state with local and regional agencies to support development of the first California State Bicycle and Pedestrian Plan (CSBPP). This new visionary and comprehensive policy plan will promote a multi-modal transportation system that supports active modes of transportation and creates a framework to increase safe biking and walking.

**Action:** Information and Discussion Only.

**F. Madera Traffic Model – Certify Latest Planning Assumptions**

The MCTC and its consultants continuously maintain, update, and validate the MCTC travel demand model. Staff has updated the travel demand model in preparation of various future Federal Air Quality Conformity demonstration activities.

Recent updates include utilization of the latest planning assumptions being applied for calibration and validation of the model. Updates have also been made to the model's significant roadway network.

Calibration is the process of estimating the values of various constants and parameters in the model structure to match existing trip making behavior.

Validation is the process of determining whether the calibrated model, as a whole, accurately simulates current traffic conditions, usually compared to traffic counts. Validation involves testing the model's predictive capabilities. Travel models need to be able to replicate observed conditions within reason before being used to produce future-year forecasts.

Staff retained Fehr & Peers, which utilized the latest Madera County Traffic Count Data to more accurately calibrate and validate the model's 2010 base year travel behavior. Additionally, the traffic model's significant roadway network has been edited to more accurately align to on-ground conditions in areas where considered appropriate or deemed necessary.

Model certification is the end product of this model update process.

**Action:** Approve Madera Traffic Model Latest Planning Assumptions.

**Transportation Consent Calendar Action:** Upon motion by Commissioner Medellin, seconded by Commissioner Rodriguez to approve the Transportation Consent Calendar (Items A-F). A vote was called and the motion carried.

**IV. TRANSPORTATION ACTION/DISCUSSION ITEM**

**A. Report from Transit Operators**

This time was set aside for transit operators in Madera County to give a brief update on what is new and improved with each transit service.

**Action:** Information and Discussion Only.

**B. PUBLIC HEARING: 2016-17 Unmet Transit Needs**

This time was reserved for public comments related to "Unmet Transit Needs" within Madera County.

Under the California Transportation Development Act (TDA), this hearing is held annually to take testimony on potential unmet transit needs within the region. Subsequent to the hearing, the Commission must determine which transit requests are unmet needs and if so, whether or not they are reasonable to meet. After all "reasonable" needs have been met through the expansion of existing services, or the creation of new transit systems, the Commission may release remaining TDA funds for street and road purposes (repair, reconstruction, etc.)

The public, interested agencies, and civic groups are encouraged to appear and indicate any transportation needs that they feel are not being met by existing transit services. Testimony should be as specific as possible with regard to those citizens not currently served by transit, the requested type and amount of transit service, the geographic area in which service is needed, and any other supporting evidence of information that will help

in the evaluation of the “reasonableness” of the requested service.

The Social Services Transportation Advisory Council (SSTAC) will meet on April 27, 2016 to review the testimony from this hearing and will make their recommendation along with MCTC staff at the Commission’s next Board meeting on May 18, 2016. At that time the MCTC Policy Board must determine that public transportation needs within Madera County will be reasonably met in FY 2016/17 prior to approving claims of Local Transportation Funds for streets and roads purposes.

Chairman Ahmed opened the floor for public comments at 3:22 p.m.

Spanish translator, Antonia Espindola, Fresno Interpreting & Translation, was available for those who needed interpretation.

Comments:

**Juana Hernandez**

- Provide more benches and shade especially for elderly and disabled
- More routes for residents who do not drive
- Need more crosswalks to safely cross street to a transit stop in Madera

**Martha Moreno**

- Routes do not run on time
- Some residents end up walking home because bus is late
- The wait for the bus can be up to 1.5 hours

**Silvia Berrones Trevino**

- Interested in bettering public transit
- Flyers for workshops and hearing need to be put out with significant time for residents to see flyers
- Flyers can be given to Lideres Campesinas for them to help distribute to the community
- Wants to show the percentage of riders is higher than what the City thinks it is

**Mary Yracheta**

- MCC route from Chowchilla to intermodal center arrives too late for her to catch the bus to Valley Children’s Hospital

Written comments were presented to the Board for consideration.

Hearing no other comments, the Chairman closed the floor at 3:34 p.m.

**Action:** Receive Public Testimony. Direction may be provided.

**C. PUBLIC HEARING: 2015 Federal Transportation Improvement Program – Resolution 2014-09 Amendment No. 14**

**NOTICE OF PUBLIC HEARING ON THE  
DRAFT AMENDMENT #14 TO THE 2015 FEDERAL TRANSPORTATION IMPROVEMENT  
PROGRAM**

NOTICE IS HEREBY GIVEN that the Madera County Transportation Commission (MCTC) will hold a public hearing on April 20, 2016, at 3:00 p.m. at the MCTC Board Room at 2001 Howard Road, Suite 201, Madera, CA 93637 regarding the Draft Amendment #14 to the 2015 Federal Transportation Improvement Program. The purpose of the hearing is to receive public comments.

- The 2015 FTIP is a listing of capital improvement and operational expenditures utilizing federal and state monies for transportation projects in Madera County during the next four years that are eligible



to proceed without a conformity determination.

- The Draft Amendment #14 to the 2015 FTIP is a Type 3 amendment that contains project phases and/or projects that have been determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127, or 93.128. Because the projects are exempt, no further conformity determination is required.

A concurrent 7-day public review and comment period will commence on April 13, 2016 and conclude April 20, 2016 at 3:00 p.m. The draft documents are available for review at the MCTC office, located at 2001 Howard Road, Suite 201, Madera, CA 93637 and on the MCTC website at [www.maderactc.org](http://www.maderactc.org).

Public comments are welcomed at the hearing, or may be submitted in writing by 3:00 p.m. on April 20, 2016 to Jeff Findley at the address below.

This public notice of public involvement activities and time established for public review and comments on the FTIP development process will satisfy the FTA's Program of Projects requirements.

After considering the comments, the documents will be considered for adoption, by resolution, by the Madera County Transportation Commission at a regularly scheduled meeting to be held on April 20, 2016. The documents will then be submitted to state and federal agencies for approval.

Contact Person: Jeff Findley, Senior Regional Planner  
Madera County Transportation Commission  
2001 Howard Road, Suite 201  
Madera, CA 93637  
(559) 675-0721  
[jeff@maderactc.org](mailto:jeff@maderactc.org)

Chairman Ahmed opened the floor for public comments at 3:15 p.m.

Hearing no comments, Chairman closed the floor for comments at 3:16 p.m.

**Action:** Upon motion by Commissioner Poythress, seconded by Commissioner Frazier to approve the Madera County 2015 FTIP Resolution 14-09 Amendment No. 14. A vote was called and the motion carried.

**D. State Transportation Improvement Program (STIP) Update**

A verbal update was provided regarding the State Transportation Improvement Program.

**Action:** Information and Discussion Only.

**E. 2016 TIGER Discretionary Grant**

U.S. Transportation Secretary Anthony Foxx announced \$500 million will be made available for transportation projects across the country under an eighth round of Transportation Investment Generating Economic Recovery (TIGER) competitive grant program.

Like the first seven rounds, FY 2016 TIGER discretionary grants will fund capital investments in surface transportation infrastructure and will be awarded on a competitive basis for projects that will have a significant impact on the nation, a metropolitan area, or a region. The 2016 TIGER grant program will focus on capital projects that generate economic development and improve access to reliable, safe and affordable transportation for communities, both urban and rural. The Consolidated Appropriations Act, 2016, does not provide dedicated funding for the planning, preparation, or design of capital projects; however, these activities may be funded as part of an overall construction project.

Since 2009, TIGER has provided nearly \$4.6 billion to 381 projects in all 50 states, the District of Columbia

and Puerto Rico, including 134 projects to support rural and tribal communities. Overall, the Department has received more than 6,700 applications requesting more than \$134 billion for transportation projects across the country. The TIGER grant program supports innovative projects, including multi-modal and multi-jurisdictional projects. These federal funds leverage money from private sector partners, states, local governments, metropolitan planning organizations, ports, and transit agencies. The 2015 TIGER round alone is leveraging \$500 million in federal investment to support \$1.4 billion in overall transportation investments.

TIGER funding is provided in the Consolidated Appropriations Act, 2016, signed by President Obama on December 18, 2015. Applications are due April 29, 2016.

MCTC is currently in the process of applying for the TIGER Grant for the widening of SR 99 from Avenue 12 to Avenue 17. Staff retained VRPA Technologies to assist with the grant application. Staff requested a letter of support from the Board.

See more at: <https://www.transportation.gov/tiger>

**Action:** Upon motion by Commissioner Poythress, seconded by Commissioner Frazier to authorize the Chair to sign the Letter of Support. A vote was called and the motion carried.

**V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

**Action:** Upon motion by Commissioner Poythress seconded by Commissioner Frazier to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called and the motion carried.

**VI. ADMINISTRATIVE CONSENT ITEMS**

**A. Executive Minutes – March 23, 2016**

Included in the Commissioner's packet was a copy of the March 23, 2016 Executive Minutes of the Policy Board.

**Action:** Approve Executive Minutes of March 23, 2016.

**B. Proposed FY 2016-17 Member Assessment Fees**

Madera County's participation in the Valley Voice program is crucial to the Valley effort as it not only allows Madera a seat at the table but also allows Madera to be seen and heard; especially recognizing that Madera is a self-help county allowing leveraging opportunities. The Valley Voice effort has been successful and Madera County has benefited from its establishment. If the Policy Board wishes not to participate, the disadvantage would be that Madera would not be visible and perhaps lose a seat at the table with the other Valley Counties. Unfortunately, there are no MCTC Federal or State funding sources that can be utilized for lobbying activities.

In order to actively participate in the Valley Voice programs, staff recommends continuing Member Assessment Fees in the 2016-17 Budget process on a per capita basis in the amount of \$28,228.

Included in the package was a copy of the proposed 2016-17 Member Assessment Fees Schedule that identifies the proportional amount that each member agency would be requested to pay should there be MCTC Policy Board Support for the Valley Voice effort.

**Proposed Member Assessment Fee Schedule**

2016-17 Member Assessment Fee (Valley Voice)

Member	DOF (E-1) Population 05/01/15	Percent	Proportional Amount
Chowchilla	12,082	7.75%	\$ 2,188
Madera	63,961	41.03%	\$11,582
County	79,835	51.22%	\$14,458
	155,878	100.00%	<b>\$28,228</b>

**Action:** Approve proposed 2016-17 Member Assessment Fees Schedule and direct staff to contact the local jurisdictions to incorporate the fee in its respective jurisdiction budget process.

**C. Transportation Development Act (LTF) – Allocations, LTF Resolution 15-08 Amendment No. 3**

The City of Madera requested to carryover funds from FY 2014/15.

**Action:** Approve LTF Resolution 15-08 Amendment No. 3

**Administrative Consent Calendar Action:** Upon motion by Commissioner Frazier, seconded by Commissioner Rodriguez to approve the Administrative Consent Calendar (Items A-C). A vote was called and the motion carried.

**VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

None.

**MCTC Sitting as the Madera County 2006 Transportation Authority**

**VIII. AUTHORITY – CONSENT ITEMS**

None.

**Administrative Consent Calendar Action:** No action needed.

**IX. AUTHORITY – ACTION/DISCUSSION ITEMS**

None.

**X. Miscellaneous**

**A. Items from Caltrans**

Harpreet Binning, Senior Transportation Engineer, Caltrans, gave a brief update on the local projects in Madera County.

**B. Items from Staff**

None

**C. Items from Commissioners**

None

**XI. Adjournment**

Meeting adjourned at 3:50 p.m.

Next meeting set for Wednesday, May 18, 2016.

Respectfully Submitted,



Patricia S. Taylor  
Executive Director  
Madera County Transportation Commission

# MADERA COUNTY TRANSPORTATION COMMISSION

## EXECUTIVE MINUTES

**Date:** Wednesday, May 18, 2016

**Time:** 3:00 p.m.

**Place:** MCTC Board Chambers

**Members Present:** Chairman - Waseem Ahmed – Mayor, City of Chowchilla  
Vice Chairman - Andrew Medellin – Councilmember, City of Madera  
Robert Poythress - Mayor, City of Madera  
Tom Wheeler - Supervisor, Madera County  
Alt. David Rogers – Supervisor, Madera County

**Members Absent:** Brett Frazier - Supervisor, Madera County  
Max Rodriguez - Supervisor, Madera County

**Policy Advisory Committee:** Above Members present and Caltrans Representatives:  
Michael Navarro, Senior Planner

**MCTC Staff Present:** Patricia Taylor, Executive Director  
Dylan Stone, Regional Planning Supervisor  
Troy McNeil, Fiscal Supervisor  
Jeff Findley, Senior Regional Planner  
Nicole Hoke, Regional Planner  
Amelia Davies, Regional Planner  
Sandy Ebersole, Grants Analyst

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MCTC sitting as the Transportation Policy Committee

**I. PLEDGE OF ALLEGIANCE**

**II. PUBLIC COMMENT**

None.

**III. TRANSPORTATION CONSENT ITEMS**

**A. Annual DBE Submittal – FY 2016-17**

The MCTC is required to establish a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. MCTC is eligible to receive federal financial assistance from the DOT and as a condition of receiving this assistance, MCTC is required to sign an assurance that it will comply with 49 CFR Part 26.

The proposed policy of MCTC to ensure that DBEs, as defined in part 26, have an equal opportunity to receive and participate in DOT-assisted contracts is as follows:

- To ensure nondiscrimination in the award and administration of DOT-assisted contracts;

- To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
- To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
- To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
- To help remove barriers to the participation of DBEs in DOT-assisted contracts; and
- To assist the development of firms that can compete successfully in the market place outside the DBE Program.

*Action:* Information and Discussion Only.

***B. 2016 Expedited Project Selection Procedures***

The Expedited Project Selection Procedures (EPSP) is being updated to include new FAST Act changes. The State, MCTC, and transit operators have implemented a project selection process for its Federal Transportation Improvement Program (FTIP) as required by Federal Regulations 23 Code of Federal Regulations (CFR) Part 450 and Title 23 United States Code (USC). It has been agreed by all member agencies represented by the MCTC, Caltrans, and the transit operators, per 23 CFR 450.332, that the projects within the first four years of the FTIP may be advanced within the Four-Year Element (Element) of the Federal Statewide Transportation Improvement Program (FSTIP) subject to the conditions of the Expedited Project Selection Procedures.

*Action:* Approve the update to the Expedited Project Selection Procedures.

***C. Highway Safety Improvement Program (HSIP) Call for Projects Cycle 8***

The Fixing America's Surface Transportation Act (FAST) was signed into law on December 4, 2015. Under the FAST Act, the Highway Safety Improvement Program (HSIP) is a core federal-aid program to States for the purpose of achieving a significant reduction in fatalities and serious injuries on all public roads. The Division of Local Assistance (DLA) manages California's local agency share of HSIP funds. California's Local HSIP focuses on infrastructure projects with nationally recognized crash reduction factors (CRFs). Local HSIP projects must be identified on the basis of crash experience, crash potential, crash rate, or other data-supported means.

The HSIP Cycle 8 Call **applications are due August 12, 2016**. Caltrans and FHWA will host a webinar Thursday, May 19, 2016. For more information please visit:  
[http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply\\_now.htm](http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.htm)

*Action:* Information and Discussion Only.

***D. Systemic Safety Analysis Report Program (SSARP)***

\$10 million from the Highway Safety Improvement Program (HSIP) was set aside and exchanged for state funds to implement a new safety analysis program, the Systemic Safety Analysis Report Program (SSARP). The intent of the SSARP is to assist local agencies in performing collision analysis, identifying safety issues on their roadway network, and developing a list of systemic low-cost countermeasures that can be used to prepare future HSIP and other safety program applications.

**SSARP Phase 2 Call for Applications opened April 21, 2016**. The application deadline is **May 27, 2016**. For more information please visit [http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply\\_now.htm](http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.htm)

*Action:* Information and Discussion Only

**E. High Speed Rail Stop - Madera**

The High-Speed Rail Authority Board of Directors adopted the 2016 Business Plan, which lays out an approach to sequencing the Phase I system that will ultimately connect the San Francisco Bay Area to the Los Angeles Basin via the Central Valley with high-speed passenger rail service. The Plan includes improved connection to Amtrak via a connecting station in Madera.

**Action:** Information and Discussion Only

**F. Draft California Sustainable Freight Action Plan**

The California State Transportation Agency, California Environmental Protection Agency, Natural Resources Agency, California Air Resources Board, California Department of Transportation, California Energy Commission, and Governor's Office of Business and Economic Development have built a working partnership to develop an integrated freight action plan – the draft California Sustainable Freight Action Plan (Action Plan). The draft Action Plan is now available for review, and is an unprecedented step that builds on a strong foundation of research, technical, and stakeholder work.

**To view the draft Action Plan and submit comments electronically, please visit the California Sustainable Freight Action Plan's interagency website at <http://www.casustainablefreight.org>. The public comment period will be open through July 6, 2016.**

*Background*

In July 2015, Governor Brown issued Executive Order B-32-15, which directs his administration to develop an integrated freight action plan by July 2016 that establishes clear targets to improve freight efficiency, transition to zero-emission technologies, and increase competitiveness of California's freight system. The draft Action Plan will be submitted to the Governor to fulfill this direction. The Action Plan will also identify State policies, programs, and investments that could achieve these targets.

To develop this integrated State agency Action Plan, the State agencies referred to technical and stakeholder work associated with the *California Freight Mobility Plan*, the *2014 Integrated Energy Policy Report Update*, the *Sustainable Freight Pathways to Zero and Near-Zero Emissions Discussion Document*, the *Heavy-Duty Technology and Fuels Assessments*, and the *Safeguarding California: Implementation Action Plans Report*. From July 2015 through spring 2016, the State agencies held a series of public workshops and webinars, regular meetings with the California Freight Advisory Committee, as well as numerous meetings with individuals and stakeholder groups such as industry associations, environmental and community groups, California Native American Tribes, and small businesses.

The State agencies are releasing this document for public comment and will present it as an informational item at public meetings of the California Freight Advisory Committee, the California Transportation Commission, and the California Air Resources Board in May. The State agencies are requesting comments be submitted electronically at [www.casustainablefreight.org](http://www.casustainablefreight.org) by July 6, 2016.

After consideration of comments and any new information received, the State agencies will make changes as appropriate and provide the Action Plan to the Agency Secretaries for Transportation, Environmental Protection, and Natural Resources for review for submittal to the Governor.

If you have any questions, please contact Chris Schmidt, Caltrans Project Manager for the California Sustainable Freight Action Plan, at (619) 709-4313 or at [chris.schmidt@dot.ca.gov](mailto:chris.schmidt@dot.ca.gov).

**Action:** Information and Discussion Only

**G. Draft 2016 Public Participation Plan**

The Madera County Transportation Commission (MCTC) is committed to involving the public in transportation planning activities. MCTC encourages the public's input in the planning process to ensure the community's needs are met. Engaging the public early and often in the process of planning and decision making is critical to the success of any transportation plan or program.

The goal of MCTC's Public Participation Plan is to ensure continuous public notification and participation in major actions and decisions by the MCTC Policy Board. This report will establish a baseline for the communication policies and procedures, ensuring that the public is well informed during the decision making process. The Public Participation Plan will include goals, objectives and the corresponding methods to successfully reach all communities, including those that are traditionally underserved within the county. The elements in this plan will be based on the premise that education and awareness are critical in the transportation planning process.

Updates to the document include added federal outreach requirements and reconfigured public commenting periods.

A 45-day public review period will begin Friday, May 11<sup>th</sup> and conclude Monday, June 27<sup>th</sup>. A public Meeting will take place at the MCTC Policy Board Meeting on Wednesday, June 22, 2016 at 3:00 pm. The MCTC Policy Board will consider the adoption of the Draft 2016 PPP at their regularly scheduled meeting on Wednesday, July 20, 2016 at 3:00 pm.

A copy of the Draft Public Participation Plan can be accessed from the MCTC website ([maderactc.org](http://maderactc.org)) or can be obtained from the MCTC Offices, 2001 Howard Rd. Ste 201 Madera, Ca 93637.

**Action:** Information Only

**Transportation Consent Calendar Action:** Upon motion by Commissioner Poythress, seconded by Commissioner Medellin to approve the Transportation Consent Calendar (Items A-G). A vote was called and the motion carried.

**IV. TRANSPORTATION ACTION/DISCUSSION ITEM**

**A. 2016-17 Unmet Transit Needs – Resolution 16-06**

Included in the Commissioners packet were copies of the SSTAC Recommendation Letter, Chairman Letter to those who testified, and the Public Hearing Comment Summary.

On April 20, 2016, the Commission held the annual "Unmet Transit Needs" public hearing as required under the California Transportation Development Act. This legally noticed hearing was held to receive testimony from the public to determine if public transportation needs within Madera County will be reasonably met in FY 2016/17 prior to approving claims of Local Transportation Funds for street and road purposes.

Transportation Development Act - Local Transportation Funds are derived from the state sales tax. Of the six-cent tax per dollar on all sales, ¼ of a cent goes to the local transportation fund and may be used for transportation projects. Of the Article 8 Local Transportation Funds available for public transportation and streets and roads, priority must first be given to public transportation, the net difference is then available for street and road projects.

Pursuant to Section 99401.5 of the California Public Utilities Code, MCTC, as the Regional Transportation Planning Agency, must make a finding after holding a Public Hearing that there are no unmet public transportation needs within the jurisdiction of claimants which can be reasonably met before it may approve Local Transportation Fund claims for streets and roads.



The MCTC has determined that its definition of the term “**unmet transit needs**” includes all essential trip requests by transit-dependent persons for which there is no other convenient means of transportation, and the Commission has determined that its definition of the term “**reasonable to meet**” shall apply to all related public or specialized transportation services that:

- (1) are feasible;
- (2) have community acceptance;
- (3) serve a significant number of the population;
- (4) are economical; and
- (5) can demonstrate cost effectiveness

by having a ratio of fare revenues to operating cost at least equal to 10 percent, and the Commission has determined that its definition of the term “reasonable to meet” shall also apply to all service requests which do not abuse or obscure the intent of such transportation services once they are established.

The role of the Social Service Transportation Advisory Council (SSTAC) is to aid the MCTC Policy Board in its review of transit issues with emphasis on the annual identification of transit needs within Madera County. The establishment of the Madera County SSTAC is consistent with State Law (SB 498, Chapter 673, 1987) which mandates both the purpose and minimum membership of this body. The purpose of the SSTAC is to:

- A. Annually participate in identification of transit needs (Unmet Transit Needs Public Hearing Process).
- B. Review and recommend appropriate action by the MCTC for a jurisdiction which finds, by resolution, that:
  - (1) there are no unmet transit needs;
  - (2) there are no unmet transit needs that are reasonable to meet;
  - (3) there are unmet transit needs that are reasonable to meet.
- C. Advise the MCTC on any other major transit issues, including the coordination and consolidation of specialized transportation services.

At the “Unmet Transit Needs” Public Hearing on Wednesday, April 20, 2016, the MCTC Policy Board opened the hearing to receive public testimony. The following staff evaluation was prepared in cooperation with the SSTAC. The Chairman of the SSTAC submitted that body’s findings to the Commission under separate correspondence.

### **NARRATIVE OF EVALUATION**

#### **City of Madera**

**There are no unmet transit needs that are reasonable to meet at this time within the City of Madera.**

MCTC staff has reviewed and discussed testimony regarding the City of Madera’s transit services with the Social Service Transportation Advisory Council (SSTAC). The recommendation from staff and the SSTAC is that there are no unmet transit needs within the City of Madera that are reasonable to meet at this time. The recommendation is based upon the definition of an unmet transit need, which includes any essential trip requests by transit-dependent persons for which there is no other convenient means of transportation.

Testimony was received regarding the expansion of service hours of the Madera Area Express (MAX) and Dial-A-Ride (DAR) systems to include earlier and later run times in the morning and evening and new or expanded service on weekends. It was also requested that rider discounts be given for both systems. Due to existing availability and subsequent levels of ridership on existing systems, the SSTAC has deemed the current operation of these services does not constitute an unmet need. Local operators will continue to monitor ridership and make expansions or alterations to service as warranted.

Testimony was also received regarding bus driver communication and behavior, bus stop location, signage, frequency, and on-time performance of the MAX and the Madera Dial-A-Ride system; however, the comments reflect operational issues and not unmet transit needs. MAX and Dial-A-Ride staff does have their performance monitored including communications on the bus and over the telephone. Customers are encouraged to report any problems to MAX and Dial-A-Ride management so review and proper action can be taken to alleviate the issue.

It was suggested a stop be placed in the vicinity of Kennedy St. and Lake St. MAX currently has stops at 1600 Lake St. and a new stop on Adell St. just west of Merced St. These locations are less than a quarter mile away from the stop requested. MAX and Dial-A-Ride continue to hear the needs of residents and make changes and updates to the systems as needed.

Testimony was also received regarding lack of crosswalks on Yosemite Ave. to safely cross the street to get to transit stops. This comment pertains to infrastructure improvements and is not an unmet need. This comment has come up in previous hearings and workshops so the City of Madera realizes the needs to work with Caltrans to try and provide crosswalks on Yosemite Ave. for safe pedestrian access to MAX stops.

### **City of Chowchilla**

**There are no unmet transit needs that are reasonable to meet at this time in the City of Chowchilla.**

MCTC staff has reviewed and discussed testimony regarding the City of Chowchilla's transit services with the Social Service Transportation Advisory Council (SSTAC). The recommendation from staff and the SSTAC is that there are no unmet transit needs within the City of Chowchilla that are reasonable to meet at this time. The recommendation is based upon the definition of an unmet transit need, which includes any essential trip requests by transit-dependent persons for which there is no other convenient means of transportation.

Testimony was received regarding the bus transit connection between Madera and Merced counties in Chowchilla. The MCC arrives in Chowchilla at 7:20am at the earliest but the bus leaving Chowchilla to Merced leaves at 7:00am. It would not be feasible for MCC to change their route to Chowchilla because that would mean the first route would begin 30 minutes earlier thus changing every other stop time on that route. Also, Nancy Moreno (Chowchilla Manager) stated there are only two regular CatLinx riders for the entire system.

Testimony was also received regarding the MCC route from Chowchilla to the intermodal center. The bus arrives too late to catch a different route to Valley Children's Hospital. The earliest the bus would arrive at the intermodal center from Chowchilla would be 8:29am. However, the bus to the hospital leaves the intermodal center at 7:30am. The resident is using this route to connect to FAX so she can make appointments in Fresno. Though this is not currently feasible, MCC is researching and investigating a possible remedy to this unmet need.

### **County of Madera**

**There are no unmet transit needs in the County of Madera.**

MCTC staff has reviewed and discussed testimony regarding the County of Madera's transit services with the Social Services Transportation Advisory Council (SSTAC). The recommendation from staff and the SSTAC is that there are no unmet transit needs within the County of Madera that are reasonable to meet at this time. The recommendation is based upon the definition of an unmet transit need, which includes any essential trip requests by transit-dependent persons for which there is no other convenient means of transportation.

Testimony was received requesting the expansion of Madera County Connection service to neighborhoods throughout Eastern Madera County. SSTAC have determined the current level of service does not constitute an unmet transit need. MCC staff currently updated their routes to include more stops and times within the county of Madera. MCC staff will continue to monitor ridership and evaluate improvements to their various

routes as warranted.

### **RECOMMENDATION**

The MCTC staff and SSTAC considered the hearing testimony and recommend the Commission find the following:

- 1. That the Madera County Transportation Commission finds that there are no unmet transit needs in FY 2016/17 within the jurisdictions of the City of Chowchilla, City of Madera and County of Madera.**

*The Madera Area Express (MAX) and the Madera Dial-A-Ride provide transportation services that cover the entire City of Madera.*

*The Chowchilla Area Transit Express (CATX) provides transportation services that cover the entire City of Chowchilla.*

*The Madera County Connection (MCC) provides inter-city transportation from Chowchilla, Fairmead, Madera, La Vina, Madera Ranchos and Eastern Madera County to Children's Hospital Central California where a connection can be made to Fresno via the Fresno Area Express (FAX).*

*The Senior Bus Program and the Escort Service provides transportation to the Eastern Madera County communities.*

- 2. Maintain existing transit systems in Madera County: Madera Transit System (MAX and Dial-A-Ride) in the City of Madera; Madera County Connection; Chowchilla Area Transit Express; Eastern Madera County Escort Service; and Eastern Madera County Senior Bus.**

*Staff and SSTAC recommend that the current public transit systems continue to operate in Madera County. The existing transit systems meet an existing need for public transit services in the county. The existing systems are:*

- *Madera Transit System - City of Madera (Dial-A-Ride and MAX);*
- *Chowchilla Area Transit Express - City of Chowchilla;*
- *Eastern Madera County Escort Service; and Eastern Madera County Senior Bus;*
- *Madera County Connection*

**Action:** Upon motion by Commissioner Medellin, seconded by Commissioner Poythress to approve 2016/17 Unmet Transit Needs – Staff report and SSTAC recommendation by Resolution 16-06. A vote was called and the motion carried.

### ***B. Fresno/Madera Origin/Destination Study***

Following the completion of traffic count and survey response analysis, the consultant has now completed the draft final report for the Fresno/Madera Origin-Destination Study. The working group will be reviewing and finalizing the document prior to the May TTC/PAC meetings. If applicable, any recommended adjustments or changes to the attached draft will be highlighted for the Committee(s). Please note that due to the size of the appendices, these items are not contained within the document, but can be provided electronically, upon request. To view a copy of the report please visit [http://www.maderactc.org/wp-content/uploads/2016/05/SR41\\_O-D\\_Study\\_Draft\\_Report\\_.pdf](http://www.maderactc.org/wp-content/uploads/2016/05/SR41_O-D_Study_Draft_Report_.pdf)

For reference, key findings notated within the draft final report include:

- Northbound and Southbound flows are roughly equal throughout the day
- Avenue 12 is utilized as a bypass route by City of Madera and Chowchilla residents
- Fresno residents utilize services along SR 41 in Madera County but not as a bypass

- Roughly 85% of observed vehicles were registered in Fresno or Madera County
- Origination of trips:
  - On SR 99, more trips originated in Fresno County
  - On SR 41, more trips originated in Madera County
  - Overall, roughly the same number of trips originated in each county
  - Roughly 10% of inter-county trips use Avenue 12
  - Fresno to Madera trips mainly use SR 99, Madera to Fresno work trips mainly use SR 41

Following acceptance of the Draft Final Report, formulation of the request for proposals (RFP) to conduct Phase Two activities (fiscal impact analysis) is anticipated to begin, utilizing the deliverables contained within the Phase One Draft Report. In June, staff will deliver both the Phase One Final Report and draft RFP to the MCTC Technical Advisory Committee and Policy Board for final acceptance/approval.

**Action:** Information and Discussion Only

**C. *San Joaquin Joint Powers Authority – Board Representative***

To protect the existing San Joaquin Rail Service and to promote its improvement, in 2012, local and regional agencies throughout most of the San Joaquin Corridor (Bakersfield-Fresno-Modesto-Stockton-Sacramento-Oakland) sponsored and supported Assembly Bill 1779 (AB 1779). This bill enabled regional government agencies to form the San Joaquin Joint Powers Authority (SJJPA) to take over the administration and management of the existing San Joaquin Rail Service from the state.

The ten Member Agencies that make up the SJJPA are: Alameda County, Contra Costa Transportation Authority, Fresno Council of Governments, Kings County Association of Governments, Madera County Transportation Commission, Merced County Association of Governments, Sacramento Regional Transit, San Joaquin Regional Rail Commission, Stanislaus Council of Governments, and Tulare County Association of Governments. The SJRRC was selected by the SJJPA Board to be the Managing Agency at the July 26, 2013 SJJPA Board Meeting in Fresno. As Managing Agency of the SJJPA, the SJRRC will provide all necessary administrative support for the SJJPA. The SJJPA along with its supporters and sponsors are working with other partner agencies to advocate for conventional intercity rail service improvements throughout California. MCTC staff requests the policy board appoint a new Board Member the SJJPA. The SJJPA Board Meetings occur bi-monthly and are held at locations throughout the Amtrak San Joaquin Corridor.

**Action:** Upon motion by Commissioner Wheeler, seconded by Commissioner Medellin to appoint Brett Frazier to the SJJPA Board representing the Madera Region. A Vote was called and the motion carried.

**D. *Valley Voice Trip – Washington DC – September 6-9, 2016***

Recognizing the value of the Valley Voice program, the San Joaquin Valley COGs Policy Council requested the Valley Legislative Affairs Committee to organize a legislative visit to Washington D.C.

The 2016 Valley Voice trip dates is as follows:

- Washington DC: Tuesday, September 6<sup>th</sup> and returning Friday, September 9<sup>th</sup>.

A valley MPO still needs to be identified to take the lead for logistics on the Washington, DC trip.

The Valley Voice delegates will discuss issues of Valley wide interest. The Commission is able to fund two delegates and one staff member for hotel and meal expenses. Mayor Poythress and Supervisor Frazier are the current members representing the Madera region. Member representatives of the SJV Policy attend on behalf of the agency. If one of the members is unable to attend, the Commission may appoint another member to attend.

**Action:** Upon motion by Commissioner Wheeler, seconded by Commission Medellin, to send Commissioner's Poythress and Frazier. Executive Director Patricia Taylor and one MCTC staff member. A vote was called

and the motion carried.

**V. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

*Action:* Upon motion by Commissioner Poythress seconded by Commissioner Medellin to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called and the motion carried.

**VI. ADMINISTRATIVE CONSENT ITEMS**

**A. Executive Minutes – April 20, 2016**

Included in the Commissioner's packet was a copy of the April 20, 2016 Executive Minutes of the Policy Board.

*Action:* Approve Executive Minutes of April 20, 2016.

**B. Transportation Development Act (LTF & STA) – Fund Estimates and Apportionment, LTF Resolution 16-07 and STA Resolution 16-08**

MCTC releases preliminary TDA apportionment estimates in February of each year to provide timely budget information for the City of Madera, City of Chowchilla, and County of Madera. The State has released the population estimates for California cities and counties. Included in the Commissioner's packet was the final TDA apportionment that reflects the population changes.

**Local Transportation Fund (LTF):** Prior to February 1 of each year, the county auditor provides MCTC an estimate of monies to be available for apportionment and allocation during the ensuing fiscal year. The estimate for FY 2016/17 is **\$4,027,179**. The estimate includes monies anticipated to be deposited in the fund during the ensuing fiscal year. The county auditor makes an estimate from such data including those which may be furnished by the State Board of Equalization. The county auditor will furnish a revised or updated estimate of funds available when requested by MCTC staff.

**State Transit Assistance (STA):** Pursuant to Public Utilities Code Section 99312.7, the State Controller is directed to send a preliminary estimate of STA Funds to each transportation planning agency. For fiscal year 2016/17, there is \$315,169,000 budgeted according to the most current information from the State Controller's Office. STA allocation estimate for Madera County is **\$644,498**.

*Action:* Approve Final Transportation Development Act (LTF & STA) – Fund Estimates and Apportionment, LTF Resolution 16-07 and STA Resolution 16-08

**C. Employee Manual**

The last update to the Employee Manual was done in January 2004. Staff retained Aleshire & Wynder, LLP to assist staff in updating the Employee Manual to reflect current laws and regulations and to make some changes to the manual. Below is a summary of the changes that were made:

- Updated EEO Policies to current law and best practice
- Updated Harassment, Discrimination, Retaliation policies to current law and best practice
- Updated Disciplinary Action process – Letter of reprimand; demotion, reassignment, last chance agreement; termination
- Direct Deposit is required for payroll processing
- Non-exempt employees may be allowed compensatory time off at a rate of one and one-half times the hourly rate for hours worked over 40 in a week only in the discretion of the Executive Director and advance notice and approval.
- Removed Flex-time language. Schedules will be handled on a case by case with supervisor and will

be based upon the Commission's needs.

- Added Longevity Pay: 10 yrs – +2%, 15 yrs – +4%, 20 yrs – +6% Effective 7/1/16
- Added California Family Rights Act (CFRA) Leave: Up to 12 weeks protected leave
- Added Bereavement Leave (previously instituted)
- Added Waive Insurance Benefit (previously instituted)
- Updated travel reimbursement info to be consistent with Accounting & Financial Manual
- Minor edits for grammar, errors, etc.

**Action:** Approve update to MCTC Employee Manual

**Administrative Consent Calendar Action:** Upon motion by Commissioner Poythress, seconded by Commissioner Rogers to approve the Administrative Consent Calendar (Items A-C). A vote was called and the motion carried.

## VII. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

### A. 2016-17 Overall Work Program & Budget – Resolution 16-09

Included in the Commissioner's packet was a copy of the 2016-17 MCTC Overall Work Program Table of Contents and Line Item Budget. The document is available to review in its entirety at [www.maderactc.org](http://www.maderactc.org).

This document is prepared annually as requested by Caltrans. The OWP discusses the MCTC, its organizational structure, regional planning issues, and presents work element descriptions and budgets. The draft document was circulated for local agency and Caltrans review beginning in February. Comments received are reflected in the final document.

The Madera County Transportation Commission (MCTC) and the Madera County Transportation Authority (MCTA) are independent agencies – separate from that of the Cities and County. Therefore, all budgets, work products, and administration/operation are comparable of other Metropolitan Planning Organizations and Transportation Authorities and funding to operate the two agencies can only be utilized for transportation planning and administrative purposes.

The MCTC budget is derived from the following funding resources:

- FHWA-PL – federal planning funds
- FTA 5303 – federal planning funds
- PPM – STIP – State Planning, Programming and Monitoring funds
- TDA – Transportation Development Act administration and planning funds
- SGC Planning Grant
- Measure “T” administration funds
- Member Assessment Fees

**Action:** Upon motion by Commission Wheeler, seconded by Commissioner Poythress to approve FY 2016-17 Overall Work Program and Line Item Budget – Resolution 16-09. A vote was called and the motion carried.

## MCTC Sitting as the Madera County 2006 Transportation Authority

## VIII. AUTHORITY – CONSENT ITEMS

### A. 2016-17 Measure “T” Final Allocation

The 2016-17 Measure “T” Final Allocation is included in the Commissioner packet. The allocation provides a not to exceed budget allocation for each Measure “T” program for each agency. The annual revenue projection is allocated based on population estimates from the Department of Finance.

Staff has requested that each agency prepare their Annual Expenditure Plan (AEP) identifying how each agency anticipates spending the funds in FY 2016-17 for each category, including the subcategories. The AEPs will then be incorporated into the Annual Work Program which will be presented as a draft document at the June Board meeting.

**Action:** Approve Final 2016-17 Measure "T" Allocation

**Administrative Consent Calendar Action:** Upon motion by Commissioner Poythress, seconded by Commissioner Rogers to approve the Administrative Consent Calendar (Items A). A vote was called and the motion carried.

**IX. AUTHORITY – ACTION/DISCUSSION ITEMS**

None.

**X. Miscellaneous**

**A. Items from Caltrans**

Michael Navarro, Senior Planner, gave a brief update on the local projects in Madera County.

**B. Items from Staff**

None

**C. Items from Commissioners**

None

**XI. CLOSED SESSION**

Public employee performance evaluation, Pursuant to Government Code Section 54957 – Executive Director.

Report of Closed Session Actions. Pursuant to Government Code Section 54957.1 and 54957.7, any required reports of closed session actions will be made at this time.

The Policy Board approved an amendment to the Executive Director's Employee contract. A vote was called and the motion carried.

**XII. Adjournment**

Meeting adjourned at 3:50 p.m.

Next meeting set for Wednesday, June 22, 2016.

Respectfully Submitted,



Patricia S. Taylor  
Executive Director  
Madera County Transportation Commission

